

*Wynnfield Lakes  
Community Development District*

*May 19, 2021*

# *Wynnfield Lakes*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, Florida 32092  
Phone: 904-940-5850 - Fax: 904-940-5899

May 12, 2021

Board of Supervisors  
Wynnfield Lakes Community  
Development District

Dear Board Members:

The Board of Supervisors meeting of the Wynnfield Lakes Community Development District will be held Wednesday, May 19, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090 Jacksonville, Florida. Following is the advance agenda for this meeting:

### **Audit Committee Meeting**

- I. Call to Order
- II. Review and Ranking of Audit Proposals
- III. Other Business
- IV. Adjournment

### **Board of Supervisors Meeting**

- I. Roll Call
- II. Audience Comments
- III. Discussion with Coastal Kicks Soccer Regarding Upcoming Season
- IV. Minutes
  - A. Approval of the Minutes of the March 17, 2021 Board of Supervisors Meeting and April 7, 2021 Continued Meeting
  - B. Acceptance of the Minutes of the March 17, 2021 Audit Committee Meeting
- V. Acceptance of the Audit Committee's Recommendation
- VI. Consideration of Resolution 2021-05, Approving the Proposed Budget for Fiscal Year 2022 and Setting a Public Hearing Date for Adoption
- VII. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
  - D. Operations Manager
    - 1. Report
    - 2. Proposal for Pool Area Landscape Lighting
  - E. Amenity Manager
- VIII. Audience Comments / Supervisors' Requests
- IX. Other Business
- X. Financial Reports
  - A. Balance Sheet & Income Statement

- B. Assessment Receipts Schedule
- C. Check Register
- XI. Next Scheduled Meeting – July 21, 2021 @ 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, FL 32224
- XII. Adjournment

Just prior to the Board of Supervisors meeting will be an audit committee meeting for the purpose of reviewing and ranking proposals for audit services. Copies of the proposals are enclosed under section IV of the agenda package will also be sent in a separate file.

The third order of business is discussion with Coastal Kicks Soccer regarding upcoming season. Enclosed for your review is their annual report for the 2020-2021 season, as well as the proposal for the 2021 to 2022 season.

Enclosed under the fourth order of business are copies of the minutes from the March 17, 2021 Board of Supervisors and Audit Committee meetings and April 7, 2021 continued meeting for your review and approval.

The fifth order of business is acceptance of the audit committee's recommendation. Copies of the audit proposals are enclosed for your review.

The sixth order of business is consideration of resolution 2021-05, approving the proposed budget for fiscal year 2022 and setting a public hearing date for adoption. Copies of the resolution and budget are enclosed for your review and approval.

Enclosed for your review and approval are the check register, balance sheet and income statement, and special assessment receipt schedule.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

*Daniel Laughlin*  
Daniel Laughlin  
District Manager

## *AGENDA*

# **Wynnfield Lakes Community Development District Agenda**

Wednesday  
May 19, 2021  
6:00 p.m.

University of North Florida  
University Center  
12000 Alumni Drive, Room 1090  
Jacksonville, Florida  
**Call-In # 1-800-264-8432 Code 733334**  
[www.WynnfieldLakesCDD.net](http://www.WynnfieldLakesCDD.net)

## **Audit Committee Meeting**

- I. Call to Order
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- III. Other Business
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## **Board of Supervisors Meeting**

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- VII. Staff Reports
  - A. District Counsel
  - B. District Engineer

C. District Manager

D. Operations Manager

1. Report

2. Proposal for Pool Area Landscape Lighting

E. Amenity Manager

VIII. Audience Comments / Supervisors' Requests

IX. Other Business

X. Financial Reports

A. Balance Sheet & Income Statement

B. Assessment Receipts Schedule

C. Check Register

XI. Next Scheduled Meeting – July 21, 2021 @ 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, FL 32224

XII. Adjournment

### *THIRD ORDER OF BUSINESS*

**COASTAL KICKS SOCCER at WYNNFIELD LAKES**  
**Annual Report 2020-2021**

***PROGRAMS***

Summer Soccer Camp (2020)

- No summer camp was conducted this year.

Fall Special COVID-Safe Program (2020)

- 45 minutes every Wednesday September 16th through November 4th 2:00-3:00pm, 8 sessions at cost of \$90.
- Total of **(5) participants**, (1) group.

Fall Minnows Program (3 to 4-year-olds) (2020)

- 45 minutes every Wednesday September 2nd through October 28th 5:00-5:45pm, 9 sessions at cost of \$130.
- Total of **(9) participants**, (1) group.

Fall Soccer Program (5 to 8-year-olds) (2019)

- Two days per week: Wednesday Training and Saturday Games (Huffman Boulevard Park)
  - Every Wednesday September 2nd through November 4th 6:00-7:00pm, 10 sessions.
    - Total of **(23) participants**, divided into (2) groups by age.
  - Every Saturday September 12th through October 31st am, 8 games at Huffman Boulevard Park.
    - Like "pick-up street soccer", with teams playing 4v4 (ages 5-7) and 7v7 (ages 8-9) and 9v9 (ages 10-12).
    - Players from all Coastal Kicks Soccer sites joined in to provide sufficient numbers and enhance the playing environment.
    - Total of **(18) participants**, **78%** of total 23 participants.
- Players were strongly recommended to do full 2-day program = \$195 (plus \$25 for reversible jersey) for the full 2-day program per season.
- Players can elect to do only Wednesday training or only Saturday games = \$145 per season for just the Wednesday Training or for just the Saturday Games (plus \$25 for reversible jersey).
- Sibling Discount: (5) families took advantage of additional child \$10 off.
- Scholarships: (4) partial cost scholarships were awarded.

Winter Minnows Program (3-4-year-olds) (2020-21)

- 45 minutes Wednesdays December 2nd through February 10th 4:30-5:15pm, 9 sessions at cost of \$130.
- Total of **(10) participants**, (1) group.
- Sibling Discount: (1) family took advantage of additional child \$10 off.

### Winter Soccer Program (5-9-year-olds) (2020-21)

- Two days per week: Wednesday Training and Saturday Games (Huffman Boulevard Park)
  - Every Wednesday December 2nd through February 17th 4:30-5:30pm, 10 sessions.
    - Total of **(23) participants**, divided into (2) groups by age.
  - Every Saturday December 12th through March 6th am, 8 games at Huffman Boulevard Park.
    - Like "pick-up street soccer", with teams playing 4v4 (ages 5-7) and 7v7 (ages 8-9) and 9v9 (ages 10-12).
    - Players from all Coastal Kicks Soccer sites joined in to provide sufficient numbers and enhance the playing environment.
    - Total of **(15) participants**, **65%** of total 23 participants.
- Players were strongly recommended to do full 2-day program = \$195 (plus \$25 for reversible jersey) for the full 2-day program per season.
- Players can elect to do only Wednesday training or only Saturday games = \$145 per season for just the Wednesday Training or for just the Saturday Games (plus \$25 for reversible jersey).
- Sibling Discount: (3) families took advantage of additional child \$10 off.
- Scholarships: (3) partial cost scholarships were awarded.

### Spring Minnows Program (3-4-year-olds) (2021)

- 45 minutes Wednesdays March 24th through May 12th 5:00-5:45pm, 9 sessions at cost of \$130.
- Total of **(12) participants**, (1) group.
- Sibling Discount: (1) family took advantage of additional child \$10 off.

### Spring Soccer Program (5-9-year-olds) (2021)

- Two days per week: Wednesday Training and Saturday Games (Huffman Boulevard Park)
  - Every Wednesday March 24th through May 19th 6:00-7:00pm, 10 sessions.
    - Total of **(17) participants**, divided into (2) groups by age.
  - Every Saturday December 12th through March 6th am, 8 games at Huffman Boulevard Park.
    - Like "pick-up street soccer", with teams playing 4v4 (ages 5-7) and 7v7 (ages 8-9) and 9v9 (ages 10-12).
    - Players from all Coastal Kicks Soccer sites joined in to provide sufficient numbers and enhance the playing environment.
    - Total of **(10) participants**, **59%** of total 17 participants.
- Players were strongly recommended to do full 2-day program = \$195 (plus \$25 for reversible jersey) for the full 2-day program per season.
- Players can elect to do only Wednesday training or only Saturday games = \$145 per season for just the Wednesday Training or for just the Saturday Games (plus \$25 for reversible jersey).
- Sibling Discount: (3) families took advantage of additional child \$10 off.
- Scholarships: (3) partial cost scholarships were awarded.

### ***FIELD USAGE***

- CDD Usage Fees
  - Per agreement with CDD Board May 2020: 5% of total net.
  - Combined payment for Fall 2020 (\$92.86), Winter 2020/21 (\$94.12), and Spring 2021(\$101.26):  
**\$288.24 paid to Wynnfield Lakes CDD.**
- Field size was sufficient to accommodate all registrants and rotate areas used.

- Field was well-maintained for our purposes.
- No visible damage to the area from overuse.

### ***INSURANCE***

- Full Certificate of Liability Insurance was purchased for each program with Wynnfield Lakes and Kingdom Management named as Certificate Holder.
- Includes \$1/\$5 million General Liability and \$1 million Sexual Abuse or Sexual Molestation Liability.



**COASTAL KICKS SOCCER at WYNNFIELD LAKES**  
**Proposal for 2021-2022**

***PROPOSAL: To continue the current partnership between Coastal Kicks Soccer and the Wynnfield Lakes Community for Summer 2021 through Spring 2022, under all existing operating procedures.***

***PROGRAMS***

Summer Soccer Camp (2021)

- Five-day camp Monday July 26th through Friday July 30th.
- Minnows (3-4 year olds): 9:00-9:45am, drop off and pick up at soccer field ---- \$75.
- Morning Camp (5-12 year olds): 9:00am-12:00pm (9-11am soccer; 11:15am-12:00pm pool), drop off at soccer field and pick up at pool -- \$150.
- Campers use pool for 45 minutes at end of each morning, Wynnfield Lakes provides (1) pool monitor with (2) Coastal Kicks staff present for additional supervision.
- Sibling Discount: additional child \$10 off.

Fall Minnows Program (3-4-year-olds) (2021)

- 45 minutes every Wednesday August 25th through October 20th 5:00-5:45pm, 9 sessions.
- Group(s) of eight (8) minimum to twelve (12) maximum.
- Experienced, professional soccer coaches play fun games that introduce the technical skills needed to play soccer.
- Costs will be \$130 for the season.
- Costs cover all professional staff and equipment.
- Sibling Discount: additional child \$10 off.
- Players can add a tee shirt for \$10.

Fall Soccer Program (5-9-year-olds) (2021)

- Two days per week: Wednesday Training and Saturday Games (Huffman Boulevard Park).
  - Every Wednesday August 25th through October 27th 6:00-7:00pm, 10 sessions.
    - Group(s) of eight (8) minimum to twelve (12) maximum, by age 1) 5-6 year olds, 2) 7-9 year olds.
    - Experienced, professional soccer coaches train each group in technical skills and teach game tactics as they play.
  - Every Saturday September 11th through October 30th am, 8 games.
    - Like "pick-up street soccer", with teams playing 4v4 (ages 5-7) and 7v7 (ages 8-9) and 9v9 (ages 10-12).
    - Players from all Coastal Kicks Soccer sites will join in to provide sufficient numbers and enhance the playing environment.
    - Experienced, professional soccer coaches recognize and respect the players' need to play without adult intervention, let the kids play, and manage games.
- Players are strongly recommended to do full 2-day program -- Costs will be \$190 (plus \$25 for reversible jersey) for the full 2-day program per season.
- Players can elect to do only Wednesday training or only Saturday games -- Costs will be \$145 per season for just the Wednesday Training or for just the Saturday Games (plus \$25 for reversible jersey).

- Costs would cover all professional staff, equipment, and reversible jersey (unless Wednesday Training-only option).
- Sibling Discount: additional child \$10 off all programs.
- Players can add a tee shirt for \$10.

#### Winter Minnows Program (3-4-year-olds) (2021-22)

- Same as Fall 2020 program, adjusted as needed.

#### Winter Soccer Program (5-9-year-olds) (2021-22)

- Same as Fall 2020 program, adjusted as needed.

#### Spring Minnows Program (3-4-year-olds) (2022)

- Same as Fall 2020 program, adjusted as needed.

#### Spring Soccer Program (5-9-year-olds) (2022)

- Same as Fall 2020 program, adjusted as needed.

## *FOURTH ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Wynnfield Lakes Community Development District was held Wednesday, March 17, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida.

Present and constituting a quorum were:

Dr. Kristi Sweeney	Chairperson
Luis Diaz-Rodriguez	Vice Chairman
Claire Marsh	Supervisor
Kate Priddy	Supervisor
Sharon Thomaszfski	Supervisor (by phone)

Also present were:

Daniel Laughlin	District Manager
Jennifer Kilinski	District Counsel (by phone)
Don Craig	District Engineer (by phone)
Cheryl Graham	Riverside Management Services
Taylor Wright	Riverside Management Services
Timi Wright	Riverside Management Services
Cheyne Solesbee	Yellowstone Landscape
William Dean	Yellowstone Landscape

*The following is a summary of the discussions and actions taken at the March 17, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Laughlin called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Martha Diaz-Rodriguez, 11948 Diamond Springs, stated my biggest complaint is I have fisherman that seem to be coming regularly. We have called and reported it to the amenity center. They are the rudest guys I've ever seen in my life.

Dr. Sweeney noted fishing is not allowed in the ponds per District policies. Mr. Laughlin asked that he be contacted when the issue happens again, and he will contact onsite staff. It was

also noted that if the fisherman are not residents the police could be brought in as it becomes a trespassing issue.

Dr. Sweeney asked that an e-blast be sent to remind residents that fishing is not allowed in the ponds, and also asked that a notice be posted on the announcement board for the community.

Ms. Diaz-Rodriguez expressed concern over geese in the community and residents feeding the geese. Ms. Graham suggested a newsletter be sent to the residents to remind residents of the rules. Dr. Sweeney asked that onsite staff reach out to residents that may be feeding the geese.

### **THIRD ORDER OF BUSINESS**

#### **Approval of Minutes of the January 20, 2021 Meeting**

There were no comments on the minutes.

On MOTION by Mr. Diaz-Rodriguez seconded by Dr. Sweeney with all in favor the minutes of the January 20, 2021 meeting were approved as presented.

### **FOURTH ORDER OF BUSINESS**

#### **Acceptance of the Audit Committee's Recommendation; Authorizing Staff to Issue an RFP for Audit Services**

A copy of the evaluation criteria that were approved by the audit committee was enclosed in the agenda package.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor the audit committee's recommendation was accepted with staff authorized to issue an RFP for audit services.

### **FIFTH ORDER OF BUSINESS**

#### **Ratification of E-Verify Memorandum of Understanding**

Ms. Kilinski informed the Board Florida Statutes now requires CDDs to have all of their employees go through the E-Verify system and enter into a memorandum of understanding with the E-Verify program. The District does not currently have any employees but for purposes of compliance with the State Statute the District is required to execute the memorandum of understanding. Ms. Kilinski also noted future contracts for the District will include E-Verify

provisions that require District contractors to comply with the E-Verify requirements for employment matters.

On MOTION by Ms. Thomaszfski seconded by Ms. Marsh with all in favor the E-Verify memorandum of understanding was ratified.

**SIXTH ORDER OF BUSINESS**

**Consideration of Renewal of Goose Masters Agreement**

This item was tabled. The Board requested a representative from Goose Masters attend the next meeting.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being nothing to report, the next item followed.

**B. District Engineer**

There being nothing to report, the next item followed.

**C. District Manager**

Mr. Laughlin provided a rough draft of the Fiscal Year 2022 budget and noted the budget is scheduled to be approved at the May meeting. An increase is not currently expected.

**D. Operation Manager**

**1. Report**

Ms. Graham gave the Board an overview of the operations report, a copy of which was included in the agenda package.

Ms. Graham noted the playground is in good shape, however she has included a proposal for new mulch at \$2,030 and if one of the painting proposals included in the agenda package is approved, the mulch can be installed following completion of the painting.

Ms. Graham noticed there were large dining-size tables around the pool area, however there were no side tables around the lounge chairs, so she has provided quotes for either 18-inch or 20-inch side tables. Ms. Graham also recommended changing to a darker material for the pool chair cushions and provided a quote for \$1,195. Dr. Sweeney feels there are bigger issues than

the cushions and would prefer to see the pool fixed among other things. The remaining proposals listed underneath Ms. Graham's report are covered later in the meeting.

#### **E. Amenity Manager**

Ms. Taylor Wright gave an overview of the amenity manager's portion of the field and amenity operations report and noted that the resurfacing of the splash pool is scheduled for the week of March 29<sup>th</sup> and the resurfacing of the tennis courts is complete. All of the treadmills are now back up and running.

Ms. Taylor Wright went over the painting proposals included under agenda item VII/D/2. CertaPro did not measure the area needing to be painted so Ms. Wright was concerned the final pricing could increase. Huie's Painting was hard to communicate with so Ms. Wright felt the project may not be a priority. Color Wave's proposal came in at the highest amount at approximately \$30,000. In addition to painting the fencing, buildings and outdoor ceiling, Next Level included in their proposal that they would paint the fencing around the property to match and would pressure wash all of the brick area. The Board opted to approve a not to exceed amount with the condition that staff inquire as to a warranty, the quality of the product being used, as well as when the project will be started. Ms. Graham also noted she could inquire as to how the contractors would address cracks in the stucco.

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor authorizing the painting project at an amount not to exceed \$20,000 and designating Supervisor Diaz-Rodriguez to work with staff to select the contractor after ensuring the parameters listed above have been met was approved.

Ms. Taylor Wright asked the Board if they would consider allowing rentals again as she has received requests from residents. Mr. Laughlin noted he manages other districts which are allowing rentals with the use of waivers provided by District Counsel that releases the District of any liability and speaks to cleaning of the facility. Dr. Sweeney stated that she was okay with allowing rentals if waivers are required but suggested capping at half capacity.

Ms. Marsh asked about allowing guests to the pool again. The Board agreed to allow guests and Mr. Laughlin suggested if capacity becomes an issue and residents are getting turned away the issue can be discussed again.

Ms. Taylor Wright noted she would be sending an email reminding residents of the time limit for use of the tennis courts because she has received complaints of people using the courts for hours at a time. The policies state that tennis court use is limited to one hour, or two hours if a reservation is made. Ms. Graham suggested residents making reservations through the amenity manager and she can then post the reservation schedule at the tennis court. A resident informed the Board there is a large group that takes over the pickleball court for approximately three hours on Saturdays. Dr. Sweeney asked the amenity manager to review the access system to identify the resident who is accessing the court and contact them to ask them to come before the Board with a proposal to use the pickleball court exclusively on Saturday mornings for specific time blocks and to also remind them of the time limit listed in the policies.

Dr. Sweeney addressed the Yellowstone Landscape representatives in attendance regarding the issue of rubber mulch being destroyed and wood mulch being put on top the damaged mulch, stating that she felt the rubber mulch should be replaced by Yellowstone at their cost. She also expressed that she felt the landscaping was far below the level that it should be with bushes cut in various shapes and sizes and weeds growing in the amenity areas. Mr. Solesbee responded that he had offered to cover the cost of the mulch and also submitted proposals for removal of dead trees and weeds and trimming of trees. He has been working to get the property up to standards. Mr. Dean offered to continue to attend the meetings to improve communication in the future. Dr. Sweeney requested the soccer fields be looked at once the season is over for Coastal Kicks.

#### **E. Amenity Manager (Continued)**

Ms. Taylor Wright informed the Board that there is a consistent issue where a group of teens jump the gate to the amenity area while the security officer is driving the property to smoke in the bathroom and have left burn marks on the bathroom door. She recommended providing a copy of the keys to the security guard so that he can lock the bathrooms at the time the facility closes. She is also going to provide parking slips to the security guard for any cars left on property so they can be towed. The security guard is also having an issue with residents at the playground after hours that argue that there is no signage posted regarding the hours. Ms. Wright suggesting purchasing signage to install with the hours and rules listed. Dr. Sweeney asked that

any residents whose cards who are used after hours at the amenity facilities be contacted to notify them their privileges will be suspended if it happens again.

**D. Operations Manager (Continued)**

**2. Consideration of Painting Proposals**

This item was covered under the amenity manager's report.

**3. Quotes for Outdoor Tables**

Ms. Graham asked for the Board's opinion on purchasing side tables

**4. Quotes for Tennis Screens**

Ms. Graham provided quotes for windscreens on the tennis courts, but noted Amazon has the exact same screens available and operations staff could install them for cost savings.

On MOTION by Mr. Diaz-Rodriguez seconded by Ms. Marsh with Ms. Priddy and Dr. Sweeney in favor and Ms. Thomaszfski opposed purchasing the tennis windscreens from Amazon was approved 4-1.

**5. Quote for Pickleball Nets**

Same as the tennis windscreens, Ms. Graham noted the same nets as provided for in the quote included in the agenda package could be purchased from Amazon for \$239 and installed by operations staff for cost savings.

On MOTION by Mr. Diaz-Rodriguez seconded by Ms. Marsh with Ms. Priddy and Dr. Sweeney in favor and Ms. Thomaszfski opposed purchasing the pickleball nets from Amazon was approved 4-1.

**6. Quote for Pool Equipment Housing**

Ms. Graham informed the Board the fiberglass container that houses the filtration system is broken and provided a quote from Com-Pac Filtration, Inc. for \$2,535.09 to replace the container. Dr. Sweeney feels the damage is not normal wear and tear but instead is caused by a lack of facility maintenance and asked that RMS cover the cost of replacement.

**7. Quote for Outdoor Chair Cushions**

This item was covered under Ms. Graham's report.

### **8. Quote for Playground Mulch**

Ms. Graham provided a quote from Yellowstone Landscape for \$2,030.

On MOTION by Ms. Marsh seconded by Dr. Sweeney with Ms. Priddy and Mr. Diaz-Rodriguez in favor and Ms. Thomaszfski opposed the playground mulch quote was approved 4-1.

### **9. Quote for Tennis Court Lighting Repair & Upgrade**

Ms. Graham provided a quote for replacing lights that were not working and upgrading the lights to LED and noted the replacements had already begun. Mr. Diaz-Rodriguez asked about the timer that was not working and Ms. Graham noted the timer was being repaired at the same time as the lights.

### **10. Quote for Pool Area Lighting**

Ms. Graham provided a quote for replacement of landscape lighting around the pool area for a total of \$5,696. Mr. Laughlin recommended waiting to replace the lights until after the splash pool is resurfaced. Ms. Graham stated that she would obtain more quotes for future consideration.

### **11. Quote for Vacuum Pump for Splash Pool**

Ms. Graham provided a quote from Crystal Clean for replacement of the splash pool vacuum pump that is no longer working for \$1,292.73. Mr. Laughlin stated that the Board already authorized replacement of the vacuum pump in July and noted he would check with the District accountant to see if any checks have been cut to Crystal Clean for that purpose.

Dr. Sweeney asked that RMS provide an itemized list of items that have been repaired and maintained over the last year and again expressed concern that RMS has not been meeting the Board's expectations for service. Ms. Kilinski recommended creating a scope that both the Board and RMS can agree on, as well as creating a performance evaluation tool to create clear expectations, and if the services listed are not being performed there would be corrective measures, and if those measures aren't corrected the District could issue an RFP.

The Board discussed continuing the meeting to April 7<sup>th</sup> at 6:00 p.m. to continue the discussion of the issues with RMS and made the following motion to amend the agenda.

On MOTION by Mr. Diaz-Rodriguez seconded by Ms. Priddy with all in favor the agenda was amended to include Consideration of RMS Contract Discussion.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments / Supervisor's Requests**

Ms. Martha Rodriguez asked how often Lake Doctors is on property. Mr. Laughlin responded he believes once per month but if there are persistent issues their visits could be increased for higher fees.

**NINTH ORDER OF BUSINESS**

**Other Business**

There being no other business, the next item followed.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Approval of Check Register**

A copy of the check register totaling \$144,995.55 was included in the agenda package. Mr. Laughlin noted the check register includes the pool resurfacing as well as a transfer to the capital reserve account.

On MOTION by Ms. Marsh seconded by Dr. Sweeney with all in favor the Check Register was approved.

**B. Balance Sheet & Income Statement**

A copy of the balance sheet and income statement was included in the agenda package.

**C. Special Assessment Receipt Schedule**

A copy of the assessment receipts schedule showing the District is 97.8% collected for on-roll assessments was included in the agenda package.

**ELEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting**

The meeting was continued to April 7, 2021 at 6:00 p.m.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Diaz-Rodriguez seconded by Ms. Priddy with all in favor the meeting was continued to April 7, 2021 at 6:00 p.m.
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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson



MINUTES OF MEETING  
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT

The March 17, 2021 meeting of the Board of Supervisors of the Wynnfield Lakes Community Development District was recessed and reconvened Wednesday, April 7, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida.

Present and constituting a quorum were:

Dr. Kristi Sweeney	Chairman
Luis Diaz-Rodriguez	Vice Chairman
Claire Marsh	Supervisor
Kate Priddy	Supervisor
Sharon Thomaszfski	Supervisor (by phone)

Also present were:

Daniel Laughlin	District Manager
Jennifer Kilinski	District Counsel (by phone)
Cheryl Graham	Riverside Management Services
Taylor Wright	Riverside Management Services (by phone)
Timi Wright	Riverside Management Services
Darrin Mossing	Riverside Management Services

*The following is a summary of the discussions and actions taken at the April 7, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Laughlin called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Martha Diaz-Rodriguez, 11948 Diamond Springs, asked how can we get the grass cut around the spillway? It looks terrible.

Mr. Laughlin stated I believe that's the same area that Cheryl has been looking into and has been speaking with the contractors about getting it cleaned up.

**THIRD ORDER OF BUSINESS****Consideration of RMS Contract**

Mr. Mossing introduced himself as the founder and Vice President of Riverside Management Services and acknowledged that there have been issues with staffing turnovers and issues related to COVID. Mr. Mossing expressed that he feels confident the current staff is committed and would like the opportunity to continue working with the Wynnfield Lakes community.

Ms. Thomaszfski presented a checklist and list of daily responsibilities she would like the RMS staff to follow.

There was a lengthy discussion amongst the Board and Mr. Mossing regarding a lack of facility management and maintenance over the last year. Dr. Sweeney asked that the Board be provided itemized receipts moving forward for invoices RMS submits for payment as there is a lack of trust as to what is getting done and how it is getting done. Dr. Sweeney asked that the operations management staff keep a list of when equipment was replaced, who replaced it, what the warranty was and how much it cost so the board is aware of when a replacement might be needed. The Board asked that RMS cover the cost of replacement of the pool equipment housing as well as the kiddie pool pump at a total of \$3,827.82 as they feel the items deteriorated due to lack of proper maintenance. Mr. Mossing agreed that RMS would cover the cost for replacing both items. Mr. Diaz-Rodriguez asked that RMS look into the landscape lighting as it was removed by a previous employee.

**FOURTH ORDER OF BUSINESS****Staff Reports****A. District Counsel**

There being nothing to report, the next item followed.

**B. District Engineer**

There being nothing to report, the Board moved on to the operations manager report.

**D. Operations Manager – Report****1. Painting Quotes**

Ms. Graham noted Next Level was not responsive to additional requests for their proposal. Certa-Pro's proposal remains unchanged from when it was presented at the March meeting. Ms. Graham noted CertaPro provides for a two-year limited warranty, while Color

Wave and Huie's provide for a one-year warranty. Color Wave's proposal increased by about \$5,000 to include painting of the fencing. Mr. Diaz-Rodriguez recommended choosing CertaPro for painting of the amenity facilities, whose proposal came in at \$13,900. Mr. Laughlin reminded the Board they approved an amount not to exceed \$20,000 for the project at the March meeting.

## **2. Outdoor Side Tables**

Ms. Graham presented two proposals for side tables to be placed around the pool and also noted she found similar 18" round acrylic tables at Academy Sports for \$49 each.

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor purchasing 18" acrylic tables from Academy Sports at an amount not to exceed \$600 was approved.

## **3. Pool Equipment Housing Quote**

This item will be purchased at the cost of RMS as stated above.

## **4. Pool Area Landscape Lighting Quote**

Ms. Graham noted she was still looking into the landscape lighting as well as landscape enhancements.

## **5. Kiddie Pool Vacuum Pump Quote**

This item will be purchased at the cost of RMS as stated above.

## **6. Goose Masters Renewal Agreement**

Ms. Graham asked if the Board would be interested in renewing the agreement with Goose Masters at their current rate of \$265 per week. The Board asked that the contractor check in with amenity staff when they're onsite.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with Ms. Marsh and Mr. Diaz-Rodriguez in favor and Ms. Thomaszfski opposed renewing the agreement with Goose Masters was approved 4-1.

Mr. Diaz-Rodriguez asked staff to look into replacing the ‘no fishing’ signs due to fading. Dr. Sweeney noted signs were purchased but not installed. Ms. Graham will look into it.

Ms. Thomaszfski asked that a staff member be present when work is being completed at the District facilities.

Ms. Graham informed the Board the tennis court has been scratched up and damaged from resident group cricket games and the Board discussed the group’s agreement with the District. Mr. Laughlin will reach out to the representative for the group to discuss the issue. Dr. Sweeney asked that staff also contact the contractor that resurfaced the courts to notify them of puddles forming on the courts.

Ms. Graham informed the Board that in the process of removing tiles in the pool it was discovered that an area of coping is crumbling and will need to be patched and sealed.

The Board discussed which color the amenity center building should be painted and decided on gray. The following motion was made to appoint Dr. Sweeney to work with staff to select the trim color.

On MOTION by Luis Diaz-Rodriguez seconded by Ms. Marsh with all in favor appointing Supervisor Sweeney to work with staff to select the trim color for the building was approved.

**E. Amenity Manager**

There being nothing to report, the next item followed.

**C. District Manager**

Mr. Laughlin provided a brief overview of the Fiscal Year 2022 budget noting as of now there is no increase in assessments expected and asked the board members to contact him if they have any questions or comments. The budget is scheduled to be approved at the next meeting. Ms. Marsh asked staff to look into the HVAC units as they’re reaching their useful life expectancy according to the capital reserve study.

**FIFTH ORDER OF BUSINESS**

**Public Comment / Supervisors’ Requests**

**Supervisor’s Requests**

Dr. Sweeney asked Mr. Laughlin to look into whether the District paid for Christmas decorations again in 2020.

Dr. Sweeney asked Ms. Taylor Wright to look into a resident's report that someone was going door to door asking if residents have received the COVID vaccine. Ms. Taylor Wright noted she has not heard reports of the issue as of yet.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being no other business, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – May 19, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida**

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson

*B.*

MINUTES OF MEETING  
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Wynnfield Lakes Community Development District was held Wednesday, March 17, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida.

Audit Committee Members Present were:

Dr. Kristi Sweeney  
Luis Diaz-Rodriguez  
Claire Marsh  
Kate Priddy  
Sharon Thomaszfski (by phone)

Also present were:

Daniel Laughlin	District Manager
Jennifer Kilinski	District Counsel (by phone)

*The following is a summary of the discussions and actions taken at the March 17, 2021 audit committee meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Laughlin called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Approval of Auditor Selection Evaluation Criteria**

Mr. Laughlin provided the Board with proposed criteria including ability of personnel, proposer's experience, understanding of scope of work, ability to furnish the required services and price, all weighted equally at 20 points.

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor the auditor selection evaluation criteria were approved as presented.
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**THIRD ORDER OF BUSINESS**

**Other Business**

There being no other business, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Dr. Sweeney seconded by Mr. Diaz Rodriguez with all in favor the audit committee meeting was adjourned.
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## *FIFTH ORDER OF BUSINESS*

**Wynnfield Lakes Community Development District**  
Auditor Selection Evaluation Criteria

	Ability of Personnel	Proposer's Experience	Understanding of Scope of Work	Ability to Furnish the Required Services	Price	
	(e.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)	(e.g., past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character; integrity; reputation of respondent, etc.)	Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.	Extent to which the proposal demonstrates the adequacy of proposer's financial resources and stability as a business entity necessary to complete the services required (e.g., the existence of any natural disaster plan for business operations).	Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to services.	Point Total
<b>Proposer</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>100</b>
<b>Berger, Toombs, Elam, Gaines &amp; Frank</b>						
<b>Grau &amp; Associates</b>						

**WYNNFIELD LAKES  
COMMUNITY DEVELOPMENT DISTRICT  
PROPOSAL FOR AUDIT SERVICES**

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**PROPOSED BY:**

Berger, Toombs, Elam, Gaines & Frank  
CERTIFIED PUBLIC ACCOUNTANTS, PL

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600 Citrus Avenue, Suite 200  
Fort Pierce, Florida 34950

(772) 461-6120

**CONTACT PERSON:**

J. W. Gaines, CPA, Director

**DATE OF PROPOSAL:**

May 10, 2021

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# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

May 10, 2021

Wynnfield Lakes Community Development District  
Governmental Management Services  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Dear District Manager:

Thank you very much for the opportunity to present our professional credentials to provide audit services for Wynnfield Lakes Community Development District.

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL has assembled a team of governmental and nonprofit specialists second to none to serve our clients. Our firm has the necessary qualifications and experience to serve as the independent auditors for Wynnfield Lakes Community Development District. We will provide you with top quality, responsive service.

## Experience

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL is a recognized leader in providing services to governmental and nonprofit agencies throughout Florida. We have been the independent auditors for a number of local governmental agencies and through our experience in performing their audits, we have been able to increase our audit efficiency and; therefore, reduce costs. We have continually passed this cost savings on to our clients and will continue to do so in the future. As a result of our experience and expertise, we have developed an effective and efficient audit approach designed to meet or exceed the performance specifications in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the standards for financial and compliance audits. We will conduct the audit in accordance with auditing standards generally accepted in the United States of America; "Government Auditing Standards" issued by the Comptroller General of the United States; the provisions of the Single Audit Act, Subpart F of Title 2 US Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, with minimal disruption to your operations. Our firm has frequent technical updates to keep our personnel informed and up-to-date on all changes that are occurring within the industry.



Berger, Toombs, Elam,  
Gaines & Frank  
Certified Public Accountants PL

Wynnfield Lakes Community Development District  
May 10, 2021

Our firm is a member of the Government Audit Quality Center, an organization dedicated to improving government audit quality. We also utilize the audit program software of a nationally recognized CPA firm to assure us that we are up to date with all auditing standards and to assist us maintain maximum audit efficiencies.

To facilitate your evaluation of our qualifications and experience, we have arranged this proposal to include a resume of our firm, including our available staff, our extensive prior governmental and nonprofit auditing experience and clients to be contacted.

You need a firm that will provide an efficient, cost-effective, high-quality audit within critical time constraints. You need a firm with the prerequisite governmental and nonprofit experience to perform your audit according to stringent legal and regulatory requirements, a firm that understands the complex nature of community development districts and their unique compliance requirements. You need a firm with recognized governmental and nonprofit specialists within the finance and governmental communities. And, certainly, you need a firm that will provide you with valuable feedback to enhance your current and future operations. Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL is that firm. J. W. Gaines is the person authorized to make representations for the firm.

Thank you again for the opportunity to submit this proposal to Wynnfield Lakes Community Development District.

Very truly yours,

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

## **PROFILE OF THE PROPOSER**

### **Description and History of Audit Firm**

**Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** is a Treasure Coast public accounting firm, which qualifies as a small business firm, as established by the Small Business Administration (13 CFR 121.38), with offices in Fort Pierce and Stuart. We are a member of the Florida Institute of Certified Public Accountants and the American Institute of Certified Public Accountants. The firm was formed from the merger of Edwards, Berger, Harris & Company (originated in 1972) and McAlpin, Curtis & Associates (originated in 1949). J. W. Gaines and Associates (originated in 1979) merged with the firm in 2004. Our tremendous growth rate experienced over the last 71 years is directly attributable to the firm's unrelenting dedication to providing the highest quality, responsive professional services attainable to its clients.

We are a member of the Private Companies Practice Section (PCPS) of the American Institute of Certified Public Accountants (AICPA) to assure we meet the highest standards. Membership in this practice section requires that our firm meet more stringent standards than standard AICPA membership. These rigorous requirements include the requirement of a triennial peer review of our firm's auditing and accounting practice and annual Continuing Professional Education (CPE) for all accounting staff (whether CPA or non-CPA). For standard AICPA membership, only a quality review is required and only CPAs must meet CPE requirements.

We are also a member of the Government Audit Quality Center ("the Center") of the American Institute of Certified Public Accountants to assure the quality of our government audits. Membership in the Center, which is voluntary, requires our firm to comply with additional standards to promote the quality of government audits.

We have been extensively involved in serving local government entities with professional accounting, auditing and consulting services throughout the entire 71 year history of our firm. Our substantial experience over the years makes us uniquely qualified to provide accounting, auditing, and consulting services to these clients. We are a recognized leader in providing services to governmental and nonprofit agencies on the Treasure Coast and in Central and South Florida, with extensive experience in auditing community development districts and water control districts. We were the independent auditors of the City of Fort Pierce for over 37 years and currently, we are the independent auditors for St. Lucie County since 2002, and for 38 of the 42 years that the county has been audited by CPA firms. Additionally, we have performed audits of the City of Stuart, the City of Vero Beach, Indian River County and Martin County. We also presently audit over 75 Community Development Districts throughout Florida.

Our firm was founded on the belief that we are better able to respond to our clients needs through education, experience, independence, quality control, and personal service. Our firm's commitment to quality is reflected in our endeavor of professional excellence via continuing education, the use of the latest computer technology, professional membership in PCPS and peer review.

We believe our approach to audit engagements, intelligence and innovation teamed with sound professional judgment enables us to explore new concepts while remaining sensitive to the fundamental need for practical solutions. We take pride in giving you the assurance that the personal assistance you receive comes from years of advanced training, technical experience and financial acumen.

## Professional Staff Resources

**Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** has a total of 32 professional and administrative staff (including 14 professional staff with extensive experience servicing government entities). The work will be performed out of our Fort Pierce office with a proposed staff of one senior accountant and one or two staff accountants supervised by an audit manager and audit partner. With the exception of the directors of the firm's offices, the professional staff is not specifically assigned to any of our individual offices. The professional and administrative staff resources available to you through Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL are as follows:

	<u>Total</u>
Partners/Directors (CPA's)	5
Principals (CPA)	1
Managers (CPA)	1
Senior/Supervisor Accountants (2 CPA's)	3
Staff Accountants (1 CPA)	9
Computer Specialist	1
Paraprofessional	8
Administrative	<u>4</u>
Total – all personnel	32

Following is a brief description of each employee classification:

**Staff Accountant** – Staff accountants work directly under the constant supervision of the auditor-in-charge and, are responsible for the various testing of documents, account analysis and any other duties as his/her supervisor believes appropriate. Minimum qualification for a staff accountant is graduation from an accredited university or college with a degree in accounting or equivalent.

**Senior Accountant** – A senior accountant must possess all the qualifications of the staff accountant, in addition to being able to draft the necessary reports and financial statements, and supervise other staff accountants when necessary.

**Managers** – A manager must possess the qualifications of the senior accountant, plus be able to work without extensive supervision from the auditor-in-charge. The manager should be able to draft audit reports from start to finish and to supervise the audit team, if necessary.

**Principal** – A principal is a partner/director in training. He has been a manager for several years and possesses the technical skills to act as the auditor-in-charge. A principal has no financial interest in the firm.

**Partner/Director** – The director has extensive governmental auditing experience and acts as the auditor-in-charge. Directors have a financial interest in the firm.

## **Professional Staff Resources (Continued)**

**Independence** – Independence of the public accounting firm, with respect to the audit client, is the foundation from which the public gains its trust in the opinion issued by the public accounting firm at the end of the audit process. This independence must be in appearance as well as in fact. The public must perceive that the accounting firm is independent of the audit entity to ensure that nothing would compromise the opinion issued by the public accounting firm. **Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** is independent of Wynnfield Lakes Community Development District, including its elected officials and related parties, at the date of this proposal, as defined by the following rules, regulations, and standards:

AuSection 220 – Statements on Auditing Standards issued by the American Institute of Certified Public Accountants;

ET Sections 101 and 102 – Code of Professional Conduct of the American Institute of Certified Public Accountants;

Chapter 21A-1, Florida Administrative Code;

Section 473.315, Florida Statutes; and,

Government Auditing Standards, issued by the Comptroller General of the United States.

On an annual basis, all members of the firm are required to confirm, in writing, that they have no personal or financial relationships or holding that would impair their independence with regard to the firm's clients.

Independence is a hallmark of our profession. We encourage our staff to use professional judgment in situations where our independence could be impaired or the perception of a conflict of interest might exist. In the governmental sector, public perception is as important as professional standards. Therefore, the utmost care must be exercised by independent auditors in the performance of their duties.

## **Ability to Furnish the Required Services**

As previously noted in the Profile of the Proposer section of this document, our firm has been in existence for over 69 years. We have provided audit services to some clients for over 30 years continually. Our firm is insured against physical loss through commercial insurance and we also carry liability insurance. The majority of our audit documentation is stored electronically, both on our office network and on each employee laptop or computer assigned to each specific job. Our office computer network is backed up on tape, so in the event of a total equipment loss, we can restore all data as soon as replacement equipment is acquired. In addition, our field laptop computers carry the same data and can be used in the event of emergency with virtually no delay in completing the required services.

## **ADDITIONAL SERVICES PROVIDED**

### **Arbitrage Rebate Services**

**Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** also provides arbitrage rebate compliance and related services to governmental issuers. The Tax Reform Act of 1986 requires issuers of most tax-exempt obligations to pay (i.e., “rebate”) to the United States government any arbitrage profits. Arbitrage profits are earnings on the investment of bond proceeds and certain other monies in excess of what would have been earned had such monies been invested at a yield equal to the yield on the bonds.

Federal tax law requires that interim rebate calculations and payments are due at the end of every fifth bond year. Final payment is required upon redemption of the bonds. More frequent calculations may be deemed advisable by an issuer’s auditor, trustee or bond counsel or to assure that accurate and current records are available. These more frequent requirements are usually contained in the Arbitrage or Rebate Certificate with respect to the bonds.

Our firm performs a comprehensive rebate analysis and includes the following:

- Verifying that the issue is subject to rebate;
- Calculating the bond yield;
- Identifying, and separately accounting for, all “Gross Proceeds” (as that term is defined in the Code) of the bond issue, including those requiring analysis due to “transferred proceeds” and/or “commingled funds” circumstances;
- Determining what general and/or elective options are available to Gross proceeds of the issue;
- Calculating the issue’s excess investment earning (rebate liability), if any;
- Delivering appropriate documentation to support all calculations;
- Providing an executive summary identifying the methodology employed, major assumptions, conclusions, and any other recommendations for changes in recordkeeping and investment policies;
- Assisting as necessary in the event of an Internal Revenue Service inquiry; and,
- Consulting with issue staff, as necessary, regarding arbitrage related matters.

## **GOVERNMENTAL AUDITING EXPERIENCE**

**Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** has been practicing public accounting in Florida for 69 years. Our success over the years has been the result of a strong commitment to providing personalized quality service to our clients.

The current members of our firm have performed audits of over 900 community development districts, and over 1,800 audits of municipalities, counties and other governmental entities such as the City of Fort Pierce and St. Lucie County.

Our firm provides a variety of accounting, auditing, tax litigation support, and consulting services. Some of the professional accounting, auditing and management consulting services that are provided by our firm are listed below:

- Performance of annual financial and compliance audits, including Single Audits of state and federal financial assistance programs, under the provisions of the Single Audit Act, Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), with minimal disruptions to your operations;
- Performance of special compliance audits to ascertain compliance with the applicable local, state and federal laws and regulations;
- Issuance of comfort letters and consent letters in conjunction with the issuance of tax-exempt debt obligations, including compiling financial data and interim period financial statement reviews;
- Calculation of estimated and actual federal arbitrage rebates;
- Assistance in compiling historical financial data for first-time and supplemental submissions for GFOA Certificate of Achievement for Excellence in Financial Reporting;
- Preparation of indirect cost allocation systems in accordance with Federal and State regulatory requirements;
- Providing human resource and employee benefit consulting;
- Performance of automation feasibility studies and disaster recovery plans;
- Performance feasibility studies concerning major fixed asset acquisitions and utility plant expansion plans (including electric, water, pollution control, and sanitation utilities); and
- Assistance in litigation, including testimony in civil and criminal court.
- Assist clients who utilize QuickBooks software with their software needs. Our Certified QuickBooks Advisor has undergone extensive training through QuickBooks and has passed several exams to attain this Certification.

## **Continuing Professional Education**

All members of the governmental audit staff of our firm, and audit team members assigned to this engagement, are in compliance with the Continuing Professional Education (CPE) requirements set forth in Government Auditing Standards issued by the Comptroller General of the United States. In addition, our firm is in compliance with the applicable provisions of the Florida Statutes that require CPA's to have met certain CPE requirements prior to proposing on governmental audit engagements.

## GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

The audit team has extensive experience in performing governmental audits and is exposed to intensive and continuing concentration on these types of audits. Due to the total number of governmental audits our team performs, each member of our governmental staff must understand and be able to perform several types of governmental audits. It is our objective to provide each professional employee fifty hours or more of comprehensive continuing professional education each year. This is accomplished through attending seminars throughout Florida and is reinforced through in-house training.

Our firm has made a steadfast commitment to professional education. Our active attendance and participation in continuing professional education is a major part of our objective to obtain the most recent knowledge on issues which are of importance to our clients. We are growing on the reputation for work that our firm is providing today.

### Quality Control Program

Quality control requires continuing commitment to professional excellence. **Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants, PL** is formally dedicated to that commitment.

To ensure maintaining the standards of working excellence required by our firm, we joined the Private Companies Practice Section (PCPS) of the American Institute of Certified Public Accountants (AICPA). To be a participating member firm of this practice section, a firm must obtain an independent Peer Review of its quality control policies and procedures to ascertain the firm's compliance with existing auditing standards on the applicable engagements.

The scope of the Peer Review is comprehensive in that it specifically reviews the following quality control policies and procedures of the participating firm:

- Professional, economic, and administrative independence;
- Assignment of professional personnel to engagements;
- Consultation on technical matters;
- Supervision of engagement personnel;
- Hiring and employment of personnel;
- Professional development;
- Advancement;
- Acceptance and continuation of clients; and,
- Inspection and review system.

We believe that our commitment to the program is rewarding not only to our firm, but primarily to our clients.

The external independent Peer Review of the elements of our quality control policies and procedures performed by an independent certified public accountant, approved by the PCPS of the AICPA, provides you with the assurance that we continue to conform to standards of the profession in the conduct of our accounting and auditing practice.

## **GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)**

Our firm is also a member of Governmental Audit Quality Center (GAQC), a voluntary membership center for CPA firms that perform governmental audits. This center promotes the quality of governmental audits.

Our firm has completed successive Peer Reviews. These reviews included a representative sample of our firm's local governmental auditing engagements. As a result of these reviews, our firm obtained an unqualified opinion on our quality control program and work procedures. On page 31 is a copy of our most recent Peer Review report. It should be noted that we received a pass rating.

Our firm has never had any disciplinary actions by state regulatory bodies or professional organizations.

As our firm performs approximately one hundred fifty audits each year that are reviewed by federal, state or local entities, we are constantly dealing with questions from these entities about our audits. We are pleased to say that any questions that have been raised were minor issues and were easily resolved without re-issuing any reports.

### **Certificate of Achievement for Excellence in Financial Reporting (CAFR)**

We are proud and honored to have been involved with the City of Fort Pierce and the Fort Pierce Utilities Authority when they received their first Certificates of Achievement for Excellence in Financial Reporting for the fiscal years ended September 30, 1988 and 1994, respectively. We were also instrumental in the City of Stuart receiving the award, in our first year of performing their audit, for the year ended September 30, 1999.

We also assisted St. Lucie County, Florida for the year ended September 30, 2003, in preparing their first Comprehensive Annual Financial Report, and St. Lucie County has received their Certificate of Achievement for Excellence in Financial Reporting every year since.

As continued commitment to insuring that we are providing the highest level of experience, we have had at least one employee of our firm serve on the GFOA – Special Review Committee since the mid-1980s. This committee is made up of selective Certified Public Accountants throughout the United States who have demonstrated their high level of knowledge and expertise in governmental accounting. Each committee member attends a special review meeting at the Annual GFOA Conference. At this meeting, the committee reports on the Certificate of Achievement Program's most recent results, future goals, and common reporting deficiencies.

We feel that our previous experience in assisting the City of Fort Pierce, the Fort Pierce Utilities Authority and St. Lucie County obtain their first CAFRs, and the City of Stuart in continuing to receive a CAFR and our firm's continued involvement with the GFOA, and the CAFR review committee make us a valued asset for any client in the field of governmental financial reporting.

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

### References

Terracina Community Development  
District  
Jeff Walker, Special District Services  
(561) 630-4922

Gateway Community Development  
District  
Stephen Bloom, Severn Trent Management  
(954) 753-5841

The Reserve Community Development District  
  
Darrin Mossing, Governmental Management  
Services LLC  
(407) 841-5524

Port of the Islands Community Development  
District  
Cal Teague, Premier District Management  
  
(239) 690-7100 ext 101

In addition to the above, we have the following additional governmental audit experience:

### Community Development Districts

Aberdeen Community Development  
District

Beacon Lakes Community  
Development District

Alta Lakes Community Development  
District

Beaumont Community Development  
District

Amelia Concourse Community  
Development District

Bella Collina Community Development  
District

Amelia Walk Community  
Development District

Bonnet Creek Community  
Development District

Aqua One Community Development  
District

Buckeye Park Community  
Development District

Arborwood Community Development  
District

Candler Hills East Community  
Development District

Arlington Ridge Community  
Development District

Cedar Hammock Community  
Development District

Bartram Springs Community  
Development District

Central Lake Community  
Development District

Baytree Community Development  
District

Channing Park Community  
Development District

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

Cheval West Community Development District	Evergreen Community Development District
Coconut Cay Community Development District	Forest Brooke Community Development District
Colonial Country Club Community Development District	Gateway Services Community Development District
Connerton West Community Development District	Gramercy Farms Community Development District
Copperstone Community Development District	Greenway Improvement District
Creekside @ Twin Creeks Community Development District	Greyhawk Landing Community Development District
Deer Run Community Development District	Griffin Lakes Community Development District
Dowden West Community Development District	Habitat Community Development District
DP1 Community Development District	Harbor Bay Community Development District
Eagle Point Community Development District	Harbourage at Braden River Community Development District
East Nassau Stewardship District	Harmony Community Development District
Eastlake Oaks Community Development District	Harmony West Community Development District
Easton Park Community Development District	Harrison Ranch Community Development District
Estancia @ Wiregrass Community Development District	Hawkstone Community Development District

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

Heritage Harbor Community Development District	Madeira Community Development District
Heritage Isles Community Development District	Marhsall Creek Community Development District
Heritage Lake Park Community Development District	Meadow Pointe IV Community Development District
Heritage Landing Community Development District	Meadow View at Twin Creek Community Development District
Heritage Palms Community Development District	Mediterra North Community Development District
Heron Isles Community Development District	Midtown Miami Community Development District
Heron Isles Community Development District	Mira Lago West Community Development District
Highland Meadows II Community Development District	Montecito Community Development District
Julington Creek Community Development District	Narcoossee Community Development District
Laguna Lakes Community Development District	Naturewalk Community Development District
Lake Bernadette Community Development District	New Port Tampa Bay Community Development District
Lakeside Plantation Community Development District	Overoaks Community Development District
Landings at Miami Community Development District	Panther Trace II Community Development District
Legends Bay Community Development District	Paseo Community Development District
Lexington Oaks Community Development District	Pine Ridge Plantation Community Development District
Live Oak No. 2 Community Development District	Piney Z Community Development District

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

Poinciana Community Development District	Sampson Creek Community Development District
Poinciana West Community Development District	San Simeon Community Development District
Port of the Islands Community Development District	Six Mile Creek Community Development District
Portofino Isles Community Development District	South Village Community Development District
Quarry Community Development District	Southern Hills Plantation I Community Development District
Renaissance Commons Community Development District	Southern Hills Plantation III Community Development District
Reserve Community Development District	South Fork Community Development District
Reserve #2 Community Development District	St. John's Forest Community Development District
River Glen Community Development District	Stoneybrook South Community Development District
River Hall Community Development District	Stoneybrook South at ChampionsGate Community Development District
River Place on the St. Lucie Community Development District	Stoneybrook West Community Development District
Rivers Edge Community Development District	Tern Bay Community Development District
Riverwood Community Development District	Terracina Community Development District
Riverwood Estates Community Development District	Tison's Landing Community Development District
Rolling Hills Community Development District	TPOST Community Development District
Rolling Oaks Community Development District	

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

Triple Creek Community Development District	Vizcaya in Kendall Development District
TSR Community Development District	Waterset North Community Development District
Turnbull Creek Community Development District	Westside Community Development District
Twin Creeks North Community Development District	WildBlue Community Development District
Urban Orlando Community Development District	Willow Creek Community Development District
Verano #2 Community Development District	Willow Hammock Community Development District
Viera East Community Development District	Winston Trails Community Development District
VillaMar Community Development District	Zephyr Ridge Community Development District

## GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)

### Other Governmental Organizations

City of Westlake	Office of the Medical Examiner, District 19
Florida Inland Navigation District	Rupert J. Smith Law Library of St. Lucie County
Fort Pierce Farms Water Control District	St. Lucie Education Foundation
Indian River Regional Crime Laboratory, District 19, Florida	Seminole Improvement District
Viera Stewardship District	Troup Indiantown Water Control District

### Current or Recent Single Audits.

St. Lucie County, Florida Early Learning Coalition, Inc. Treasure Coast Food Bank, Inc.	Gateway Services Community Development District
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Members of our audit team have acquired extensive experience from performing or participating in over 2,100 audits of governments, independent special taxing districts, school boards, and other agencies that receive public money and utilize fund accounting.

Much of our firm's auditing experience is with compliance auditing, which is required for publicly financed agencies. In this type of audit, we do a financial examination and also confirm compliance with various statutory and regulatory guidelines.

Following is a summary of our other experience, including Auditor General experience, as it pertains to other governmental and fund accounting audits.

### Counties

(Includes elected constitutional officers, utilities and dependent taxing districts)

Indian River  
Martin  
Okeechobee  
Palm Beach

### Municipalities

City of Port St. Lucie  
City of Vero Beach  
Town of Orchid

## **GOVERNMENTAL AUDIT EXPERIENCE (CONTINUED)**

### Special Districts

Bannon Lakes Community Development District  
Boggy Creek Community Development District  
Capron Trail Community Development District  
Celebration Pointe Community Development District  
Coquina Water Control District  
Diamond Hill Community Development District  
Dovera Community Development District  
Durbin Crossing Community Development District  
Golden Lakes Community Development District  
Lakewood Ranch Community Development District  
Martin Soil and Water Conservation District  
Meadow Pointe III Community Development District  
Myrtle Creek Community Development District  
St. Lucie County – Fort Pierce Fire District  
The Crossings at Fleming Island  
St. Lucie West Services District  
Indian River County Mosquito Control District  
St. John's Water Control District  
Westchase and Westchase East Community Development Districts  
Pier Park Community Development District  
Verandahs Community Development District  
Magnolia Park Community Development District

### Schools and Colleges

Federal Student Aid Programs – Indian River Community College  
Indian River Community College  
Okeechobee County District School Board  
St. Lucie County District School Board

### State and County Agencies

Central Florida Foreign-Trade Zone, Inc. (a nonprofit organization affiliated with the St. Lucie County Board of County Commissioners)  
Florida School for Boys at Okeechobee  
Indian River Community College Crime Laboratory  
Indian River Correctional Institution

## **FEE SCHEDULE**

We propose the fee for our audit services described below to be \$3,050 for the year ended September 30, 2021, \$3,140 for the year ended September 30, 2022, \$3,230 for the year ended September 30, 2023, and \$3,300 for the years ended September 30, 2024 and 2025. The fee is contingent upon the financial records and accounting systems of Wynnfield Lakes Community Development District being “audit ready” and the financial activity for the District is not materially increased. If we discover that additional preparation work or subsidiary schedules are needed, we will consult with your authorized representative. We can assist with this additional work at our standard rates should you desire.

## **SCOPE OF WORK TO BE PERFORMED**

If selected as the District's auditors, we will perform a financial and compliance audit in accordance with Section 11.45, Florida Statutes, in order to express an opinion on an annual basis on the financial statements of Wynnfield Lakes Community Development District as of September 30, 2021, 2022, 2023, 2024, and 2025. The audits will be performed to the extent necessary to express an opinion on the fairness in all material respects with which the financial statements present the financial position, results of operations and changes in financial position in conformity with generally accepted accounting principles and to determine whether, for selected transactions, operations are properly conducted in accordance with legal and regulatory requirements. Reportable conditions that are also material weaknesses shall be identified as such in the Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Other (non-reportable) conditions discovered during the course of the audit will be reported in a separate letter to management, which will be referred to in the Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters.

Our audit will be performed in accordance with standards for financial and compliance audits contained in *Government Auditing Standards*, as well as in compliance with rules and regulations of audits of special districts as set forth by the State Auditor General in Chapter 10.550, Local Governmental Entity Audits, and other relevant federal, state and county orders, statutes, ordinances, charter, resolutions, bond covenants, Administrative Code and procedures, or rules and regulations which may pertain to the work required in the engagement.

The primary purpose of our audit will be to express an opinion on the financial statements discussed above. It should be noted that such audits are subject to the inherent risk that errors or irregularities may not be detected. However, if conditions are discovered which lead to the belief that material errors, defalcations or other irregularities may exist or if other circumstances are encountered that require extended services, we will promptly notify the appropriate individual.

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

**J. W. Gaines, CPA, CITP**

Director – 41 years

#### **Education**

- ◆ Stetson University, B.B.A. – Accounting

#### **Registrations**

- ◆ Certified Public Accountant – State of Florida, State Board of Accountancy
- ◆ Certified Information Technology Professional (CITP) – American Institute of Certified Public Accountants

#### **Professional Affiliations/Community Service**

- ◆ Member of the American and Florida Institutes of Certified Public Accountants
- ◆ Affiliate member Government Finance Officers Association
- ◆ Past President, Vice President-Campaign Chairman, Vice President and Board Member of United Way of St. Lucie County, 1989 - 1994
- ◆ Past President, President Elect, Secretary and Treasurer of the Treasure Coast Chapter of the Florida Institute of Certified Public Accountants, 1988 - 1991
- ◆ Past President of Ft. Pierce Kiwanis Club, 1994 - 95, Member/Board Member since 1982
- ◆ Past President, Vice President and Treasurer of St. Lucie County Chapter of the American Cancer Society, 1980 -1986
- ◆ Member of the St. Lucie County Chamber of Commerce, Member Board of Directors, Treasurer, September 2002 - 2006, Chairman Elect 2007, Chairman 2008, Past Chairman 2009
- ◆ Member Lawnwood Regional Medical Center Board of Trustees, 2000 – Present, Chairman 2013 - Present
- ◆ Member of St. Lucie County Citizens Budget Committee, 2001 – 2002
- ◆ Member of Ft. Pierce Citizens Budget Advisory Committee, 2010 – 2011
- ◆ Member of Ft. Pierce Civil Service Appeals Board, 2013 - Present

#### **Professional Experience**

- ◆ Miles Grant Development/Country Club – Stuart, Florida, July 1975 – October 1976
- ◆ State Auditor General's Office – Public Accounts Auditor – November 1976 through September 1979
- ◆ Director - Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL, responsible for numerous government and nonprofit audits.
- ◆ Over 30 years experience in all phases of public accounting and auditing experience, with a concentration in financial and compliance audits. Mr. Gaines has been involved in all phases of the audits listed on the preceding pages.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

**J. W. Gaines, CPA, CITP (Continued)**

Director

**Continuing Professional Education**

- ♦ Has participated in numerous continuing professional education courses provided by nationally recognized sponsors over the last two years to keep abreast of the latest developments in accounting and auditing such as:
  - Governmental Accounting Report and Audit Update
  - Analytical Procedures, FICPA
  - Annual Update for Accountants and Auditors
  - Single Audit Sampling and Other Considerations

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **David S. McGuire, CPA, CITP**

Accounting and Audit Principal – 18 years

Accounting and Audit Manager – 4 years

Staff Accountant – 11 years

#### **Education**

- ◆ University of Central Florida, B.A. – Accounting
- ◆ Barry University – Master of Professional Accountancy

#### **Registrations**

- ◆ Certified Public Accountant – State of Florida, State Board of Accountancy
- ◆ Certified Information Technology Professional (CITP) – American Institute of Certified Public Accountants
- ◆ Certified Not-For-Profit Core Concepts 2018

#### **Professional Affiliations/Community Service**

- ◆ Member of the American and Florida Institutes of Certified Public Accountants
- ◆ Associate Member, Florida Government Finance Office Associates
- ◆ Assistant Coach – St. Lucie County Youth Football Organization (1994 – 2005)
- ◆ Assistant Coach – Greater Port St. Lucie Football League, Inc. (2006 – 2010)
- ◆ Board Member – Greater Port St. Lucie Football League, Inc. (2011 – 2017)
- ◆ Treasurer, AIDS Research and Treatment Center of the Treasure Coast, Inc. (2000 – 2003)
- ◆ Board Member/Treasurer, North Treasure Coast Chapter, American Red Cross (2004 – 2010)
- ◆ Member/Board Member of Port St. Lucie Kiwanis (1994 – 2001)
- ◆ President (2014/15) of Sunrise Kiwanis of Fort Pierce (2004 – 2017)
- ◆ St. Lucie District School Board Superintendent Search Committee (2013 – present)
- ◆ Board Member – Phrozen Pharos (2019-2021)

#### **Professional Experience**

- ◆ Twenty-eight years public accounting experience with an emphasis on nonprofit and governmental organizations.
- ◆ Audit Manager in-charge on a variety of audit and review engagements within several industries, including the following government and nonprofit organizations:
  - St. Lucie County, Florida
  - 19<sup>th</sup> Circuit Office of Medical Examiner
  - Troup Indiantown Water Control District
  - Exchange Club Center for the Prevention of Child Abuse, Inc.
  - Healthy Kids of St. Lucie County
  - Mustard Seed Ministries of Ft. Pierce, Inc.
  - Reaching Our Community Kids, Inc.
  - Reaching Our Community Kids - South
  - St. Lucie County Education Foundation, Inc.
  - Treasure Coast Food Bank, Inc.
  - North Springs Improvement District
- ◆ Four years of service in the United States Air Force in computer operations, with a top secret (SCI/SBI) security clearance.

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **David S. McGuire, CPA, CITP (Continued)**

Accounting and Audit Principal

#### **Continuing Professional Education**

- ♦ Mr. McGuire has attended numerous continuing professional education courses and seminars taught by nationally recognized sponsors in the accounting auditing and single audit compliance areas. He has attended courses over the last two years in those areas as follows:

- Not-for-Profit Auditing Financial Results and Compliance Requirements

- Update: Government Accounting Reporting and Auditing

- Annual Update for Accountants and Auditors

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **David F. Haughton, CPA**

Accounting and Audit Manager – 30 years

#### **Education**

- ◆ Stetson University, B.B.A. – Accounting

#### **Registrations**

- ◆ Certified Public Accountant – State of Florida, State Board of Accountancy

#### **Professional Affiliations/Community Service**

- ◆ Member of the American and Florida Institutes of Certified Public Accountants
- ◆ Former Member of Florida Institute of Certified Public Accountants Committee on State and Local Government
- ◆ Affiliate Member Government Finance Officers Association (GFOA) for over 10 years
- ◆ Affiliate Member Florida Government Finance Officers Association (FGFOA) for over 10 years
- ◆ Technical Review – 1997 FICPA Course on State and Local Governments in Florida
- ◆ Board of Directors – Kiwanis of Ft. Pierce, Treasurer – 1994-1999; Vice President – 1999-2001

#### **Professional Experience**

- ◆ Twenty-seven years public accounting experience with an emphasis on governmental and nonprofit organizations.
- ◆ State Auditor General's Office – West Palm Beach, Staff Auditor, June 1985 to September 1985
- ◆ Accounting and Audit Manager of Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL, responsible for audit and accounting services including governmental and not-for-profit audits.
- ◆ Over 20 years of public accounting and governmental experience, specializing in governmental and nonprofit organizations with concentration in special districts, including Community Development Districts which provide services including water and sewer utilities. Governmental and non-profit entities served include the following:

##### **Counties:**

St. Lucie County

##### **Municipalities:**

City of Fort Pierce

City of Stuart

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **David F. Haughton, CPA (Continued)**

Accounting and Audit Manager

#### **Professional Experience (Continued)**

##### **Special Districts:**

Bluewaters Community Development District  
Country Club of Mount Dora Community Development District  
Fiddler's Creek Community Development District #1 and #2  
Indigo Community Development District  
North Springs Improvement District  
Renaissance Commons Community Development District  
St. Lucie West Services District  
Stoneybrook Community Development District  
Summerville Community Development District  
Terracina Community Development District  
Thousand Oaks Community Development District  
Tree Island Estates Community Development District  
Valencia Acres Community Development District

##### **Non-Profits:**

The Dunbar Center, Inc.  
Hibiscus Children's Foundation, Inc.  
Hope Rural School, Inc.  
Maritime and Yachting Museum of Florida, Inc.  
Tykes and Teens, Inc.  
United Way of Martin County, Inc.  
Workforce Development Board of the Treasure Coast, Inc.

- ◆ While with the Auditor General's Office he was on the staff for the state audits of the Martin County School District and Okeechobee County School District.
- ◆ During 1997 he performed a technical review of the Florida Institute of Certified Public Accountants state CPE course on Audits of State and Local Governments in Florida. His comments were well received by the author and were utilized in future updates to the course.

#### **Continuing Professional Education**

- ◆ During the past several years, he has participated in numerous professional development training programs sponsored by the AICPA and FICPA, including state conferences on special districts and governmental auditing in Florida. He averages in excess of 100 hours bi-annually of advanced training which exceeds the 80 hours required in accordance with the continuing professional education requirements of the Florida State Board of accountancy and the AICPA Private Companies Practice Section. He has over 75 hours of governmental CPE credit within the past two years.

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **Matthew Gonano, CPA**

Senior Staff Accountant – 10 years

#### **Education**

- ◆ University of North Florida, B.B.A. – Accounting
- ◆ University of Alicante, Spain – International Business
- ◆ Florida Atlantic University – Masters of Accounting

#### **Professional Affiliations/Community Service**

- ◆ American Institute of Certified Public Accountants
- ◆ Florida Institute of Certified Public Accountants

#### **Professional Experience**

- ◆ Senior Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.
- ◆ Performed audits of nonprofit and governmental organizations in accordance with Governmental Accounting Auditing Standards (GAAS)
- ◆ Performed Single Audits of nonprofit organizations in accordance with OMB Circular A-133, Audits of State, Local Governments, and Non-Profit Organizations.

#### **Continuing Professional Education**

- ◆ Mr. Gonano has participated in numerous continuing professional education courses.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

**Paul Daly**

Staff Accountant – 9 years

**Education**

- ♦ Florida Atlantic University, B.S. – Accounting

**Professional Experience**

- ♦ Staff Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

**Continuing Professional Education**

- ♦ Working to attain the requirements to take the Certified Public Accounting (CPA) exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Melissa Marlin**

Senior Staff Accountant – 7 years

#### **Education**

- ◆ Indian River State College, A.A. – Accounting
- ◆ Florida Atlantic University, B.B.A. – Accounting

#### **Professional Experience**

- ◆ Staff accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

#### **Continuing Professional Education**

- ◆ Mrs. Marlin participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.
- ◆ Mrs. Marlin is currently studying to pass the CPA exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Bryan Snyder**

Staff Accountant – 5 years

#### **Education**

- ◆ Florida Atlantic University, B.B.A. – Accounting

#### **Professional Experience**

- ◆ Accountant beginning his professional auditing career with Berger, Toombs, Elam, Gaines, & Frank.
- ◆ Mr. Snyder is gaining experience auditing governmental & nonprofit entities.

#### **Continuing Professional Education**

- ◆ Mr. Snyder participates in numerous continuing education courses and plans on working to acquire his CPA certificate.
- ◆ Mr. Snyder is currently studying to pass the CPA exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Maritza Stonebraker**

Staff Accountant – 4 years

#### **Education**

- ♦ Indian River State College, B.S.A. – Accounting

#### **Professional Experience**

- ♦ Staff Accountant beginning her professional auditing career with Berger, Toombs, Elam, Gaines, & Frank.

#### **Continuing Professional Education**

- ♦ Mrs. Stonebraker participates in numerous continuing education courses and plans on acquiring her CPA.
- ♦ Mrs. Stonebraker is currently studying to pass the CPA exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

**Jonathan Herman, CPA**

Senior Staff Accountant – 7 years

**Education**

- ◆ University of Central Florida, B.S. – Accounting
- ◆ Florida Atlantic University, MACC

**Professional Experience**

- ◆ Accounting graduate with five years experience with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

**Continuing Professional Education**

- ◆ Mr. Herman participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.

## ***Commitment to Quality Service***

### **Personnel Qualifications and Experience**

#### **Sean Stanton, CPA**

Staff Accountant – 4 years

#### **Education**

- ◆ University of South Florida, B.S. – Accounting
- ◆ Florida Atlantic University, M.B.A. – Accounting

#### **Professional Experience**

- ◆ Staff accountant with Berger, Toombs, Elam, Gaines, & Frank auditing governmental and non-profit entities.

#### **Continuing Professional Education**

- ◆ Mr. Stanton participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Taylor Nuccio**

Staff Accountant – 3 years

#### **Education**

- ♦ Indian River State College, B.S.A. – Accounting

#### **Professional Experience**

- ♦ Staff Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

#### **Continuing Professional Education**

- ♦ Ms. Nuccio participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.
- ♦ Ms. Nuccio is currently working towards completing an additional 30 hours of education to qualify to sit for CPA exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Kirk Vasser**

Staff Accountant – 1 year

### **Education**

- ◆ Indian River State College, B.S.A. – Accounting

### **Professional Experience**

- ◆ Staff Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

### **Continuing Professional Education**

- ◆ Mr. Vasser participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.
- ◆ Mr. Vasser is currently working towards completing an additional 30 hours of education to qualify to sit for CPA exam.

## ***Commitment to Quality Service***

<b>Personnel Qualifications and Experience</b>
--

### **Madison Ballash**

Staff Accountant – 1 year

#### **Education**

- ◆ Indian River State College, B.S.A. – Accounting (May 2020)

#### **Professional Experience**

- ◆ Staff Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

#### **Continuing Professional Education**

- ◆ Ms. Ballash participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.
- ◆ Ms. Ballash is currently working towards completing an additional 30 hours of education to qualify to sit for CPA exam.



Judson B. Baggett    6815 Dairy Road  
MBA, CPA, CVA, Partner    Zephyrhills, FL 33542  
Marci Reutimann    (813) 788-2155  
CPA, Partner    (813) 782-8606

### Report on the Firm's System of Quality Control

To the Partners  
Berger, Toombs, Elam, Gaines & Frank, CPAs, PL  
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

October 30, 2019

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, (the firm), in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [aicpa.org/prsummary](http://aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

#### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

#### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

#### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

#### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs, PL has received a peer review rating of *pass*.

*Baggett, Reutimann & Associates, CPAs, PA*  
BAGGETT, REUTIMANN & ASSOCIATES, CPAs, PA  
Signed Electronically by Baggett, Reutimann & Associates, CPAs, PA, CN: BR&A email: jrb@baggettcpa.com

Member American Institute of Certified Public Accountants (AICPA) and Florida Institute of Certified Public Accountants (FICPA)  
National Association of Certified Valuation Analysts (NACVA)

**WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS**

**Annual Auditing Services for Fiscal Year 2021**  
Duval County, Florida

**INSTRUCTIONS TO PROPOSERS**

**SECTION 1. DUE DATE.** An electronic copy of the proposal must be received no later than Monday, May 10, 2021, at 3:00 p.m., at the e-mail address of District Manager Daniel Laughlin, [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com).

**SECTION 2. FAMILIARITY WITH THE LAW.** By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

**SECTION 3. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

**SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

**SECTION 5. SUBMISSION OF PROPOSAL.** Submit one electronic copy of the Proposal Documents, and other requested attachments at the time and e-mail address indicated herein.

**SECTION 6. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

**SECTION 7. PROPOSAL DOCUMENTS.** The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

**SECTION 8. PROPOSAL.** In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

**SECTION 9. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

**SECTION 10. CONTRACT AWARD.** Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

**SECTION 11. LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of the District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

**SECTION 12. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- D. The lump sum cost of the provision of the services under the proposal.

**SECTION 13. PROTESTS.** Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, within seventy-two (72) hours after the receipt of the notice of the District's decision. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid contract award.

**SECTION 14. EVALUATION OF PROPOSALS.** The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

## **AUDITOR SELECTION EVALUATION CRITERIA**

### **1. Ability of Personnel. (20 Points)**

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

### **2. Proposer's Experience. (20 Points)**

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

### **3. Understanding of Scope of Work. (20 Points)**

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

### **4. Ability to Furnish the Required Services. (20 Points)**

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required. (E.g., the existence of any natural disaster plan for business operations)

### **5 Price. (20 Points)**

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.





**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

# Proposal to Provide Financial Auditing Services:

**WYNNFIELD LAKES**  
COMMUNITY DEVELOPMENT DISTRICT

Proposal Due: May 10, 2021  
3:00PM

**Submitted to:**

Wynnfield Lakes  
Community Development District  
c/o District Manager  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092

**Submitted by:**

Antonio J. Grau, Partner  
Grau & Associates  
951 Yamato Road, Suite 280  
Boca Raton, Florida 33431

**Tel** (561) 994-9299  
(800) 229-4728

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**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

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**Grau & Associates**

CERTIFIED PUBLIC ACCOUNTANTS

May 10, 2021

Wynnfield Lakes Community Development District  
c/o District Manager  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092

Re: Request for Proposal for Professional Auditing Services for the fiscal year ended September 30, 2021, with an option for four (4) additional annual renewals.

Grau & Associates (Grau) welcomes the opportunity to respond to the Wynnfield Lakes Community Development District's (the "District") Request for Proposal (RFP), and we look forward to continuing working with you on your audit. We are an energetic and robust team of knowledgeable professionals and are a recognized leader of providing services to Community Development Districts. As one of Florida's few firms to primarily focus on government, we are especially equipped to provide you an effective and efficient audit.

Special district audits are at the core of our practice: **we have a total of 360 clients, 329 or 91% of which are special districts.** We know the specifics of the professional services and work products needed to meet your RFP requirements like no other firm. With this level of experience, we are able to increase efficiency, to provide immediate and continued savings, and to minimize disturbances to client operations.

#### **Why Grau & Associates:**

##### **Knowledgeable Audit Team**

Grau is proud that the personnel we assign to your audit are some of the most seasoned auditors in the field. Our staff performs governmental engagements year round. When not working on your audit, your team is refining their audit approach for next year's audit. Our engagement partners have decades of experience and take a hands-on approach to our assignments, which all ensures a smoother process for you.

##### **Servicing your Individual Needs**

Our clients enjoy personalized service designed to satisfy their unique needs and requirements. Throughout the process of our audit, you will find that we welcome working with you to resolve any issues as swiftly and easily as possible. In addition, due to Grau's very low turnover rate for our industry, you also won't have to worry about retraining your auditors from year to year.

##### **Developing Relationships**

We strive to foster mutually beneficial relationships with our clients. We stay in touch year round, updating, collaborating and assisting you in implementing new legislation, rules and standards that affect your organization. We are also available as a sounding board and assist with technical questions.

##### **Maintaining an Impeccable Reputation**

We have never been involved in any litigation, proceeding or received any disciplinary action. Additionally, we have never been charged with, or convicted of, a public entity crime of any sort. We are financially stable and have never been involved in any bankruptcy proceedings.

### **Complying With Standards**

Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida, and any other applicable federal, state and local regulations. We will deliver our reports in accordance with your requirements.

This proposal is a firm and irrevocable offer for 90 days. We certify this proposal is made without previous understanding, agreement or connection either with any previous firms or corporations offering a proposal for the same items. We also certify our proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action, and was prepared in good faith. Only the person(s), company or parties interested in the project as principals are named in the proposal. Grau has no existing or potential conflicts, and anticipates no conflicts during the engagement. Our Federal I.D. number is 20-2067322.

We would be happy to answer any questions or to provide any additional information. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. Please do not hesitate to call or email either of our Partners, Antonio J. Grau, CPA ([tgrau@graucpa.com](mailto:tgrau@graucpa.com)) or Racquel McIntosh, CPA ([rmcintosh@graucpa.com](mailto:rmcintosh@graucpa.com)) at 561.994.9299. We thank you for considering our firm's qualifications and experience.

Very truly yours,  
Grau & Associates



Antonio J. Grau

# Firm Qualifications



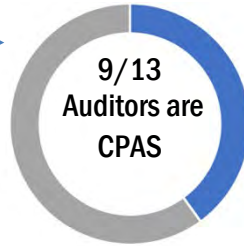
**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

## Grau's Focus and Experience

### Our Team



3 Partners  
10 Professional Staff  
2 Administrative Professionals



# 2005

Year founded

### Services Provided



Properly registered and licensed professional corporation by the state of FLORIDA

We are proud Members of the **American Institute of Certified Public Accountants** & the **Florida Institute of Certified Public Accountants**

**297** Community Development Districts Served

Quality Controls

- ⇒ External quality review program: consistently receives a pass
- ⇒ Internal: ongoing monitoring to maintain quality



AICPA | FICPA | GFOA | FASD | FGFOA

See next page for report and certificate



**FICPA Peer Review Program**  
Administered in Florida  
by The Florida Institute of CPAs



Peer Review  
Program

**AICPA Peer Review Program**  
Administered in Florida  
by the Florida Institute of CPAs

February 20, 2020

Antonio Grau  
Grau & Associates  
951 Yamato Rd Ste 280  
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

*FICPA Peer Review Committee*

Peer Review Team  
FICPA Peer Review Committee  
paul@ficpa.org  
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114

Review Number: 571202

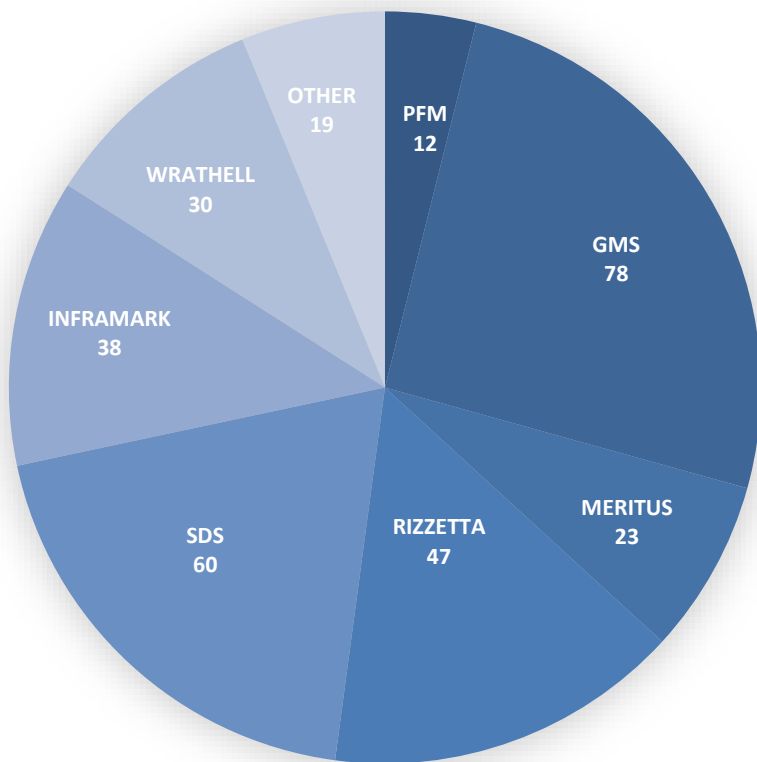
3800 Esplanade Way, Suite 210 | Tallahassee, FL 32311 | 800.342.3197, in Florida | 850.224.2727 | Fax: 850.222.6190 | [www.ficpa.org](http://www.ficpa.org)

## **Firm & Staff Experience**



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

## GRAU AND ASSOCIATES COMMUNITY DEVELOPMENT DISTRICT EXPERIENCE BY MANAGEMENT COMPANY



### Profile Briefs:

#### **Antonio J GRAU, CPA (Partner)**

*Years Performing Audits: 30+*

*CPE (last 2 years):*

*Government*

*Accounting, Auditing:*

*24 hours; Accounting,*

*Auditing and Other:*

*56 hours*

*Professional*

*Memberships: AICPA,*

*FICPA, FGFOA, GFOA*

#### **Racquel McIntosh, CPA (Partner)**

*Years Performing Audits: 14+*

*CPE (last 2 years):*

*Government*

*Accounting, Auditing:*

*47 hours; Accounting,*

*Auditing and Other:*

*58 hours*

*Professional*

*Memberships: AICPA,*

*FICPA, FGFOA, FASD*

"Here at Grau & Associates, staying up to date with the current technological landscape is one of our top priorities. Not only does it provide a more positive experience for our clients, but it also allows us to perform a more effective and efficient audit. With the every changing technology available and utilized by our clients, we are constantly innovating our audit process."

- Tony Grau

"Quality audits and exceptional client service are at the heart of every decision we make. Our clients trust us to deliver a quality audit, adhering to high standards and assisting them with improvements for their organization."

-Racquel McIntosh

## **YOUR ENGAGEMENT TEAM**

Grau's client-specific engagement team is meticulously organized in order to meet the unique needs of each client. Constant communication within our solution team allows for continuity of staff and audit team.

Grau contracts with an outside group of IT management consultants to assist with matters including, but not limited to; network and database security, internet security and vulnerability testing.

An advisory consultant will be available as a sounding board to advise in those areas where problems are encountered.



The assigned personnel will work closely with the partner and the District to ensure that the financial statements and all other reports are prepared in accordance with professional standards and firm policy. Responsibilities will include planning the audit; communicating with the client and the partners the progress of the audit; and determining that financial statements and all reports issued by the firm are accurate, complete and are prepared in accordance with professional standards and firm policy.

The Engagement Partner will participate extensively during the various stages of the engagement and has direct responsibility for engagement policy, direction, supervision, quality control, security, confidentiality of information of the engagement and communication with client personnel. The engagement partner will also be involved directing the development of the overall audit approach and plan; performing an overriding review of work papers and ascertain client satisfaction.



**Antonio 'Tony' J. Grau, CPA**  
**Partner**

**Contact:** [tgrau@graucpa.com](mailto:tgrau@graucpa.com) | (561) 939-6672

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**Experience**

For over 30 years, Tony has been providing audit, accounting and consulting services to the firm's governmental, non-profit, employee benefit, overhead and arbitrage clients. He provides guidance to clients regarding complex accounting issues, internal controls and operations.

As a member of the Government Finance Officers Association Special Review Committee, Tony participated in the review process for awarding the GFOA Certificate of Achievement in Financial Reporting. Tony was also the review team leader for the Quality Review of the Office of Management Audits of School Board of Miami-Dade County. Tony received the AICPA advanced level certificate for governmental single audits.

**Education**

University of South Florida (1983)  
Bachelor of Arts  
Business Administration

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**Clients Served** (partial list)

(>300) Various Special Districts, including:

Bayside Improvement Community Development District	St. Lucie West Services District
Dunes Community Development District	Ave Maria Stewardship Community District
Fishhawk Community Development District (I,II,IV)	Rivers Edge II Community Development District
Grand Bay at Doral Community Development District	Bartram Park Community Development District
Heritage Harbor North Community Development District	Bay Laurel Center Community Development District
Boca Raton Airport Authority	
Greater Naples Fire Rescue District	
Key Largo Wastewater Treatment District	
Lake Worth Drainage District	
South Indian River Water Control	

***Professional Associations/Memberships***

American Institute of Certified Public Accountants   Florida Government Finance Officers Association  
Florida Institute of Certified Public Accountants   Government Finance Officers Association Member  
City of Boca Raton Financial Advisory Board Member

***Professional Education*** (over the last two years)

<u><b>Course</b></u>	<u><b>Hours</b></u>
Government Accounting and Auditing	24
Accounting, Auditing and Other	56
Total Hours	80 (includes of 4 hours of Ethics CPE)



# Racquel C. McIntosh, CPA

## Partner

Contact : [rmcintosh@graucpa.com](mailto:rmcintosh@graucpa.com) | (561) 939-6669

### Experience

Racquel has been providing government audit, accounting and advisory services to our clients for over 14 years. She serves as the firm's quality control partner; in this capacity she closely monitors engagement quality ensuring standards are followed and maintained throughout the audit.

Racquel develops in-house training seminars on current government auditing, accounting, and legislative topics and also provides seminars for various government organizations. In addition, she assists clients with implementing new accounting software, legislation, and standards.

### Education

Florida Atlantic University (2004)

Master of Accounting

Florida Atlantic University (2003)

Bachelor of Arts:

Finance, Accounting

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### Clients Served (partial list)

(>300) Various Special Districts, including:

Carlton Lakes Community Development District  
Golden Lakes Community Development District  
Rivercrest Community Development District  
South Fork III Community Development District  
TPOST Community Development District

Westchase Community Development District  
Monterra Community Development District  
Palm Coast Park Community Development District  
Long Leaf Community Development District  
Watergrass Community Development District

East Central Regional Wastewater Treatment Facilities  
Indian Trail Improvement District  
Pinellas Park Water Management District  
Ranger Drainage District  
South Trail Fire Protection and Rescue Service District

### Professional Associations/ Memberships

American Institute of Certified Public Accountants  
Florida Institute of Certified Public Accountants

FICPA State & Local Government Committee  
FGFOA Palm Beach Chapter

### Professional Education (over the last two years)

<u>Course</u>	<u>Hours</u>
Government Accounting and Auditing	47
Accounting, Auditing and Other	58
Total Hours	105 (includes of 4 hours of Ethics CPE)

# References



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

We have included three references of government engagements that require compliance with laws and regulations, follow fund accounting, and have financing requirements, which we believe are similar to the District.

### Dunes Community Development District

<b>Scope of Work</b>	Financial audit
<b>Engagement Partner</b>	Antonio J. Grau
<b>Dates</b>	Annually since 1998
<b>Client Contact</b>	Darrin Mossing, Finance Director 475 W. Town Place, Suite 114 St. Augustine, Florida 32092 904-940-5850

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### Two Creeks Community Development District

<b>Scope of Work</b>	Financial audit
<b>Engagement Partner</b>	Antonio J. Grau
<b>Dates</b>	Annually since 2007
<b>Client Contact</b>	William Rizzetta, President 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614 813-933-5571

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### Journey's End Community Development District

<b>Scope of Work</b>	Financial audit
<b>Engagement Partner</b>	Antonio J. Grau
<b>Dates</b>	Annually since 2004
<b>Client Contact</b>	Todd Wodraska, Vice President 2501 A Burns Road Palm Beach Gardens, Florida 33410 561-630-4922

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# **Specific Audit Approach**



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

# **AUDIT APPROACH**

## **Grau's Understanding of Work Product / Scope of Services:**

We recognize the District is an important entity and we are confident our firm is eminently qualified to meet the challenges of this engagement and deliver quality audit services. ***You would be a valued client of our firm and we pledge to commit all firm resources to provide the level and quality of services (as described below) which not only meet the requirements set forth in the RFP but will exceed those expectations.*** Grau & Associates fully understands the scope of professional services and work products requested. Our audit will follow the Auditing Standards of the AICPA, *Generally Accepted Government Auditing Standards*, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida and any other applicable Federal, State or Local regulations. **We will deliver our reports in accordance with your requirements.**

## **Proposed segmentation of the engagement**

Our approach to the audit engagement is a risk-based approach which integrates the best of traditional auditing techniques and a total systems concept to enable the team to conduct a more efficient and effective audit. The audit will be conducted in three phases, which are as follows:



## **Phase I - Preliminary Planning**

A thorough understanding of your organization, service objectives and operating environment is essential for the development of an audit plan and for an efficient, cost-effective audit. During this phase, we will meet with appropriate personnel to obtain and document our understanding of your operations and service objectives and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work effort will be coordinated so that there will be minimal disruption to your staff.

### **During this phase we will perform the following activities:**

- » Review the regulatory, statutory and compliance requirements. This will include a review of applicable federal and state statutes, resolutions, bond documents, contracts, and other agreements;
- » Read minutes of meetings;
- » Review major sources of information such as budgets, organization charts, procedures, manuals, financial systems, and management information systems;
- » Obtain an understanding of fraud detection and prevention systems;
- » Obtain and document an understanding of internal control, including knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation;
- » Assess risk and determine what controls we are to rely upon and what tests we are going to perform and perform test of controls;
- » Develop audit programs to incorporate the consideration of financial statement assertions, specific audit objectives, and appropriate audit procedures to achieve the specified objectives;
- » Discuss and resolve any accounting, auditing and reporting matters which have been identified.

## **Phase II – Execution of Audit Plan**

The audit team will complete a major portion of transaction testing and audit requirements during this phase. The procedures performed during this period will enable us to identify any matter that may impact the completion of our work or require the attention of management. Tasks to be performed in Phase II include, but are not limited to the following:

- » Apply analytical procedures to further assist in the determination of the nature, timing, and extent of auditing procedures used to obtain evidential matter for specific account balances or classes of transactions;
- » Perform tests of account balances and transactions through sampling, vouching, confirmation and other analytical procedures; and
- » Perform tests of compliance.

## **Phase III - Completion and Delivery**

In this phase of the audit, we will complete the tasks related to year-end balances and financial reporting. All reports will be reviewed with management before issuance, and the partners will be available to meet and discuss our report and address any questions. Tasks to be performed in Phase III include, but are not limited to the following:

- » Perform final analytical procedures;
- » Review information and make inquiries for subsequent events; and
- » Meeting with Management to discuss preparation of draft financial statements and any potential findings or recommendations.

You should expect more from your accounting firm than a signature in your annual financial report. Our concept of truly responsive professional service emphasizes taking an active interest in the issues of concern to our clients and serving as an effective resource in dealing with those issues. In following this approach, we not only audit financial information with hindsight but also consider the foresight you apply in managing operations.

Application of this approach in developing our management letter is particularly important given the increasing financial pressures and public scrutiny facing today's public officials. We will prepare the management letter at the completion of our final procedures.

In preparing this management letter, we will initially review any draft comments or recommendations with management. In addition, we will take necessary steps to ensure that matters are communicated to those charged with governance.

In addition to communicating any recommendations, we will also communicate the following, if any:

- » Significant audit adjustments;
- » Significant deficiencies or material weaknesses;
- » Disagreements with management; and
- » Difficulties encountered in performing the audit.

Our findings will contain a statement of condition describing the situation and the area that needs strengthening, what should be corrected and why. Our suggestions will withstand the basic tests of corrective action:

Is the recommendation cost effective?

Is the recommendation the simplest to effectuate in order to correct a problem?

Is the recommendation at the heart of the problem and not just correcting a symptomatic matter?

Is the corrective action taking into account why the deficiency occurred?

To assure full agreement with facts and circumstances, we will fully discuss each item with Management prior to the final exit conference. This policy means there will be no “surprises” in the management letter and fosters a professional, cooperative atmosphere.

### **Communications**

We emphasize a continuous, year-round dialogue between the District and our management team. We regularly communicate through personal telephone calls and electronic mail throughout the audit and on a regular basis.

Our clients have the ability to transmit information to us on our secure client portal with the ability to assign different staff with separate log on and viewing capability. This further facilitates efficiency as all assigned users receive electronic mail notification as soon as new information has been posted into the portal.

# **Cost of Services**



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

Our proposed all-inclusive fees for the financial audit for the fiscal years ended September 30, 2021-2025 are as follows:

<u>Year Ended September 30,</u>	<u>Fee</u>
2021	\$3,200
2022	\$3,300
2023	\$3,400
2024	\$3,500
2025	<u>\$3,600</u>
<b>TOTAL (2021-2025)</b>	<b><u>\$17,000</u></b>

The above fees are based on the assumption that the District maintains its current level of operations. Should conditions change or additional Bonds are issued the fees would be adjusted accordingly upon approval from all parties concerned.

# **Supplemental Information**



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

## **PARTIAL LIST OF CLIENTS**

<b>SPECIAL DISTRICTS</b>	<b>Governmental Audit</b>	<b>Single Audit</b>	<b>Utility Audit</b>	<b>Current Client</b>	<b>Year End</b>
Boca Raton Airport Authority	✓	✓		✓	9/30
Captain's Key Dependent District	✓			✓	9/30
Central Broward Water Control District	✓			✓	9/30
Collier Mosquito Control District	✓			✓	9/30
Coquina Water Control District	✓			✓	9/30
East Central Regional Wastewater Treatment Facility	✓		✓		9/30
Florida Green Finance Authority	✓				9/30
Greater Boca Raton Beach and Park District	✓			✓	9/30
Greater Naples Fire Control and Rescue District	✓	✓		✓	9/30
Green Corridor P.A.C.E. District	✓			✓	9/30
Hobe-St. Lucie Conservancy District	✓			✓	9/30
Indian River Mosquito Control District	✓				9/30
Indian Trail Improvement District	✓			✓	9/30
Key Largo Waste Water Treatment District	✓	✓	✓	✓	9/30
Lake Padgett Estates Independent District	✓			✓	9/30
Lake Worth Drainage District	✓			✓	9/30
Lealman Special Fire Control District	✓			✓	9/30
Loxahatchee Groves Water Control District	✓				9/30
Old Plantation Control District	✓			✓	9/30
Pal Mar Water Control District	✓			✓	9/30
Pinellas Park Water Management District	✓			✓	9/30
Pine Tree Water Control District (Broward)	✓			✓	9/30
Pinetree Water Control District (Wellington)	✓				9/30
Ranger Drainage District	✓	✓		✓	9/30
Renaissance Improvement District	✓			✓	9/30
San Carlos Park Fire Protection and Rescue Service District	✓			✓	9/30
Sanibel Fire and Rescue District	✓			✓	9/30
South Central Regional Wastewater Treatment and Disposal Board	✓			✓	9/30
South-Dade Venture Development District	✓			✓	9/30
South Indian River Water Control District	✓	✓		✓	9/30
South Trail Fire Protection & Rescue District	✓			✓	9/30
Spring Lake Improvement District	✓			✓	9/30
St. Lucie West Services District	✓		✓	✓	9/30
Sunshine Water Control District	✓			✓	9/30
West Villages Improvement District	✓			✓	9/30
Various Community Development Districts (297)	✓			✓	9/30
<b>TOTAL</b>	<b>333</b>	<b>5</b>	<b>3</b>	<b>328</b>	

## **ADDITIONAL SERVICES**

### **CONSULTING / MANAGEMENT ADVISORY SERVICES**

Grau & Associates also provide a broad range of other management consulting services. Our expertise has been consistently utilized by Governmental and Non-Profit entities throughout Florida. Examples of engagements performed are as follows:

- Accounting systems
- Development of budgets
- Organizational structures
- Financing alternatives
- IT Auditing
- Fixed asset records
- Cost reimbursement
- Indirect cost allocation
- Grant administration and compliance

### **ARBITRAGE**

The federal government has imposed complex rules to restrict the use of tax-exempt financing. Their principal purpose is to eliminate any significant arbitrage incentives in a tax-exempt issue. We have determined the applicability of these requirements and performed the rebate calculations for more than 150 bond issues, including both fixed and variable rate bonds.

**73**

Current  
Arbitrage  
Calculations

**We look forward to providing Wynnfield Lakes Community Development District with our resources and experience to accomplish not only those minimum requirements set forth in your Request for Proposal, but to exceed those expectations!**

**For even more information on Grau & Associates  
please visit us on [www.graucpa.com](http://www.graucpa.com).**

## *SIXTH ORDER OF BUSINESS*

## RESOLUTION 2021- 05

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Wynnfield Lakes Community Development District ("**District**") prior to June 15, 2021, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2021/2022**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE:	July 21, 2021
HOUR:	6:00 p.m.
LOCATION:	University of North Florida University Center 12000 Alumni Drive Jacksonville, Florida

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 19TH DAY OF MAY, 2021.**

ATTEST:

**WYNNFIELD LAKES COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_

***Proposed Budget  
Fiscal Year 2022***

***Wynnfield Lakes  
Community Development District***

***May 19, 2021***



# Wynnfield Lakes

## Community Development District

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# Wynnfield Lakes

## Community Development District

## General Fund

Description	Adopted Budget FY 2021	Actual Thru 4/30/2021	Projected Next 5 Months	Total Projected 9/30/2021	Proposed Budget FY 2022
<b>Revenues</b>					
Carry Forward Surplus	\$0	\$89,755	\$0	\$89,755	\$89,755
Interest Income	\$300	\$11	\$5	\$16	\$15
Special Assessment - On Roll	\$528,955	\$527,749	\$2,672	\$530,421	\$528,955
Clubhouse Income	\$2,000	\$1,425	\$500	\$1,925	\$2,000
Miscellaneous Revenues	\$0	\$3,828	\$0	\$3,828	\$0
<b>Total Revenues</b>	<b>\$531,255</b>	<b>\$622,768</b>	<b>\$3,177</b>	<b>\$625,945</b>	<b>\$620,725</b>
<b>Expenditures</b>					
<b><u>Administrative</u></b>					
Supervisor Fees	\$6,000	\$5,000	\$2,000	\$7,000	\$6,000
FICA Expense	\$459	\$383	\$153	\$536	\$459
Engineering Fees	\$4,500	\$1,625	\$2,875	\$4,500	\$4,500
Arbitrage Rebate (Grau)	\$600	\$0	\$600	\$600	\$600
Trustee Fees (US Bank)	\$4,800	\$0	\$4,800	\$4,800	\$4,800
Assessment Roll (GMS)	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Attorney Fees (HGS)	\$20,000	\$10,681	\$9,319	\$20,000	\$20,000
Dissemination Agent (GMS)	\$1,100	\$642	\$458	\$1,100	\$1,100
Annual Audit (Grau)	\$3,400	\$3,400	\$0	\$3,400	\$3,500
Management Fees (GMS)	\$47,386	\$27,642	\$19,744	\$47,386	\$47,386
Computer Time	\$1,000	\$583	\$417	\$1,000	\$1,200
Travel & Per Diem	\$100	\$0	\$100	\$100	\$100
Telephone	\$250	\$130	\$120	\$250	\$250
Postage	\$300	\$53	\$247	\$300	\$300
Printing & Binding	\$750	\$238	\$512	\$750	\$750
Meeting Room	\$1,290	\$1,075	\$430	\$1,505	\$1,290
Insurance	\$7,621	\$7,275	\$0	\$7,275	\$7,639
Legal Advertising	\$1,000	\$575	\$425	\$1,000	\$1,000
Other Current Charges	\$4,200	\$532	\$250	\$782	\$4,200
Office Supplies	\$150	\$8	\$142	\$150	\$150
Website Administration	\$0	\$0	\$0	\$0	\$400
Dues, Licenses & Subscriptions (DEO)	\$175	\$175	\$0	\$175	\$175
<b>Total Administrative</b>	<b>\$110,081</b>	<b>\$65,014</b>	<b>\$42,594</b>	<b>\$107,608</b>	<b>\$110,799</b>
<b><u>Operation</u></b>					
Insurance (FIA)	\$8,616	\$8,647	\$0	\$8,647	\$8,616
Utilities - Irrigation (JEA)	\$25,000	\$2,298	\$2,500	\$4,798	\$18,428
Field Operations Management (RMS)	\$22,279	\$12,996	\$9,283	\$22,279	\$23,393
Security Service/Monitoring (Giddens)	\$34,000	\$19,401	\$14,380	\$33,781	\$34,000
Off Duty Police	\$0	\$666	\$0	\$666	\$0
Landscape Maintenance (Yellowstone)	\$57,900	\$30,280	\$25,624	\$55,904	\$57,900
Landscape Contingency	\$23,700	\$5,327	\$18,373	\$23,700	\$23,700
Lake Maintenance (Lake Doctors)	\$10,440	\$5,404	\$3,860	\$9,264	\$10,164
Irrigation Maintenance (Yellowstone)	\$3,600	\$440	\$3,160	\$3,600	\$3,600
Repairs & Replacements	\$30,000	\$17,437	\$17,000	\$34,437	\$15,000
Refuse Service (Republic Services)	\$9,600	\$5,478	\$4,040	\$9,518	\$9,696
Stormwater User Fees	\$1,140	\$0	\$1,140	\$1,140	\$1,140
Animal Control	\$15,600	\$8,130	\$6,150	\$14,280	\$14,280
Contingency	\$7,127	\$3,190	\$34,244	\$37,434	\$9,467
Reserve Funding-CY	\$21,000	\$21,000	\$0	\$21,000	\$103,756
<b>Total Operation</b>	<b>\$270,002</b>	<b>\$140,694</b>	<b>\$139,754</b>	<b>\$280,448</b>	<b>\$333,139</b>

# Wynnfield Lakes

## Community Development District

## General Fund

Description	Adopted Budget FY 2021	Actual Thru 4/30/2021	Projected Next 5 Months	Total Projected 9/30/2021	Proposed Budget FY 2022
<b><u>Amenity</u></b>					
Utilities - Electric (JEA)	\$16,500	\$8,387	\$5,500	\$13,887	\$16,500
Utilities - Water & Sewer (JEA)	\$0	\$0	\$0	\$0	\$6,572
Telephone/Internet & Cable (Comcast)	\$3,600	\$2,050	\$1,540	\$3,590	\$3,696
Amenity Center Management (RMS)	\$52,967	\$30,897	\$22,070	\$52,967	\$55,616
Facility Attendants (RMS)	\$10,320	\$0	\$10,320	\$10,320	\$11,180
General Facility Maintenance (RMS)	\$21,780	\$10,440	\$11,340	\$21,780	\$21,780
Repairs & Replacements	\$0	\$0	\$0	\$0	\$13,640
Fitness Equipment Maintenance	\$0	\$0	\$0	\$0	\$1,360
Fitness Center Supplies	\$1,000	\$192	\$808	\$1,000	\$1,000
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$6,840	\$5,660	\$12,500	\$12,500
Pool Chemicals (Crystal Clean Pools)	\$7,000	\$885	\$6,115	\$7,000	\$7,000
Janitorial Service (RMS)	\$8,755	\$5,107	\$3,648	\$8,755	\$9,193
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$525	\$2,975	\$3,500	\$3,500
Office Supplies / Mailings / Printings	\$1,250	\$6	\$1,244	\$1,250	\$1,250
Permit Fees	\$1,500	\$368	\$550	\$918	\$1,500
Special Events	\$10,000	\$1,735	\$8,265	\$10,000	\$10,000
Recreation Passes	\$500	\$667	\$0	\$667	\$500
<b>Total Amenity</b>	<b>\$151,172</b>	<b>\$68,100</b>	<b>\$80,033</b>	<b>\$148,134</b>	<b>\$176,787</b>
<b>Total Expenditures</b>	<b>\$531,255</b>	<b>\$273,809</b>	<b>\$262,381</b>	<b>\$536,190</b>	<b>\$620,725</b>
Excess (deficiency) of revenues over (under) expenditures	\$0	\$348,959	(\$259,204)	\$89,755	\$0
<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$348,959</b>	<b>(\$259,204)</b>	<b>\$89,755</b>	<b>\$0</b>

	FY 2020	FY 2021	FY 2022
Net Assessment	\$528,955.20	\$528,955.20	\$528,955.20
Plus Collection Fees & Discounts (7.5%)	\$42,888.26	\$42,888.26	\$42,888.26
Gross Assessment	\$571,843.46	\$571,843.46	\$571,843.46

Description	No. of Units	FY 2021		FY 2022	
		Gross per Unit	Total	Gross per Unit	Total
Single Family	372	\$1,124.16	\$418,189.12	\$1,124.16	\$418,189.12
Multi-Family	204	\$753.21	\$153,654.34	\$753.21	\$153,654.34
<b>Total Gross Assessment</b>			<b>\$571,843.46</b>		<b>\$571,843.46</b>

**Wynnfield Lakes**  
**Community Development District**

Exhibit "A"  
Allocation of Operating Reserve

Description	Amount	
Beginning Balance - Carry Forward Surplus (As of 10/1/2020)		\$218,997
Estimated Excess Revenues (Expenditures) - FY 2021		\$0
Ending Balance (As of 09/30/2021)		\$218,997
Less:		
Funding for First Quarter Operating Expenses	(\$129,242)	
Projected Additional Transfer to Capital Reserve	(\$89,755)	(\$218,997)
Total Undesignated Cash as of 09/30/2021		(\$0)

**Revenues:**

**Interest Income**

The operating fund of the District will be invested in accordance with Investment Resolution 2005-11 adopted August 11, 2005 by the District.

**Special Assessments- On Roll**

The District will levy a non-ad-valorem assessment on all developable property within the District to fund all of the Operating & Maintenance Expenditures for the Fiscal Year.

**Clubhouse Income**

Represents estimated income from the rental of the Community Room.

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**Expenditures:**

**Administrative:**

**Supervisor Fees**

Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the six estimated meetings.

**FICA Expense**

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

**Engineering Fees**

The District's engineering firm, England, Thims & Miller, Inc. will be providing general engineering services to the District including, attendance, preparation for board meetings, review invoices, etc.

**Arbitrage Rebate**

The District is required to annually have an arbitrage rebate calculation on the District's Series 2014 Special Assessment Refunding Bonds.

**Trustee Fees**

The District issued Series 2014 Special Assessment Refunding Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

**Assessment Roll**

The District has contracted with GMS, LLC for the certifications of the District's annual maintenance and debt service assessments to the Duval County Tax Collector.

**Attorney Fees**

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

**Administrative: (continued)**

**Dissemination Agent**

The District has contracted Governmental Management Services, LLC to act as the Dissemination Agent for the District to prepare the Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

**Annual Audit**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

**Management Fees**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. These services are further outlined in Exhibit "A" of the Management Agreement.

**Computer Time**

The District processes all its financial activities, i.e., accounts payable, financial statements, etc. on a mainframe computer leased by Governmental Management Services, LLC.

**Travel & Per Diem**

Expenses the Board of Supervisors may incur due to attending a Wynnfield Lakes Community Development District meeting or other District related travel expenses.

**Telephone**

Telephone and fax machine.

**Postage**

Mailing of agenda packages, overnight deliveries, correspondence, etc.

**Printing & Binding**

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

**Meeting Room**

Cost to rent seminar room.

**Insurance**

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

**Legal Advertising**

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

**Other Current Charges**

Monthly bank charges and monthly water cooler rental and supplies from Crystal Springs.

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**Administrative: (continued)**

**Office Supplies**

Represents various office supplies purchase for the District.

**Website Administration**

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

**Dues, Licenses & Subscriptions**

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

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**Maintenance:**

**Insurance**

The District's Amenity Center property insurance policy is with Preferred Governmental Insurance Trust (PGIT). PGIT specializes in providing insurance coverage to governmental agencies.

**Utilities - Irrigation**

The District has various utility accounts with JEA for irrigation meter.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA-Irrigation	12319 Wynnfield Lakes Dr	\$ 1,500	\$18,000
JEA-Irrigation	12510 Diamond Springs Dr.	\$ 36	\$ 428
<b>Total</b>			<b>\$18,428</b>

**Field Operations Management**

The District receives contract administration services from RMS to oversee the work performed by outside service providers.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
GMS, LLC	\$1,949.42	\$23,393

**Security Service / Monitoring**

The District has contracted with Giddens Security Corporation to provide security services at the Amenity Center.

<u>Description</u>	<u>bi-weekly</u>	<u>Annually</u>
Giddens Security Corp.	\$1,260.80	\$32,781
Holiday security		\$ 1,219
<b>Total</b>		<b>\$34,000</b>

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**Maintenance: (continued)**

**Landscape Maintenance**

Scheduled maintenance consists of edging, weed eating, weeding of beds, blowing mid or vacuuming and weeding of lawns, pruning, leaning litter, pesticide application, fertilization, irrigation repair and annuals. Replace of mulch and pine straw.

<b><u>Vendor/Service</u></b>	<b><u>Monthly</u></b>	<b><u>Annually</u></b>
Yellowstone-Maintenance	\$4,324.98	\$51,900
Yellowstone-Mulch/Pine Straw		<u>\$6,000</u>
<b>Total</b>		<b>\$57,900</b>

**Landscape Contingency**

Represents an unanticipated cost associated with the maintenance of mowing, edging, blowing, applying pest, tree removal and trimming and disease control chemicals to sod. The District may fund goose control as part of landscape contingency.

**Lake Maintenance**

The District has contracted with Lake Doctors, Inc. to maintain the water quality in all the lakes in Wynnfield Lakes Community Development District. The District may fund Midge (Blind Mosquito) eradication as part of Lake Maintenance

<b><u>Vendor/Service</u></b>	<b><u>Monthly</u></b>	<b><u>Annually</u></b>
Lake Doctors-Maintenance	\$772	\$9,264
Lake Doctors-Grass Carp		<u>\$ 900</u>
<b>Total</b>		<b>\$10,164</b>

**Irrigation Maintenance**

Miscellaneous irrigation repairs and maintenance.

**Repairs & Replacements**

Cost of routine repairs and replacements of the District's common areas.

**Refuse Service**

Garbage disposal service.

**Stormwater User Fees**

The District will incur expenses for stormwater usage fees.

**Animal Control**

The district contracted Goose Masters of Northeast Florida to provide weekly goose control services.

**Contingency**

Represents an unanticipated cost associated with the operation and maintenance of the District's Amenity Center and field operations.

**Reserve Funding-CY**

Represents funds needed for Capital Projects.

**Amenity:**

**Utilities - Electric**

The District has various utility accounts with JEA for lighting at the Amenity Center and has contracted with a security company for the monitoring of the emergency phone.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA-Electric	12319 Wynnfield Lakes Dr	\$1,270	\$15,241
JEA-Electric	12397 Wynnfield Lakes apt	\$ 105	\$ 1,259
<b>Total</b>			<b>\$16,500</b>

**Utilities - Water & Sewer**

The District has various utility accounts with JEA for water/sewer at the Amenity Center.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA-Water	12319 Wynnfield Lakes Dr	\$ 333	\$ 4,000
JEA-Sewer	12319 Wynnfield Lakes Dr	\$ 214	\$ 2,572
<b>Total</b>			<b>\$ 6,572</b>

**Telephone/Internet & Cable**

Services provided at the Amenity Center by Comcast.

**Amenity Center Management**

The District Receives services provided by RMS, Inc to manage the amenity center facilities.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
RMS, INC	\$4,634.67	\$55,616

**Facility Attendant**

Cost of attendant responsible for the daily operations of the facility (688 hours).

**General Facility Maintenance**

Cost of routine repairs and maintenance of the District's common areas and Amenity Center.

**Repairs & Replacements**

Cost of routine repairs and replacements of the District's Amenity Center.

**Fitness Equipment Maintenance**

Southeast Fitness Repair is maintains fitness equipment.

**Fitness Center Supplies**

Supplies needed to stock the fitness center as well as cleaning supplies.

**Pool Maintenance**

The District has contracted with Crystal Clean Pools for the maintenance of the Amenity Center Swimming Pool.

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Crystal Clean Pools-Maintenance	\$900	\$10,800
Crystal Clean Pools-Contingency		\$ 1,700
<b>Total</b>		<b>\$12,500</b>

**Pool Chemicals**

Chemical costs related to the maintenance of the Amenity Center Pool.

### Amenity: (continued)

#### Janitorial Service

The District has contracted with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

#### Janitorial Supplies

Supplies needed to stock the restrooms and clubhouse as well as cleaning supplies.

#### Office Supplies / Mailings / Printings

Consists of mailings to residents, etc.

#### Permit Fees

Represents Permit Fees for ASCAP, SESAC and Department of Health for the swimming pool permit.

#### Special Events

Represents estimated cost for the District to host any special events for the community throughout the Fiscal Year.

#### Recreation Passes

Represents the estimated cost for access cards to the District's Amenity Center.

# Wynnfield Lakes

Community Development District

## Debt Service Fund

### Series 2014 Special Assessment Refunding Bonds

Description	Adopted Budget FY 2021	Actual Thru 4/30/2021	Projected Next 5 Months	Total Projected 9/30/2021	Proposed Budget FY 2022
<b>Revenues</b>					
Carry Forward Surplus <sup>(1)</sup>	\$139,453	\$137,825	\$0	\$137,825	\$136,704
Interest Income	\$5,000	\$34	\$10	\$44	\$0
Special Assessments - On Roll	\$517,894	\$516,714	\$2,615	\$519,329	\$517,894
<b>Total Revenues</b>	<b>\$662,346</b>	<b>\$654,573</b>	<b>\$2,625</b>	<b>\$657,198</b>	<b>\$654,598</b>
<b>Expenditures</b>					
<u>Series 2014</u>					
Interest - 11/01	\$122,800	\$122,800	\$0	\$122,800	\$118,644
Special Call - 11/01	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 05/01	\$122,800	\$0	\$122,694	\$122,694	\$118,644
Principal - 05/01	\$270,000	\$0	\$270,000	\$270,000	\$275,000
Special Call - 05/01	\$0	\$0	\$5,000	\$5,000	\$0
<b>Total Expenditures</b>	<b>\$515,600</b>	<b>\$127,800</b>	<b>\$392,694</b>	<b>\$520,494</b>	<b>\$512,288</b>
Excess (deficiency) of revenues over (under) expenditures	\$146,746	\$526,773	(\$390,069)	\$136,704	\$142,310
<b>Excess Revenues/(Expenditures)</b>	<b>\$146,746</b>	<b>\$526,773</b>	<b>(\$390,069)</b>	<b>\$136,704</b>	<b>\$142,310</b>
11/1/22 Interest payment					<b>\$ 114,175</b>

Parcel	Unit Count	Assessment	Total
Single Family	368	\$1,518.48	\$558,800.64
Single Family <sup>(2)</sup>	1	\$1,084.32	\$1,084.32
Multi-Family <sup>(3)</sup>	206	\$0.00	\$0.00
<b>Total</b>	<b>575</b>		<b>\$559,884.96</b>

Net Assessment	\$517,893.59
Plus Collection Fees & Discounts (7.5%)	\$41,991.37
<b>Gross Assessment</b>	<b>\$559,884.96</b>

<sup>(1)</sup> Carry forward surplus is net of the reserve requirement.

<sup>(2)</sup> One single family assessment has paid off their debt assessment.

<sup>(3)</sup> Multi-Family Unit assessments were prepaid with a Special Call on May 1, 2008.

# Wynnfield Lakes

## Community Development District

Series 2014 Special Assessment Refunding Bonds

### AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$5,640,000.00	\$0.00	\$118,643.75	\$0.00
05/01/22	\$5,640,000.00	\$275,000.00	\$118,643.75	\$512,287.50
11/01/22	\$5,365,000.00	\$0.00	\$114,175.00	\$0.00
05/01/23	\$5,365,000.00	\$290,000.00	\$114,175.00	\$518,350.00
11/01/23	\$5,075,000.00	\$0.00	\$109,100.00	\$0.00
05/01/24	\$5,075,000.00	\$300,000.00	\$109,100.00	\$518,200.00
11/01/24	\$4,775,000.00	\$0.00	\$103,662.50	\$0.00
05/01/25	\$4,775,000.00	\$310,000.00	\$103,662.50	\$517,325.00
11/01/25	\$4,465,000.00	\$0.00	\$97,850.00	\$0.00
05/01/26	\$4,465,000.00	\$325,000.00	\$97,850.00	\$520,700.00
11/01/26	\$4,140,000.00	\$0.00	\$91,350.00	\$0.00
05/01/27	\$4,140,000.00	\$340,000.00	\$91,350.00	\$522,700.00
11/01/27	\$3,800,000.00	\$0.00	\$84,125.00	\$0.00
05/01/28	\$3,800,000.00	\$350,000.00	\$84,125.00	\$518,250.00
11/01/28	\$3,450,000.00	\$0.00	\$76,687.50	\$0.00
05/01/29	\$3,450,000.00	\$365,000.00	\$76,687.50	\$518,375.00
11/01/29	\$3,085,000.00	\$0.00	\$68,931.25	\$0.00
05/01/30	\$3,085,000.00	\$385,000.00	\$68,931.25	\$522,862.50
11/01/30	\$2,700,000.00	\$0.00	\$60,750.00	\$0.00
05/01/31	\$2,700,000.00	\$400,000.00	\$60,750.00	\$521,500.00
11/01/31	\$2,300,000.00	\$0.00	\$51,750.00	\$0.00
05/01/32	\$2,300,000.00	\$420,000.00	\$51,750.00	\$523,500.00
11/01/32	\$1,880,000.00	\$0.00	\$42,300.00	\$0.00
05/01/33	\$1,880,000.00	\$440,000.00	\$42,300.00	\$524,600.00
11/01/33	\$1,440,000.00	\$0.00	\$32,400.00	\$0.00
05/01/34	\$1,440,000.00	\$460,000.00	\$32,400.00	\$524,800.00
11/01/34	\$980,000.00	\$0.00	\$22,050.00	\$0.00
05/01/35	\$980,000.00	\$480,000.00	\$22,050.00	\$524,100.00
11/01/35	\$500,000.00	\$0.00	\$11,250.00	\$0.00
05/01/36	\$500,000.00	\$500,000.00	\$11,250.00	\$522,500.00
		\$5,640,000.00	\$2,170,050.00	\$7,810,050.00

# Wynnfield Lakes

Community Development District

Capital Reserve Fund

Description	Adopted Budget FY 2021	Actual Thru 4/30/2021	Projected Next 5 Months	Total Projected 9/30/2021	Proposed Budget FY 2022
<b>Revenues</b>					
Carry Forward Surplus	\$161,346	\$181,334	\$0	\$181,334	\$132,414
Interest Income	\$3,000	\$150	\$75	\$225	\$200
Capital Reserve Funding - Transfer In	\$21,000	\$21,000	\$0	\$21,000	\$103,756
<b>Total Revenues</b>	<b>\$185,346</b>	<b>\$202,484</b>	<b>\$75</b>	<b>\$202,559</b>	<b>\$236,369</b>
<b>Expenditures</b>					
Capital Outlay	\$15,000	\$53,432	\$16,281	\$69,713	\$100,000
Other Current Charges	\$550	\$183	\$250	\$433	\$600
<b>Total Expenditures</b>	<b>\$15,550</b>	<b>\$53,615</b>	<b>\$16,531</b>	<b>\$70,146</b>	<b>\$100,600</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$169,796</b>	<b>\$148,869</b>	<b>(\$16,456)</b>	<b>\$132,414</b>	<b>\$135,769</b>
<b>Ending Fund Balance</b>	<b>\$169,796</b>	<b>\$148,869</b>	<b>(\$16,456)</b>	<b>\$132,414</b>	<b>\$135,769</b>

## *SEVENTH ORDER OF BUSINESS*

*D.*

*1.*

**Wynnfield Lakes Community Development District**  
**12319 Wynnfield Lakes Dr. Jacksonville, FL 32246**

**Memorandum**

**Date:** May 2021

**To:** Rich Whetsel                      via email  
Operations Director

**From:** Cheryl Graham                      Taylor Wright  
Operations Manager                      Facility Manager

**Re:** Wynnfield Lakes CDD  
Monthly Managers Report

The following is a summary of activities related to the field operations of the Wynnfield Lakes Community Development District.

**Amenity Manager:**

- Activated 44 access cards as of May 11, 2021
- 0 Rentals
- Movie Night Scheduled for Friday, May 14 on lawn
- Summer Kick Off Event Scheduled for Saturday, June 26 from 11-2
- Food Trucks continuing to come every Wednesday with a variety of vendors
- There is a duck nest in the landscape bed by the pool. Since it is a Mallard, we are unable to have it relocated until the eggs hatch.

**Amenity Center/ Common Areas /Pools/Tennis Courts:**

- Pool Furniture and umbrellas have been cleaned and are on pool deck
- The prep work for the painting of the Amenity Center began on Tuesday, April 27<sup>th</sup>. We had been informed that the process from start to finish would be 2-2 ½ weeks. Unfortunately, the assigned crew has taken longer with the prep work than anticipated. Their manager has now taken over the project, painting will begin on May 12<sup>th</sup>.
- Resurfacing of the Splash Pool Began on April 1<sup>st</sup>. Unexpected issues were addressed and the pool is expected to be completed and ready for use on May 14<sup>th</sup>, (weather permitting).
- The Pickleball Team has complied with our request to be careful when playing on the tennis court.
- Pool Lighting Proposals – DevTech has provided a revised proposal for the landscape beds around the pool. Meetings have taken place with American Electric and Bouche Lighting and their proposals will be provided in time for the Board to review.
- The nickel test of the courts has not been performed yet. Court Surfaces has been contacted but has not provided an update on when this will take place. Warranty is in place.

**Landscaping/Irrigation:**

- YellowStone has been working diligently to improve the appearance of the landscaping on the berm.
- The Annuals have been planted at the entrance. Additional Oleanders will be planted in median.
- YellowStone has performed some trimming of weeds and trees along the spillway, more work will be done.
- Plants were installed in front of the community sign on Kernan Blvd.
- Proposals for landscaping of pool beds will be provided before the Board meeting.
- The grass and shrubs between the children's splash pool and the pond is dying. It is believed to be caused by the contractor using hoses in addition to the sump pump to remove the water from the pool.

**Other Items:**

- Riverside Maintenance team members have performed various services including the removal of debris on a weekly basis.
- New cover for pool filtration container has arrived and will be installed as soon as possible.
- Lakes and Wetland Management provided an additional treatment to pond 2 (behind amenity center) due to an accumulation of algae. There have been no issues with other ponds in the community.
- Storage is needed for maintenance supplies/equipment as well as holiday decorations.

Should you have any questions or comments regarding the above information, please feel free to contact Cheryl Graham at (904) 239-5305 or Rich Whetsel at (904) 759-8923

2.

# DEVTEC ELECTRICAL SERVICES INC.

2131 Mindanao Drive, Jacksonville FL, 32246

(941)-539-5258

## **PROPOSAL**

**Submitted To:** Wynnfield Lakes

**Date:** 05/03/2021

Provide Wynnfield Lakes pool area with nice  
landscape lighting to give luxury ambience

- Install 18 black up lights in desired locations.
- Install new transformers if needed, existing transformers look rough.
- Install new wire where needed, existing wire only covers about 30% of desired locations.

✦ 18 black accent up lights at @\$116.00 each	\$2,088.00
✦ 200' feet of 12 gauge landscape lighting wire	\$150.00
✦ Gel filled wire nuts	\$50.00

Job Materials-----\$2,288.00

Labor-----\$1,750.00

**Total Job Cost-----\$4,038.00**

My end result is for you to be happy with your new landscape lighting system.  
Please feel free to call me with any questions, concerns or ideas you may have.

**Requires 50% deposit to begin work**

Authorized Signature \_\_\_\_\_

## *TENTH ORDER OF BUSINESS*

*A.*

**WYNNFIELD LAKES**  
**Community Development District**

Unaudited Financial Statements  
as of  
April 30, 2021

Board of Supervisors Meeting  
May 19, 2021

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- I. Financial Statements - April 30, 2021
- II. Capital Reserve Reconciliation - April 30, 2021
- III. Check Run Summary - May 19, 2021
- IV. Special Assessments Schedule - April 30, 2021

**WYNNFIELD LAKES**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
April 30, 2021

	<b>Major Funds</b>		<b>Non-Major Fund</b>	<b>Totals</b>
	<b>General</b>	<b>Debt Service</b>	<b>Capital Reserve</b>	<b>Governmental Funds</b>
<b><u>ASSETS:</u></b>				
Cash	\$56,865	---	\$1,419	\$58,284
Petty Cash	\$200	---	---	\$200
<b>Investments:</b>				
State Board of Administration	---	---	\$147,385	\$147,385
US Bank Custody Account	\$430,665	---	---	\$430,665
<b>Series 2014</b>				
Reserve	---	\$256,341	---	\$256,341
Revenue	---	\$526,769	---	\$526,769
<b>Total Assets</b>	<b><u>\$487,730</u></b>	<b><u>\$783,110</u></b>	<b><u>\$148,804</u></b>	<b><u>\$1,419,644</u></b>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$2,654	---	---	\$2,654
Accrued Expenditures	\$6,874	---	---	\$6,874
<b>Total Liabilities</b>	<b><u>\$9,528</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$9,528</u></b>
<b><u>FUND BALANCES:</u></b>				
Restricted to:				
Debt Service	---	\$783,110	---	\$783,110
Capital reserves	---	---	\$148,804	\$148,804
Unassigned	\$478,202	---	---	\$478,202
<b>Total Fund Balances</b>	<b><u>\$478,202</u></b>	<b><u>\$783,110</u></b>	<b><u>\$148,804</u></b>	<b><u>\$1,410,116</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$487,730</u></b>	<b><u>\$783,110</u></b>	<b><u>\$148,804</u></b>	<b><u>\$1,419,644</u></b>

**WYNNFIELD LAKES**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Period Ended April 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/21	ACTUAL THRU 04/30/21	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$300	\$175	\$11	(\$164)
Maintenance Assessments	\$528,955	\$528,955	\$527,749	(\$1,206)
Clubhouse Income	\$2,000	\$1,167	\$1,425	\$258
Miscellaneous Revenues	\$0	\$0	\$3,828	\$3,828
<b>TOTAL REVENUES</b>	<b>\$531,255</b>	<b>\$530,297</b>	<b>\$533,013</b>	<b>\$2,716</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Administrative</u></b>				
Supervisor Fees	\$6,000	\$5,000	\$5,000	\$0
FICA Expense	\$459	\$383	\$383	\$0
Engineering Fees	\$4,500	\$2,625	\$1,625	\$1,000
Arbitrage (Grau)	\$600	\$0	\$0	\$0
Trustee Fees (US Bank)	\$4,800	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees (HGS)	\$20,000	\$11,667	\$10,681	\$986
Dissemination Agent (GMS)	\$1,100	\$642	\$642	(\$0)
Annual Audit (Grau)	\$3,400	\$3,400	\$3,400	\$0
Management Fees (GMS)	\$47,386	\$27,642	\$27,642	\$0
Computer Time	\$1,000	\$583	\$583	\$0
Travel & Per Diem	\$100	\$58	\$0	\$58
Telephone	\$250	\$146	\$130	\$16
Postage	\$300	\$175	\$53	\$122
Printing & Binding	\$750	\$438	\$238	\$200
Meeting Room	\$1,290	\$645	\$1,075	(\$430)
Insurance	\$7,621	\$7,621	\$7,275	\$346
Legal Advertising	\$1,000	\$583	\$575	\$8
Other Current Charges	\$4,200	\$2,450	\$532	\$1,918
Office Supplies	\$150	\$88	\$8	\$80
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$110,081</b>	<b>\$69,320</b>	<b>\$65,014</b>	<b>\$4,305</b>
<b><u>Operations</u></b>				
Insurance (FIA)	\$8,616	\$8,616	\$8,647	(\$31)
Field Management (GMS)	\$22,279	\$12,996	\$12,996	\$0
Amenity Center Management (RMS)	\$52,967	\$30,897	\$30,897	(\$0)
Facility Attendants (RMS)	\$10,320	\$0	\$0	\$0
Security Service/Monitoring (Giddens)	\$34,000	\$19,833	\$19,401	\$432
Off Duty Police	\$0	\$0	\$666	(\$666)
General Facility Maintenance (RMS)	\$21,780	\$12,705	\$10,440	\$2,265
Janitorial Service (RMS)	\$8,755	\$5,107	\$5,107	\$0
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$2,042	\$525	\$1,517

**WYNNFIELD LAKES**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Period Ended April 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 04/30/21	ACTUAL THRU 04/30/21	VARIANCE
<b><u>Operations (continued)</u></b>				
Fitness Center Supplies	\$1,000	\$583	\$192	\$391
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$7,292	\$6,840	\$452
Pool Chemicals (Crystal Clean Pools)	\$7,000	\$4,083	\$885	\$3,198
Landscape Maintenance (Yellowstone)	\$57,900	\$33,775	\$30,280	\$3,495
Landscape Contingency (Yellowstone)	\$23,700	\$13,825	\$5,327	\$8,498
Lake Maintenance (Lake Doctors)	\$10,440	\$6,090	\$5,404	\$686
Irrigation Maintenance (Yellowstone)	\$3,600	\$2,100	\$440	\$1,660
Repairs & Replacements	\$30,000	\$17,500	\$17,437	\$63
Electric (JEA)	\$16,500	\$9,625	\$8,387	\$1,238
Water & Sewer/Irrigation (JEA)	\$25,000	\$14,583	\$2,298	\$12,285
Telephone/Internet & Cable (Comcast)	\$3,600	\$2,100	\$2,050	\$51
Refuse Service (Republic Services)	\$9,600	\$5,600	\$5,478	\$122
Stormwater User Fees	\$1,140	\$665	\$0	\$665
Office Supplies / Mailings / Printings	\$1,250	\$729	\$6	\$723
Permit Fees	\$1,500	\$368	\$368	\$0
Special Events	\$10,000	\$5,833	\$1,735	\$4,098
Recreation Passes	\$500	\$500	\$667	(\$167)
Reserve Funding-CY	\$21,000	\$21,000	\$21,000	\$0
Animal Control	\$15,600	\$9,100	\$8,130	\$970
Contingency	\$7,127	\$4,157	\$3,190	\$967
<b>TOTAL OPERATIONS</b>	<b>\$421,174</b>	<b>\$251,706</b>	<b>\$208,794</b>	<b>\$42,912</b>
<b>TOTAL EXPENDITURES</b>	<b>\$531,255</b>	<b>\$321,026</b>	<b>\$273,808</b>	<b>\$47,217</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$0</b>	<b>\$209,271</b>	<b>\$259,204</b>	<b>\$49,933</b>
Net change in fund balance	<b>\$0</b>	<b>\$209,271</b>	<b>\$259,204</b>	<b>\$49,933</b>
FUND BALANCE - Beginning	<b>\$0</b>		<b>\$218,997</b>	
<b>FUND BALANCE - Ending</b>	<b>\$0</b>		<b>\$478,202</b>	

**WYNNFIELD LAKES**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND - SERIES 2014**  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Period Ended April 30, 2021

<b>DESCRIPTION</b>	<b>ADOPTED BUDGET</b>	<b>PRORATED BUDGET THRU 04/30/21</b>	<b>ACTUAL THRU 04/30/21</b>	<b>VARIANCE</b>
<b><u>REVENUES:</u></b>				
Interest Income	\$5,000	\$2,917	\$34	(\$2,882)
Assessments - Tax Roll	\$517,894	\$517,894	\$516,714	(\$1,180)
<b>TOTAL REVENUES</b>	<b><u>\$522,894</u></b>	<b><u>\$520,810</u></b>	<b><u>\$516,748</u></b>	<b><u>(\$4,062)</u></b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2014A</u></b>				
Interest - 11/01	\$122,800	\$122,800	\$122,800	\$0
Special Call 11/01	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/01	\$122,800	\$0	\$0	\$0
Principal - 5/01	\$270,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$515,600</u></b>	<b><u>\$122,800</u></b>	<b><u>\$127,800</u></b>	<b><u>(\$5,000)</u></b>
Excess (deficiency) of revenues over (under) expenditures	<b><u>\$7,294</u></b>	<b><u>\$398,010</u></b>	<b><u>\$388,948</u></b>	<b><u>(\$9,062)</u></b>
Net change in fund balance	<b><u>\$7,294</u></b>	<b><u>\$398,010</u></b>	<b><u>\$388,948</u></b>	<b><u>(\$9,062)</u></b>
FUND BALANCE - Beginning	\$139,453		\$394,162	
<b>FUND BALANCE - Ending</b>	<b><u>\$146,746</u></b>		<b><u>\$783,110</u></b>	

**WYNNFIELD LAKES  
COMMUNITY DEVELOPMENT DISTRICT  
Long Term Debt Report  
FY 2021**

<b>Series 2014, Special Assessment Bonds</b>		
Interest Rate:	3.000%	
Maturity Date:	5/1/2021	\$270,000.00
Interest Rate:	3.250%	
Maturity Date:	5/1/2022	\$275,000.00
Interest Rate:	3.500%	
Maturity Date:	5/1/2023	\$290,000.00
Interest Rate:	3.625%	
Maturity Date:	5/1/2024	\$300,000.00
Interest Rate:	3.750%	
Maturity Date:	5/1/2025	\$310,000.00
Interest Rate:	4.000%	
Maturity Date:	5/1/2026	\$325,000.00
Interest Rate:	4.250%	
Maturity Date:	5/1/2030	\$1,445,000.00
Interest Rate:	4.500%	
Maturity Date:	5/1/2036	\$2,700,000.00
<hr/>		
Reserve Fund Requirement:	50% Max Annual Debt Service	
Bonds outstanding - 9/30/2020		\$5,915,000.00
Less:	Nov 1, 2020 (Special Call)	(\$5,000.00)
	May 1, 2021 (Mandatory)	\$0.00
<b>Current Bonds Outstanding</b>		<b>\$5,910,000.00</b>

**WYNNFIELD LAKES**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL RESERVE FUND**

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Period Ended April 30, 2021

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 04/30/21</u>	<u>ACTUAL THRU 04/30/21</u>	<u>VARIANCE</u>
<b><u>REVENUES:</u></b>				
Interest Income	\$3,000	\$1,750	\$181	(\$1,569)
Capital Reserve Transfer	\$21,000	\$21,000	\$21,000	\$0
<b>TOTAL REVENUES</b>	<b><u>\$24,000</u></b>	<b><u>\$22,750</u></b>	<b><u>\$21,181</u></b>	<b><u>(\$1,569)</u></b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay	\$15,000	\$15,000	\$53,432	(\$38,432)
Other Service Charges	\$550	\$321	\$280	\$41
<b>TOTAL EXPENDITURES</b>	<b><u>\$15,550</u></b>	<b><u>\$15,321</u></b>	<b><u>\$53,711</u></b>	<b><u>(\$38,391)</u></b>
Excess (deficiency) of revenues Over (under) expenditures	<b><u>\$8,450</u></b>	<b><u>\$7,429</u></b>	<b><u>(\$32,530)</u></b>	<b><u>(\$39,959)</u></b>
Net change in fund balance	<b><u>\$8,450</u></b>	<b><u>\$7,429</u></b>	<b><u>(\$32,530)</u></b>	<b><u>(\$39,959)</u></b>
FUND BALANCE - Beginning	\$193,632		\$181,334	
<b>FUND BALANCE - Ending</b>	<b><u>\$202,082</u></b>		<b><u>\$148,804</u></b>	

# WYNNFIELD LAKES

## Community Development District

### General Fund

#### Statement of Revenues and Expenditures (Month by Month) FY 2021

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	2021	2021	
<i>Revenues</i>													
<u>Interest Income</u>	\$1	\$1	\$1	\$2	\$2	\$2	\$2	\$0	\$0	\$0	\$0	\$0	\$11
Maintenance Assessments	\$0	\$100,856	\$412,291	\$1,250	\$4,115	\$1,276	\$7,961	\$0	\$0	\$0	\$0	\$0	\$527,749
Clubhouse Income	\$0	\$75	\$1,300	\$25	\$0	\$0	\$25	\$0	\$0	\$0	\$0	\$0	\$1,425
Miscellaneous Revenues	0	0	0	0	0	0	\$3,828	\$0	\$0	\$0	\$0	\$0	\$3,828
<i>Total Revenues</i>	\$1	\$100,932	\$413,592	\$1,277	\$4,118	\$1,278	\$11,816	\$0	\$0	\$0	\$0	\$0	\$533,013
<b>Administration</b>													
Supervisor Fees	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$5,000
FICA Expense	\$0	\$77	\$77	\$77	\$0	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$383
Engineering Fees	\$625	\$563	\$0	\$188	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,625
Arbitrage (Grau)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees (US Bank)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees (HGS)	\$114	\$3,418	\$2,113	\$2,775	\$314	\$1,948	\$0	\$0	\$0	\$0	\$0	\$0	\$10,681
Dissemination Agent (GMS)	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$0	\$0	\$0	\$0	\$0	\$642
Annual Audit (Grau)	\$0	\$0	\$0	\$3,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,400
Management Fees (GMS)	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$0	\$0	\$0	\$0	\$0	\$27,642
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$583
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone	\$0	\$0	\$0	\$130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130
Postage	\$1	\$0	\$0	\$2	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$53
Printing & Binding	\$0	\$1	\$82	\$8	\$34	\$23	\$90	\$0	\$0	\$0	\$0	\$0	\$238
Meeting Room	\$0	\$215	\$215	\$215	\$0	\$215	\$215	\$0	\$0	\$0	\$0	\$0	\$1,075
Insurance	\$7,275	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,275
Legal Advertising	\$0	\$164	\$0	\$151	\$0	\$158	\$103	\$0	\$0	\$0	\$0	\$0	\$575
Other Current Charges	\$81	\$125	\$48	\$71	\$86	\$52	\$69	\$0	\$0	\$0	\$0	\$0	\$532
Office Supplies	\$0	\$0	\$3	\$3	\$0	\$0	\$3	\$0	\$0	\$0	\$0	\$0	\$8
Dues, Licenses & Subscriptions (DCA)	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<i>Total Administrative Expenditures</i>	\$17,394	\$9,685	\$7,660	\$12,141	\$4,808	\$7,646	\$5,680	\$0	\$0	\$0	\$0	\$0	\$65,014

# WYNNFIELD LAKES

## Community Development District

### General Fund

### Statement of Revenues and Expenditures (Month by Month) FY 2021

	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEP 2021	TOTAL
<b><u>Operations</u></b>													
Insurance (FIA)	\$8,647	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,647
Field Management (GMS)	\$1,857	\$1,857	\$1,857	\$1,857	\$1,857	\$1,857	\$1,857	\$0	\$0	\$0	\$0	\$0	\$12,996
Amenity Center Management (RMS)	\$4,414	\$4,414	\$4,414	\$4,414	\$4,414	\$4,414	\$4,414	\$0	\$0	\$0	\$0	\$0	\$30,897
Facility Attendants (RMS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Security Service/Monitoring (Giddens)	\$3,798	\$2,865	\$2,605	\$2,585	\$2,522	\$2,506	\$2,522	\$0	\$0	\$0	\$0	\$0	\$19,401
Off Duty Police	\$0	\$0	\$666	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$666
General Facility Maintenance (RMS)	\$1,515	\$1,810	\$1,305	\$902	\$1,278	\$1,815	\$1,815	\$0	\$0	\$0	\$0	\$0	\$10,440
Janitorial Service (RMS)	\$730	\$730	\$730	\$730	\$730	\$730	\$730	\$0	\$0	\$0	\$0	\$0	\$5,107
Janitorial Supplies (RMS and Southeastern Paper)	\$54	\$53	\$68	\$147	\$125	\$78	\$0	\$0	\$0	\$0	\$0	\$0	\$525
Fitness Center Supplies	\$192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$192
Pool Maintenance (Crystal Clean Pools)	\$900	\$900	\$1,440	\$900	\$900	\$900	\$900	\$0	\$0	\$0	\$0	\$0	\$6,840
Pool Chemicals (Crystal Clean Pools)	\$0	\$885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$885
Landscape Maintenance (Yellowstone)	\$4,159	\$4,159	\$4,159	\$5,329	\$4,159	\$4,159	\$4,159	\$0	\$0	\$0	\$0	\$0	\$30,280
Landscape Contingency (Yellowstone)	\$3,071	\$0	\$462	\$1,331	\$154	\$154	\$154	\$0	\$0	\$0	\$0	\$0	\$5,327
Lake Maintenance (Lake Doctors)	\$772	\$772	\$772	\$772	\$772	\$772	\$772	\$0	\$0	\$0	\$0	\$0	\$5,404
Irrigation Maintenance (Yellowstone)	\$0	\$0	\$0	\$0	\$440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$440
Repairs & Replacements	\$625	\$3,181	\$4,170	\$1,061	\$959	\$4,235	\$3,206	\$0	\$0	\$0	\$0	\$0	\$17,437
Electric (JEA)	\$1,224	\$1,226	\$1,313	\$1,382	\$1,074	\$1,136	\$1,031	\$0	\$0	\$0	\$0	\$0	\$8,387
Water & Sewer/Irrigation (JEA)	\$273	\$286	\$337	\$456	\$281	\$303	\$362	\$0	\$0	\$0	\$0	\$0	\$2,298
Telephone/Internet & Cable (Comcast)	\$271	\$280	\$280	\$297	\$307	\$307	\$307	\$0	\$0	\$0	\$0	\$0	\$2,050
Refuse Service (Republic Services)	\$773	\$771	\$771	\$777	\$784	\$794	\$808	\$0	\$0	\$0	\$0	\$0	\$5,478
Stormwater User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies / Mailings / Printings	\$0	\$0	\$0	\$0	\$0	\$6	\$0	\$0	\$0	\$0	\$0	\$0	\$6
Permit Fees	\$0	\$0	\$368	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$368
Special Events	\$0	\$0	\$0	\$0	\$0	\$1,735	\$0	\$0	\$0	\$0	\$0	\$0	\$1,735
Recreation Passes	\$0	\$0	\$430	\$0	\$0	\$237	\$0	\$0	\$0	\$0	\$0	\$0	\$667
Reserve Funding-CY	\$0	\$0	\$0	\$21,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,000
Animal Control	\$1,325	\$1,105	\$1,150	\$1,325	\$1,060	\$1,105	\$1,060	\$0	\$0	\$0	\$0	\$0	\$8,130
Contingency	\$0	\$625	\$286	\$195	\$584	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,190
<b>Total Operating Expenditures</b>	<b>\$34,599</b>	<b>\$25,917</b>	<b>\$27,580</b>	<b>\$45,459</b>	<b>\$22,400</b>	<b>\$28,743</b>	<b>\$24,096</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,794</b>
<b>Total Expenditures</b>	<b>\$51,994</b>	<b>\$35,602</b>	<b>\$35,241</b>	<b>\$57,600</b>	<b>\$27,208</b>	<b>\$36,388</b>	<b>\$29,776</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$273,808</b>

*B.*

**Wynnfield Lakes CDD**  
Special Assessment Receipts - Duval County  
Fiscal Year Ending September 30, 2021

							Assessment Levied through Duval County		
							Gross Levy		
							Net Levy		
								\$528,953.85	\$517,893.59
								\$571,843.45	\$559,884.96
									\$1,046,847.44
									\$1,131,728.41
							General Fund	Debt Svc Fund-	Total
								Series 2014	
Date Received	Description	Gross Tax Received	Discounts/ (Penalties)	Commissions 2.00%	Property Appraiser 1.5%	Net Amount Received	50.53%	49.47%	100%
11/06/20	10/16-10/31/20	\$2,642.65	\$105.71	\$50.74	\$38.05	\$2,448.15	\$1,237.01	\$1,211.14	\$2,448.15
11/13/20	11/1-11/06/20	\$12,365.20	\$487.92	\$237.55	\$178.16	\$11,461.57	\$5,791.33	\$5,670.24	\$11,461.57
11/20/20	11/7-11/16/20	\$50,210.35	\$2,008.48	\$964.04	\$723.03	\$46,514.80	\$23,503.12	\$23,011.68	\$46,514.80
11/27/20	11/17-11/23/20	\$150,236.74	\$6,009.59	\$2,884.54	\$2,163.41	\$139,179.20	\$70,324.84	\$68,854.36	\$139,179.20
12/04/20	11/24-11/30/20	\$857,506.11	\$34,267.65	\$16,464.77	\$12,348.58	\$794,425.11	\$401,409.23	\$393,015.88	\$794,425.11
12/11/20	12/1-12/8/20	\$13,683.89	\$542.65	\$262.82	\$197.12	\$12,681.30	\$6,407.64	\$6,273.66	\$12,681.30
12/22/20	12/9-12/17/20	\$9,586.52	\$410.80	\$183.51	\$137.64	\$8,854.57	\$4,474.06	\$4,380.51	\$8,854.57
01/06/21	12/18-12/31/20	\$2,642.65	\$79.28	\$51.27	\$38.45	\$2,473.65	\$1,249.89	\$1,223.76	\$2,473.65
02/04/21	1/15-1/31/21	\$5,955.72	\$105.70	\$117.00	\$87.75	\$5,645.27	\$2,852.46	\$2,792.81	\$5,645.27
02/23/21	2/1-2/16/21	\$2,642.65	\$52.85	\$51.80	\$38.85	\$2,499.15	\$1,262.78	\$1,236.37	\$2,499.15
03/15/21	2/17-2/28/21	\$2,642.65	\$26.43	\$52.32	\$39.24	\$2,524.66	\$1,275.67	\$1,248.99	\$2,524.66
04/05/21	3/16-3/31/21	\$16,326.53	\$0.00	\$326.53	\$244.90	\$15,755.10	\$7,960.78	\$7,794.32	\$15,755.10
<b>Total</b>		<b>\$1,126,441.66</b>	<b>\$44,097.06</b>	<b>\$21,646.89</b>	<b>\$16,235.18</b>	<b>\$1,044,462.53</b>	<b>\$527,748.81</b>	<b>\$516,713.72</b>	<b>\$1,044,462.53</b>

Transfer to General Fund		
Date	Check #	GF
11/6/2020	txfer	\$1,237.01
11/13/2020	txfer	\$5,791.33
11/20/2020	txfer	\$23,503.12
11/27/2020	txfer	\$70,324.84
12/4/2020	txfer	\$401,409.23
12/11/2020	txfer	\$6,407.64
12/22/2020	txfer	\$4,474.06
1/6/2021	txfer	\$1,249.89
2/4/2021	txfer	\$2,852.46
2/23/2021	txfer	\$1,262.78
3/15/2021	txfer	\$1,275.67
4/5/2021	txfer	\$7,960.78
		<b>\$527,748.81</b>

YTD collected	99.53%	99.53%	99.53%
<b>Gross YTD outstanding</b>	<b>\$2,672.02</b>	<b>\$2,614.73</b>	<b>\$5,286.75</b>
Gross YTD collected	\$569,171.43	\$557,270.23	\$1,126,441.66
Discount/Penalties	\$22,281.48	\$21,815.58	\$44,097.06
Commission	\$10,937.80	\$10,709.09	\$21,646.89
Property Appraiser	\$8,203.35	\$8,031.83	\$16,235.18
<b>Net YTD collected</b>	<b>\$527,748.80</b>	<b>\$516,713.73</b>	<b>\$1,044,462.53</b>

*C.*

**Wynnfield Lakes**  
Community Development District

**Check Run Summary**

May 19, 2021

<b><i>Date</i></b>	<b><i>Check Numbers</i></b>	<b><i>Amount</i></b>
<b><i>GENERAL FUND</i></b>		
3/3/2021	3938-3940	\$311.25
3/9/2021	3941-3947	\$20,900.31
3/15/2021	3948-3951	\$3,717.47
3/18/2021	3952-3954	\$6,232.43
3/23/2021	3955	\$1,450.00
3/25/2021	3956-3958	\$1,773.54
3/31/2021	3959-3962	\$4,350.27
4/9/2021	3963-3967	\$6,042.18
4/12/2021	3968	\$66.00
4/21/2021	3969-3980	\$13,033.73
4/29/2021	3981-3985	\$8,798.44
4/30/2021	3986 VOIDED	\$0.00
<b><i>CAPITAL RESERVE FUND</i></b>		
3/1/2021	47	\$9,742.50
<b><i>Total</i></b>		<b><u><u>\$76,418.12</u></u></b>



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
3/09/21	00205	3/01/21	GNV 5339 202103 320-57200-46800 MAR 21 - LAKE MGMT		*	652.00	
		3/01/21	GNV 5339 202103 320-57200-46800 MAR 21 - FOUNTAIN MGMT		*	120.00	
				LAKE & WETLAND MANAGMENT			772.00 003945
3/09/21	00108	3/01/21		202103 320-57200-34200	*	729.58	
		3/01/21	MAR 21 - JANITORIAL SV MAR 21 - FACILITY MGMT		*	4,413.92	
				RIVERSIDE MANAGEMENT SERVICES,INC			5,143.50 003946
3/09/21	00190	1/07/21	JAX 1827 202101 320-57200-46102 FLUSH CUT DEAD PINE TREES		*	720.00	
		3/01/21	JAX 1972 202103 320-57200-46100 MAR 21 - LANDSCAPE MAINT		*	4,158.63	
				YELLOWSTONE LANDSCAPE			4,878.63 003947
3/15/21	00029	2/26/21	84957412 202103 320-57200-41000 TV/INTERNET 3/4/21-4/3/21		*	307.43	
				COMCAST (AUTO PAY)			307.43 003948
3/15/21	00075	3/09/21	23461946 202103 320-57200-34500 SECURITY SV 2/22 - 3/7/21		*	1,260.80	
				GIDDENS SECURITY CORPORATION			1,260.80 003949
3/15/21	00012	2/19/21	08366811 202102 320-53800-43001 IRRIGATION 1/20 - 2/18/21		*	35.70	
		2/22/21	25236787 202102 320-53800-43000 ELECTRIC		*	1,074.22	
		2/22/21	25236787 202102 320-53800-43001 IRRIGATION		*	107.75	
		2/22/21	25236787 202102 320-53800-43001 SEWER		*	93.96	
		2/22/21	25236787 202102 320-53800-43001 WATER		*	43.94	
				JEA (AUTO PAY)			1,355.57 003950
3/15/21	00016	2/16/21	0687-001 202103 320-57200-43300 WASTE 3/1/21 - 3/31/21		*	793.67	
				REPUBLIC SERVICES #687 (AUTO-PAY)			793.67 003951
3/18/21	00213	3/16/21	7655 202103 320-57200-49000 PRESSURE WASHING SERVICES		*	1,500.00	
				GREENER VISION			1,500.00 003952

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
3/18/21	00108	3/05/21 380	202101 320-57200-46601		*	390.00	
			PRESSURE WASHING SV				
		3/11/21 381	202102 320-57200-46600		*	1,278.00	
			FEB 21 - FACILITY MAINT				
		3/11/21 381	202102 320-57200-46601		*	958.60	
			FEB 21 - REPAIRS/REPLACE				
		3/11/21 381	202102 320-57200-49000		*	353.00	
			FEB 21 - CONTINGENCY				
		3/11/21 381	202102 320-57200-34201		*	125.45	
			FEB 21 - JANITORIAL SUPPL				
				RIVERSIDE MANAGEMENT SERVICES, INC			3,105.05 003953
3/18/21	00190	1/07/21 JAX 1827	202101 320-57200-46101		*	457.38	
			ANNUAL INSTAL FRONT ENTRA				
		1/07/21 JAX 1827	202101 320-57200-46100		*	1,170.00	
			TREE TRIM'G-ISLND'S PARKLT				
				YELLOWSTONE LANDSCAPE			1,627.38 003954
3/23/21	00214	3/27/21 03272021	202103 320-57200-49400		*	1,450.00	
			3/27/21 EVENT				
				BOUNCERS, SLIDES, AND MORE INC.			1,450.00 003955
3/25/21	00075	3/23/21 23461995	202103 320-57200-34500		*	1,245.04	
			SECURITY SRVC 3/8-3/21/21				
				GIDDENS SECURITY CORPORATION			1,245.04 003956
3/25/21	00008	3/19/21 120937	202102 310-51300-31500		*	313.50	
			GEN COUNSEL THRU 2/28/21				
				HOPPING, GREEN & SAMS			313.50 003957
3/25/21	00036	3/17/21 UC17906	202103 310-51300-60100		*	180.00	
			ROOM CHARGE 3/17/21				
		3/17/21 UC17906	202103 310-51300-60100		*	35.00	
			TELEPHONE				
				UNIVERSITY OF NORTH FLORIDA			215.00 003958
3/31/21	00212	3/29/21 03292021	202103 320-57200-46601		*	1,260.00	
			3 LIGHTS TENNIS COURT				
		3/29/21 03292021	202103 320-57200-46601		*	640.00	
			2 LIGHTS PICKETBALL COURT				
				DEVTEC ELECTRICAL SERVICES INC.			1,900.00 003959
3/31/21	00196	3/15/21 865191	202103 320-57200-46802		*	45.00	
			PEST COTR 3/15/21				
				FLORIDA PEST CONTROL & CHEMICAL CO.			45.00 003960
				WYNN --WYNNFIELD -- TCESSNA			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
3/31/21	00192	2/25/21 180-0221	202102 320-57200-46802		*	1,060.00	
		FEB 21- GOOSE CONTR					
		3/25/21 180-0321	202103 320-57200-46802		*	1,060.00	
		MAR 21- GOOSE CONTR					
				GOOSE MASTERS OF NORTHEAST FLORIDA			2,120.00 003961
3/31/21	00108	3/29/21 383	202103 320-57200-49400		*	285.27	
		EGFSTREAVAGANZE 3/27/21					
				RIVERSIDE MANAGEMENT SERVICES, INC			285.27 003962
4/09/21	00060	4/01/21 M4092	202103 320-57200-46200		*	900.00	
		MAR 21 - POOL CLEANING					
				CRYSTAL CLEAN POOL SERVICE, INC			900.00 003963
4/09/21	00191	4/01/21 APR 21	202104 320-57200-46101		*	42.00	
		RESIDENT LANDSCAPE MAINT					
				BRADLEY AND PHUONG DICKINSON			42.00 003964
4/09/21	00200	4/01/21 510	202104 310-51300-34000		*	3,948.83	
		APR 21 - MGMT FEES					
		4/01/21 510	202104 310-51300-35100		*	83.33	
		APR 21 - COMPUTER					
		4/01/21 510	202104 310-51300-31600		*	91.67	
		APR 21 - DISSEMINATION					
		4/01/21 510	202104 310-51300-51000		*	2.50	
		APR 21 - SUPPLIES					
		4/01/21 510	202104 310-51300-42500		*	89.85	
		APR 21 - COPIES					
		4/01/21 510	202104 310-51300-34000		V	3,948.83-	
		APR 21 - MGMT FEES					
		4/01/21 510	202104 310-51300-35100		V	83.33-	
		APR 21 - COMPUTER					
		4/01/21 510	202104 310-51300-31600		V	91.67-	
		APR 21 - DISSEMINATION					
		4/01/21 510	202104 310-51300-51000		V	2.50-	
		APR 21 - SUPPLIES					
		4/01/21 510	202104 310-51300-42500		V	89.85-	
		APR 21 - COPIES					
		4/01/21 510	202104 310-51300-34000		*	3,948.83	
		APR 21 - MGMT FEES					
		4/01/21 510	202104 310-51300-35100		*	83.33	
		APR 21 - COMPUTER					
		4/01/21 510	202104 310-51300-31600		*	91.67	
		APR 21 - DISSEMINATION					
		4/01/21 510	202104 310-51300-51000		*	2.50	
		APR 21 - SUPPLIES					

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
		4/01/21 510	202104 310-51300-42500		*	89.85	
		APR 21 - COPIES		GOVERNMENTAL MANAGEMENT SERVICES			4,216.18 003965
4/09/21 00205		4/01/21 GNV 5498	202104 320-57200-46800		*	652.00	
		APR 21 - LAKE MGMT					
		4/01/21 GNV 5498	202104 320-57200-46800		*	120.00	
		APR 21 - FOUNTAIN MGMT		LAKE & WETLAND MANAGMENT			772.00 003966
4/09/21 00189		4/01/21 APR 2021	202104 320-57200-46101		*	70.00	
		RESIDENT W/S REIMB					
		4/01/21 APR 21	202104 320-57200-46101		*	42.00	
		RESIDENT LANDSCAPE MAINT		PETER AND JENNIFER TOWNSEND			112.00 003967
4/12/21 00092		1/25/21 ARS21012	202012 320-57200-34501		*	66.00	
		OFF DUTY POLICE OFFICERS		CITY OF JACKSONVILLE			66.00 003968
4/21/21 00020		4/13/21 197011	202104 320-57200-49300		*	110.00	
		ADJUST POOL GATE TIME		ATLANTIC COMPANIES, INC.			110.00 003969
4/21/21 00029		3/26/21 84957412	202104 320-57200-41000		*	307.43	
		TV/INTERNET 4/4-5/3/21		COMCAST (AUTO PAY)			307.43 003970
4/21/21 00060		4/07/21 S4095	202104 320-57200-46601		*	7.71	
		REPL GUTTER GRATE		CRYSTAL CLEAN POOL SERVICE, INC			7.71 003971
4/21/21 00032		4/19/21 21-02580	202104 310-51300-48000		*	103.25	
		REQUEST PROPOSAL FR AUDIT		DAILY RECORD + OBSERVER LLC			103.25 003972
4/21/21 00201		4/16/21 I55848	202104 320-57200-46601		*	302.24	
		CLEANED CLOGGED DRAIN		DAVID GRAY PLUMBING, INC.			302.24 003973
4/21/21 00075		4/20/21 23462182	202104 320-57200-34500		*	1,260.80	
		SECURITY SV 4/5 - 4/18/21		GIDDENS SECURITY CORPORATION			1,260.80 003974
4/21/21 00007		4/01/21 511	202104 320-57200-34400		*	1,856.58	
		APR 21 - CONTRACT ADMIN		GOVERNMENTAL MANAGEMENT SERVICES			1,856.58 003975

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
4/21/21	00008	4/19/21 121663	202103 310-51300-31500	GEN COUNSEL THRU 3/31/21	*	904.50	
		4/19/21 121664	202103 310-51300-31500	MO MEETING THRU 3/31/21	*	1,043.32	
				HOPPING, GREEN & SAMS			1,947.82 003976
4/21/21	00012	3/22/21 08366811	202103 320-53800-43001	IRRIGATION	*	35.70	
		3/23/21 25236787	202103 320-53800-43000	ELECTRIC	*	1,136.49	
		3/23/21 25236787	202103 320-53800-43001	IRRIGATION	*	103.82	
		3/23/21 25236787	202103 320-53800-43001	SEWER	*	113.70	
		3/23/21 25236787	202103 320-53800-43001	WATER	*	49.69	
				JEA (AUTO PAY)			1,439.40 003977
4/21/21	00108	4/01/21 382	202104 320-57200-34200	APR 21 - JANITORIAL	*	729.58	
		4/01/21 382	202104 320-57200-34300	APR 21 - FACILITY MGMT	*	4,413.92	
				RIVERSIDE MANAGEMENT SERVICES, INC			5,143.50 003978
4/21/21	00094	4/14/21 15387A	202103 320-57200-46601	QTR MAINT 1/1 - 3/31/21	*	340.00	
				SOUTHEAST FITNESS REPAIR			340.00 003979
4/21/21	00088	4/08/21 UC17934	202104 310-51300-60100	ROOM RENTAL 4/7/21	*	215.00	
				UNIVERSITY OF NORTH FLORIDA			215.00 003980
4/29/21	00215	4/23/21 33559	202104 320-57200-46601	NEW LIDS POOL FILTRTN SYS	*	2,785.93	
				COM PAC FILTRATION, INC.			2,785.93 003981
4/29/21	00009	4/07/21 0197392	202103 310-51300-31100	ENGINEERING THRU 3/31/21	*	250.00	
				ENGLAND, THIMS & MILLER			250.00 003982
4/29/21	00192	4/25/21 180-0421	202104 320-57200-46802	APR 21 - GOOSE CONTROL	*	1,060.00	
				GOOSE MASTERS OF NORTHEAST FLORIDA			1,060.00 003983
4/29/21	00016	3/16/21 3-0687-3	202104 320-57200-43300	WASTE 4/1/21 - 4/30/21	*	808.01	
				REPUBLIC SERVICES #687 (AUTO-PAY)			808.01 003984

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
4/29/21	00108	4/16/21 385	202103 320-57200-46600		*	1,815.00	
		MAR 21 - FACILITY MAINT					
		4/16/21 385	202103 320-57200-46601		*	1,605.03	
		MAR 21 - REPAIRS & MAINT					
		4/16/21 385	202103 320-57200-34201		*	78.05	
		MAR 21 - JANITORIAL SUPPL					
		4/16/21 385	202103 320-57200-51000		*	6.42	
		MAR 21 - OFFICE SUPPLIES					
		4/21/21 386	202103 320-57200-46601		*	390.00	
		MAR 21-PRESSURE WASHING					
				RIVERSIDE MANAGEMENT SERVICES, INC			3,894.50 003985
4/30/21	00029	3/26/21 84957412	202104 320-57200-41000		*	307.43	
		TV/INTERNET 4/4-5/3/21					
		3/26/21 84957412	202104 320-57200-41000		V	307.43-	
		TV/INTERNET 4/4-5/3/21					
				COMCAST (AUTO PAY)			.00 003986
				TOTAL FOR BANK A		66,675.62	
				TOTAL FOR REGISTER		66,675.62	

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
3/01/21	00027	2/25/21 11890	202102 600-53800-60000		*	9,742.50	
		BAL DUE RESURF TENNIS CT		SPORT SURFACES			9,742.50 000047
-----							-----
TOTAL FOR BANK B						9,742.50	
TOTAL FOR REGISTER						9,742.50	

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# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

March 3, 2021

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	21-01419D	PO/File #		\$157.25
				Amount Due
Notice of Audit Committee Meeting and Regular Board of Supervisors Meeting				
				Amount Paid
Wynnfield Lakes Community Development District				\$157.25
				Payment Due

Case Number \_\_\_\_\_

Publication Dates 3/3 \_\_\_\_\_

County Duval \_\_\_\_\_

*Payment is due before the  
Proof of Publication is released.*

310 513 48000

*For your convenience, you  
may remit payment at  
[jaxdailyrecord.com/send-payment](http://jaxdailyrecord.com/send-payment).*

**Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)**

**TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.**

**WYNNFIELD LAKES  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF AUDIT  
COMMITTEE MEETING  
AND REGULAR BOARD OF  
SUPERVISORS MEETING**

Notice is hereby given that the Wynnfield Lakes Community Development District ("District") Audit Committee is scheduled to meet on Wednesday, March 17, 2021 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida 32224 for the purpose of selecting auditor selection evaluation criteria. Immediately following adjournment of the audit committee meeting a regular Board of Supervisors meeting will commence, where the Board may consider any business that may properly come before it. An electronic copy of the agenda for each meeting may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com) ("District Manager's Office") and is also expected to be available on the District's website, [www.WynnfieldLakesCDD.com](http://www.WynnfieldLakesCDD.com) at least seven days prior to the meetings.

While it may be necessary to hold the above referenced meetings during the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meetings and obtain information about how the meetings will occur should refer to the District's website, [www.WynnfieldLakesCDD.com](http://www.WynnfieldLakesCDD.com) or contact the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or

[dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com) to obtain access information. Additionally, participants are **strongly encouraged** to submit questions and comments to the District Manager at least 24 hours in advance at (904) 940-5850 or [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com) to facilitate the Board's consideration of such questions and comments during the meetings. The Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The Meetings may be continued to a date, time, and place to be specified on the record at such Meetings.

Any person requiring special accommodations at the Meetings because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you are unable to participate by telephone, please contact the District Manager's office at (904) 940-5850 or [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com) for further accommodations.

Daniel Laughlin  
District Manager

Mar. 3 00 (21-01419D)

# Wynnfield Lakes

## Resident Landscape Maintenance

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

Month: March-21

Amount per each: \$42.00

**320.57200.46101**

~~Peter and Jennifer Townsend V#189~~

~~12193 Emerald Green Court~~

~~Jacksonville, FL 32246~~



Bradley and Phuong Dickinson V#191

12201 Emerald Green Court

Jacksonville, FL 32246

# **Wynnfield Lakes**

## **Resident Water and Sewer Reimbursement**

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

Month: March-21

Amount per each: \$70.00

**320.57200.46101**

Peter and Jennifer Townsend V#189

12193 Emerald Green Court

Jacksonville, FL 32246

# Wynnfield Lakes

## Resident Landscape Maintenance

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

Month: March-21

Amount per each: \$42.00

**320.57200.46101**



Peter and Jennifer Townsend V#189

12193 Emerald Green Court

Jacksonville, FL 32246

~~Bradley and Phuong Dickinson V#191~~

~~12201 Emerald Green Court~~

~~Jacksonville, FL 32246~~



20

Tel. 904-743-8444  
www.smarthome.biz  
sales@smarthome.biz

Wynnfield Lakes  
12319 Wynnfield Lakes  
Jacksonville FL 32246

PLEASE PAY BY	AMOUNT	INVOICE DATE
04/01/2021	\$237.00	03/04/2021

## INVOICE NO. 193190

**Site:** 12319 Wynnfield Lakes  
Jacksonville 32246  
**Site Address:** 12319 Wynnfield Lakes  
Jacksonville FL 32246  
**Job No.:** 64029  
**Job Name:**  
**Order No.:**

### Description

drop off 50 access cards

**03/03/2021 Jason (MAC) McIntyre**

Dropped off access cards.

If you have any further problems with your system please contact us.

### Service - Security

Item	Quantity	Unit Price	Total
HID PROXCARDS 320 572 493	2.00	\$111.00	\$222.00
Drop off Fee	1.00	\$15.00	\$15.00
Service commercial	0.23 hrs	\$0.00	\$0.00
<b>Sub-Total ex Tax</b>			\$237.00
<b>Tax</b>			\$0.00
<b>Total</b>			\$237.00

"Thank you—we really appreciate your business! Please send payment within 21 days of receiving this invoice.

**IMPORTANT:** Please remember to test your system monthly.

Need automation for your home? Visit us online at [www.smarthome.biz](http://www.smarthome.biz)

There will be a 1.5% interest charge per month on late invoices.

<b>Sub-Total ex Tax</b>	\$237.00
<b>Tax</b>	\$0.00
<b>Total inc Tax</b>	\$237.00
<b>Amount Applied</b>	\$0.00
<b>Balance Due</b>	\$237.00



Tel. 904-743-8444  
www.smarthome.biz  
sales@smarthome.biz

PLEASE PAY BY	AMOUNT	INVOICE DATE
04/01/2021	\$237.00	03/04/2021

**INVOICE NO. 193190**

## How To Pay

**INVOICE NO. 193190**



**Credit Card (MasterCard, Visa, Amex )**

Credit Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Card Holder's Name: \_\_\_\_\_ CCV: \_\_\_\_\_

Expiry Date:  /  Signature: \_\_\_\_\_



**Mail**

*Detach this section and mail check to:*

**Atlantic Security  
1714 Cesery Blvd  
Jacksonville, FL 32211**

<b>NAME:</b>	<b>Wynnfield Lakes</b>	<b>DUE DATE:</b>	<b>04/01/2021</b>	<b>AMOUNT DUE:</b>	<b>\$237.00</b>
--------------	------------------------	------------------	-------------------	--------------------	-----------------

**Please Reference: 193190**

**Crystal Clean Pool Service Inc**

9020-1 Berry Ave

Jacksonville, FL 32211 US

+1 7168302520

brett@crystalcleanpools.net

60

# INVOICE

**BILL TO**

Wynnfield Lakes

12319 Wynnfield Lakes Drive

Jacksonville, FL 32225

**INVOICE #** M3928

**DATE** 03/01/2021

**DUE DATE** 03/31/2021

**TERMS** Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service	Monthly Pool Cleaning	1	900.00	900.00

February

370 578 462

**BALANCE DUE**

**\$900.00**

Wynnfield Lakes  
Approved for processing  
1-320-57200-46200  
Cheryl Deaton  
3-3-21

Crystal Clean Pool Service Inc  
9020-1 Berry Ave  
Jacksonville, FL 32211 US  
+1 7168302520  
brett@crystalcleanpools.net

# INVOICE

## BILL TO

Wynnfield Lakes  
12319 Wynnfield Lakes Drive  
Jacksonville, FL 32225

INVOICE # M2722  
DATE 12/04/2020  
DUE DATE 01/03/2021  
TERMS Net 30

370

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service	Monthly Pool Cleaning	1	900.00	900.00
Tank Fill	Tan Fill - 12/2 - 300 Gallons	1	885.00	885.00

November

BALANCE DUE

\$1,785.00

Approved for Processing  
Chris Graham  
Revenue Mgmt. Spec.  
2-23-21

Crystal Clean Pool Service Inc  
9020-1 Berry Ave  
Jacksonville, FL 32211 US  
+1 7168302520  
brett@crystalcleanpools.net

# INVOICE

## BILL TO

Wynnfield Lakes  
12319 Wynnfield Lakes Drive  
Jacksonville, FL 32225

INVOICE # M2569  
DATE 11/06/2020  
DUE DATE 12/06/2020  
TERMS Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service	Monthly Pool Cleaning	1	900.00	900.00

October

BALANCE DUE

**\$900.00**

Approved for Processing  
Craig M. Hester  
Revised Mont. Even  
2-23-21



196

## SMART CHOICE 4 FOR 3 RENEWAL NOTICE

DIRECT INQUIRES TO: (904) 396-5805 www.flapest.com  
2820 Spring Glen Rd  
JACKSONVILLE FL 32207-5014

SCIENTIFIC PEST CONTROL DIRECTED BY GRADUATE ENTOMOLOGISTS

Providing Professional Pest Management Solutions for Over 60 Years  
Member Florida & National Pest Management Associations

F P-RI0249-501  
RIVERSIDE MGMNT SERVICES  
9655 FLORIDA MINING BLVD  
BLDG 300  
JACKSONVILLE FL 32257-2032

320  
572 490

2/22/21

LOCATION SERVICED: 12319 WYNNFIELD LAKES DR JACKSONVILLE FL

ACCOUNT NUMBER: RI0249-501

RENEWAL FEE: \$231.00

Wynnfield Lohan  
1-320-572-46802  
Approved for processing  
Cheryl Graham  
3-3-21

The last of your Smart Choice 4 for 3 services has been performed and it's time to renew.

Your Smart Choice 4 for 3 includes:

- ♦ 4 insect treatments for the price of 3 for management of insect pressure in the yard and landscape areas
- ♦ Treatments scheduled quarterly or performed sooner at your discretion
- ♦ Treatment area includes lawn, shrub beds, ground cover, mulched area and more
- ♦ Aids in the control of a wide variety of insects

Your Authorization is required to continue this service. Please sign and return the lower portion of this form in the enclosed envelope or call our office listed above to continue your service without interruption.

RI0249-501

☐ YES. Continue my Smart Choice 4 for 3 service.

Smart Choice 4 for 3 Renewal

RI0249-501

☐ Payment Enclosed

\$231.00



Signature of Owner/Authorized Agent

Date

Home phone

Work phone

Cell Phone

Email Address

☐ No. Cancel my Smart Choice 4 for 3 service.

CREDIT CARD ACCOUNT NUMBER

EXPIRATION DATE

PHONE NUMBER

SIGNATURE (AS SHOWN ON CARD)

RIVERSIDE MGMNT SERVICES

Florida Pest Control P-RI0249  
2820 Spring Glen Rd  
JACKSONVILLE FL 32207-5014

Pay online at [www.flapest.com](http://www.flapest.com)  
Branch: Jacksonville South

ACCOUNT NUMBER  
RI0249

AMOUNT ENCLOSED



**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 509

Invoice Date: 3/1/21

Due Date: 3/1/21

Case:

P.O. Number:

**Bill To:**Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

200

Description	Hours/Qty	Rate	Amount
Contract Administration - March 2021  320.572.3440		1,856.58	1,856.58
Total			\$1,856.58
Payments/Credits			\$0.00
Balance Due			\$1,856.58

3-5-21

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 508

Invoice Date: 3/1/21

Due Date: 3/1/21

Case:

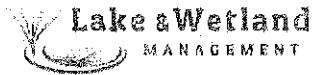
P.O. Number:

**Bill To:**Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description		Hours/Qty	Rate	Amount
Management Fees - March 2021	340		3,948.83	3,948.83
Information Technology - March 2021	351		83.33	83.33
Dissemination Agent Services - March 2021	316		91.667	91.67
Copies	425		23.10	23.10
Postage	420		49.67	49.67
Total				\$4,196.60
Payments/Credits				\$0.00
Balance Due				\$4,196.60

205

# Invoice



Lake & Wetland Management North Florida, Inc.  
 3562 NW 97th Blvd  
 Gainesville, FL 32606  
 (352) 727-7696 Phone  
 (352) 727-7697 Fax  
 northflorida@lakeandwetland.com

*2/10/21*

## Bill To

Wynnfield Lakes CDD  
 c/o Riverside Management Services, Inc  
 12319 Wynnfield Lakes Dr  
 Jacksonville, FL 32246

Date	Invoice #	P.O. No.		Terms
3/1/21	GNV 5339			Net 30
Item	Description	Qty	Rate	Amount
100	Lake Management		652.00	652.00
105	Fountain Maintenance	3	40.00	120.00
<p>572 468 572 468 380</p> <p>Wynnfield Lakes 1-320-57200-46800 Approved for processing Chris Archer Riverside Mgmt. Svc. 3-2-21</p>				
We greatly appreciate your business and look to exceed your expectations!			Total	\$772.00
			Payments/Credits	\$0.00
			Balance Due	\$772.00

108  
**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 379  
Invoice Date: 3/1/2021  
Due Date: 3/1/2021  
Case:  
P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - March 2021 320.572.3430		729.58	729.58
Facility Management -Wynnfield Lakes - March 2021 320.572.3430		4,413.92	4,413.92
Total			\$5,143.50
Payments/Credits			\$0.00
Balance Due			\$5,143.50

AMW  
3-5-21



**YELLOWSTONE**

**Bill To:**

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 West Town Pl  
Suite 114  
St. Augustine, FL 32092

**Property Name:** Wynnfield Lakes CDD

**INVOICE**

INVOICE #	INVOICE DATE
JAX 182721	1/7/2021
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** February 6, 2021

**Invoice Amount:** \$720.00

Description	Current Amount
Flush cut dead Pine tree.	
Flush cut two dead pine trees. Trees will be dropped and all debris left in preserve.	
Tree Removal	\$720.00

320 572 46102

**Invoice Total** \$720.00

Wynnfield Lakes  
1-320-57200-46101  
Approved for processing  
C. Grater 3-3-21  
Remains Mgmt Soc.

**Should you have any questions or inquiries please call (386) 437-6211.**

190

INVOICE



INVOICE #	INVOICE DATE
JAX 197270	3/1/2021
TERMS	PO NUMBER
Net 30	

**Bill To:**

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 West Town Pl  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wynnfield Lakes CDD

**Invoice Due Date:** March 31, 2021

**Invoice Amount:** \$4,158.63

Description	Current Amount
Monthly Landscape Maintenance March 2021	\$4,158.63

320 572 461

**Invoice Total** \$4,158.63

Wynnfield Lakes  
1-320 57200-46100  
Approved for processing  
C. Graham  
Revenue Maint. Sec.  
3-3-21

**Should you have any questions or inquiries please call (386) 437-6211.**

# Hello,

Thanks for choosing Comcast Business.

## Your bill at a glance

For 12319 WYNNFIELD LAKES DR, OFC, JACKSONVILLE, FL,  
32246-4241

Previous balance		\$307.44
EFT Payment - thank you	Feb 18	-\$307.44
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$286.05
Taxes, fees and other charges	Page 3	\$21.38
<b>New charges</b>		<b>\$307.43</b>

**Amount due \$307.43**

### ! Thanks for paying by Automatic Payment

Your electronic payment of \$307.43 will be applied on Mar 17, 2021.

### Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

## Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

put on hold

✓ pay 3/15/21

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS

141 NW 16TH ST  
POMPANO BEACH FL 33060-5250

WYNNFIELD LAKES CDD  
ATTN JACKIE COMPTON  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number **8495 74 120 1711060**

Automatic payment **Mar 17, 2021**

**Please pay \$307.43**

**Electronic payment will be applied Mar 17, 2021**

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574120171106000307439

## Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



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Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

**Call today for a FREE account review at 877-564-0318.**

## Need help? We're here for you



### Visit us online

Get help and support at  
**business.comcast.com/help**



### Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

## Useful information

### Moving?

We can help ensure it's a smooth transition.

Visit **business.comcast.com/learn/moving** to learn more.

### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**.

chat live at **support.xfinity.com/accessibility**, email

**accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838

Attn: M. Gifford.

## Ways to pay



### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

## Additional billing information

### More ways to pay:



#### Online

Visit My Account at **business.comcast.com/myaccount**



#### By App

Download the Comcast Business App



#### In-Store

Visit **business.comcast.com/servicecenter** to find a store near you

## Regular monthly charges \$286.05

<b>Comcast Business services</b>	<b>\$214.80</b>
TV Standard Business Video	\$74.95
Business Internet 150	\$94.95
Includes \$155.00 Service Discount	
Static IP - 1	\$19.95
Mobility Voice Line Business Voice	\$19.95
Includes \$25.00 Service Discount	
Voice Mail Service	\$5.00

<b>Equipment &amp; services</b>	<b>\$38.35</b>
TV Box + Remote	\$9.95
Service To Additional TV With TV Box And Remote	\$9.95
Equipment Fee Voice	\$18.45

<b>Service fees</b>	<b>\$32.90</b>
Broadcast TV Fee	\$19.45
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.45
Voice Network Investment	\$3.00

## Taxes, fees and other charges \$21.38

<b>Other charges</b>	<b>\$1.91</b>
Federal Universal Service Fund	\$1.15
Regulatory Cost Recovery	\$0.76

<b>Taxes &amp; government fees</b>	<b>\$19.47</b>
State Communications Services Tax	\$10.54
Local Communications Services Tax	\$8.53
911 Fees	\$0.40

## What's included?



**Internet:** Fast, reliable internet on our Gig-speed network



**TV:** Keep your employees informed and customers entertained



**Voice Numbers:** (904)565-9385

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$180.00 this month with your service discounts.

## Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Effective April 13, 2021, Cartoon Network will no longer be available with Standard or Digital Standard. It will be available with Preferred and Digital Deluxe.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

# GIDDENS SECURITY CORPORATION

Lic# B0001267  
528 S. Edgewood Ave. Suite 1  
JACKSONVILLE, FL 32205

## Invoice

Date	Invoice #
3/9/2021	23461946

✓

<b>Bill To</b>
Wynnfield Lakes CDD C/O Governmental Management Services 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
80	Security Service 02/22/2021-3/7/2021  320 572 34500  <i>Approved for processing Wynnfield Lakes 1-320-57200-34500 C/O Govt Remitted Mgmt. Serv.</i>	15.76	1,260.80

**Total** \$1,260.80

Phone #	Fax #	E-mail
904-384-8071	904-389-9931	akoon@giddenssecurity.com



21 West Church Street, Jacksonville, FL 32202-3139  
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 2

Customer Name: WYNNFIELD LAKES ASSOCIATION INC

Account #: 0836681178

Cycle: 18

Bill Date: 02/19/21

### IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 12510 DIAMOND SPRINGS DR

Service Period: 01/20/21 - 02/18/21 Reading Date: 02/18/2021

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83716125	29	184	Regular	1	0 GAL

Basic Monthly Charge	\$	31.50
City of Jacksonville Franchise Fee		0.95
Public Service Tax		3.25

**TOTAL CURRENT IRRIGATION CHARGES** \$ **35.70**

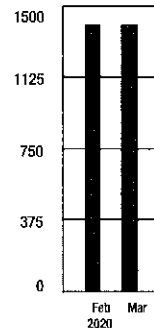
**TOTAL NEW CHARGES** \$ **35.70**

Febr 21  
320 538 43001



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

### CONSUMPTION



Water tens gal Electric kWh

	1 year ago	Last Month	This Month	Average Daily
Total Kwh used				
Total Gallons used	14,000			0

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$35.70	-\$35.70	\$0.00	\$35.70	\$35.70

**WE APPRECIATE  
YOUR BUSINESS**

Additional information on reverse side. →



☐ Add \$\_\_\_\_\_ to my monthly bill: \$\_\_\_\_\_ for Neighbor to Neighbor and/or \$\_\_\_\_\_ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

☐ Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 0836681178

Bill Date: 02/19/21

**Do not pay. AutoPay will process your payment on 03/15/21.**

# 0001024

I=00000000



WYNNFIELD LAKES ASSOCIATION INC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

## BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

**eBill:** Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

**MyBudget:** With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

**Auto-Pay:** Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

**Pay Online:** When you pay your JEA bill on [jea.com](http://jea.com), your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

**Pay Through Your Bank:** Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

**Pay by Phone:** Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

**Pay by Mail:** Please write your account number on your check or money order. Please include the payment stub with your payment and mail to P.O. Box 45047, Jacksonville, FL 32232-5047. Make checks payable to JEA.

**Pay in Person:** JEA payments are accepted at the JEA Downtown Customer Center, Winn-Dixie stores, Duval County Tax Collector offices and over 140 JEA authorized payment-only locations. Find locations at [jea.com/paymentlocations](http://jea.com/paymentlocations). Be sure to take a copy of your JEA bill when you go. **The JEA Downtown Customer Center, 43 W. Church Street, is open 8:00 a.m.–5:00 p.m. Monday through Friday except holidays. Closed Saturday.**

**When you provide a check** as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

**Request an Extension:** We understand that sometimes things happen and you need a little more time to pay your bill. You can apply for an extension online at [jea.com](http://jea.com). Also, residential customers can call 665-6000; commercial customers can call 665-6250. Our self-serve system will let you know if you qualify and give you a new due date.

**Need Help Paying Your Bill?** United Way maintains a computerized database of programs that may be able to assist you in paying your utility bill. For assistance with your utility bill, dial 2-1-1 or 632-0600.

## STATEMENT INFORMATION

**APPLICATION AND CONTRACT FOR SERVICE—**Customers may review terms and conditions of service and policies on [jea.com](http://jea.com), or may call, write or e-mail JEA to request a copy. Requesting of utility service and JEA's acceptance to provide utility service, including the rendering of a bill, constitutes a binding contractual agreement between JEA and the customer, including each financially responsible person or entity as defined by applicable State, City and Utility regulations and policies, whether or not service is listed in that individual's name.

Please review your billing statement. Should you suspect a billing or payment error, please notify us immediately at 665-6000. **Commercial customers can call us at 665-6250. You have 90 days from the statement date to request a JEA review for correction or credit.**

**Customer Charge** is a fixed monthly charge to maintain an account for a customer, including metering, billing and account administration.

**Energy Charge** pays for the cost of the electric infrastructure, contribution to the City of Jacksonville and to generate and deliver the electricity you use, excluding the cost of fuel.

**Fuel Cost** is determined by the Adjustable Fuel Rate, which may go up or down based on the cost of fuels JEA uses to generate electricity. A portion of the fuel charge is exempt from the Public Service Tax.

**Water/Sewer Service Availability Charge** is a fixed monthly charge that covers a portion of the water/sewer infrastructure and the cost to maintain an account for a customer, including metering, billing and account administration.

**Conservation Charge** applies only if you use more than 2,750 kWh during a billing period. If this occurs, you will be charged an additional \$.01 per kWh over 2,750 kWh to encourage conservation. Average home usage is 1,000 kWh per month.

**Environmental Charge** provides funding for environmental and regulatory programs.

**Water Consumption/Sewer Usage Tiers** are based on the amount of water you use. Typical household usage is 6 kgal or less.

**Fees and Taxes** are government transfers paid to city or state governments.

**kgal:** 1,000 gallons

**cf:** Cubic foot of water which equals 7.48 gallons of water

**kWh:** Kilowatt-hour is a measure of electrical energy. One kWh is the equivalent of using 1,000 watts for one hour. For example, if you use a 100 watt light bulb for 720 hours (i.e. for 30 days straight), you will have used 72 kWh.

## ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



21 West Church Street, Jacksonville, FL 32202-3139  
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 3

Customer Name: WYNNFIELD LAKES CDD

Account #: 2523678745

Cycle: 18

Bill Date: 02/22/21

**TOTAL SUMMARY OF CHARGES**

Electric	320 538 43000	\$ 1,074.22
Irrigation	11 1 43001	107.75
Sewer	9 1 11	93.96
Water	1 1 1	43.94

(A complete breakdown of charges can be found on the following pages.)

Total New Charges: \$ 1,319.87

Feb 21



Use power strips as central turn off points when you are finished using electronics.



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

Handwritten signature/initials

Do not pay. AutoPay will process your payment on 03/16/21.

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$1,802.31	-\$1,802.31	\$0.00	\$1,319.87	\$1,319.87

**WE APPRECIATE  
YOUR BUSINESS**

Additional information on reverse side. →



☐ Add \$\_\_\_\_\_ to my monthly bill: \$\_\_\_\_\_ for Neighbor to Neighbor and/or \$\_\_\_\_\_ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

☐ Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 2523678745

Bill Date: 02/22/21

Do not pay. AutoPay will process your payment on 03/16/21.

# 0001819

I=00000000



WYNNFIELD LAKES CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

## BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

**eBill:** Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

**MyBudget:** With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

**Auto-Pay:** Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

**Pay Online:** When you pay your JEA bill on [jea.com](http://jea.com), your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

**Pay Through Your Bank:** Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

**Pay by Phone:** Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

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**cf:** Cubic foot of water which equals 7.48 gallons of water

**kWh:** Kilowatt-hour is a measure of electrical energy. One kWh is the equivalent of using 1,000 watts for one hour. For example, if you use a 100 watt light bulb for 720 hours (i.e. for 30 days straight), you will have used 72 kWh.

## ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



Customer Name: WYNNFIELD LAKES CDD

Account #: 2523678745

Cycle: 18

Bill Date: 02/22/21

### ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 01/21/21 - 02/19/21 Reading Date: 02/19/2021

Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22508695	29	6692	Regular	1	10140 KWH
22508695	29	22.21	Regular	1	22.21 KW
Basic Monthly Charge					\$ 9.25
Energy Charge (\$0.06447 per kWh)					653.73
Fuel Cost					329.55
Environmental Charge					6.29
City of Jacksonville Franchise Fee					29.96
Gross Receipts Tax					26.38
<b>TOTAL CURRENT ELECTRIC CHARGES</b>					<b>\$ 1,055.16</b>

\$277.73 of Fuel Cost is Tax Exempt

### IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 01/20/21 - 02/18/21 Reading Date: 02/18/2021

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
74759726	29	29414	Regular	2	1000 GAL
Basic Monthly Charge					\$ 100.80
Tier 1 Consumption (1-14 kgal @ \$3.44)					3.44
Environmental Charge					0.37
City of Jacksonville Franchise Fee					3.14
<b>TOTAL CURRENT IRRIGATION CHARGES</b>					<b>\$ 107.75</b>

### SEWER SERVICE

Billing Rate: Commercial Sewer Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 01/20/21 - 02/18/21 Reading Date: 02/18/2021

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83715247	29	625	Regular	1	6000 GAL
Basic Monthly Charge					\$ 52.88
Sewer Usage Charge					36.12
Environmental Charge					2.22
City of Jacksonville Franchise Fee					2.74
<b>TOTAL CURRENT SEWER CHARGES</b>					<b>\$ 93.96</b>

### WATER SERVICE

Billing Rate: Commercial Water Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 01/20/21 - 02/18/21 Reading Date: 02/18/2021

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83715247	29	625	Regular	1	6000 GAL
Basic Monthly Charge					\$ 31.50
Water Consumption Charge					8.94
Environmental Charge					2.22
City of Jacksonville Franchise Fee					1.28
<b>TOTAL CURRENT WATER CHARGES</b>					<b>\$ 43.94</b>

### ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 12397 WYNNFIELD LAKES DR APT SG01

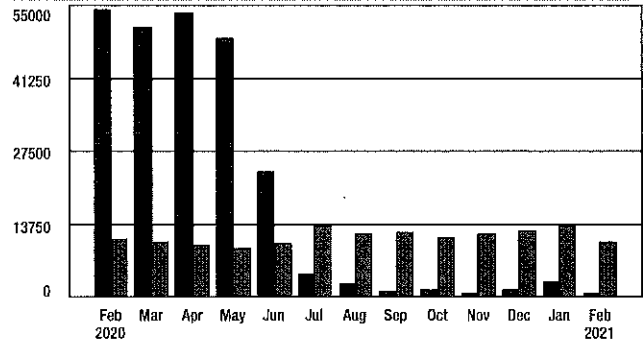
Service Period: 01/21/21 - 02/19/21 Reading Date: 02/19/2021

Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
24081122	29	7862	Regular	1	90 KWH
Basic Monthly Charge					\$ 9.25
Energy Charge (\$0.06447 per kWh)					5.80
Fuel Cost					2.93
Environmental Charge					0.06
City of Jacksonville Franchise Fee					0.54
Gross Receipts Tax					0.48
<b>TOTAL CURRENT ELECTRIC CHARGES</b>					<b>\$ 19.06</b>

\$2.47 of Fuel Cost is Tax Exempt

### CONSUMPTION HISTORY



	1 year ago	Last Month	This Month	Average Daily
Total Kwh used	11,019	13,217	10,230	362
Total Gallons used	541,000	27,000	7,000	241



**REPUBLIC  
SERVICES**

8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

**Important Information**

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number**

**3-0687-3532380**

**Invoice Number**

**0687-001123046**

**Invoice Date**

**February 16, 2021**

**Previous Balance**

**\$783.89**

**Payments/Adjustments**

**-\$783.89**

**Current Invoice Charges**

**\$793.67**

**Total Amount Due**  
**\$793.67**

**Payment Due Date**  
**March 08, 2021**

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Payment - Thank You 02/05	5555555	-\$783.89

**CURRENT INVOICE CHARGES**

Description	Reference	Quantity	Unit Price	Amount
Wynnfield Lakes 12319 Wynnfield Lakes Dr Dr Jacksonville, FL Contract: 9687025 (C50) 1 Waste Container 6 Cu Yd, 1 Lift Per Week Pickup Service 03/01-03/31			\$515.92	\$515.92
<b>Total Fuel/Environmental Recovery Fee</b>				<b>\$162.43</b>
<b>Total Franchise - Local</b>				<b>\$115.32</b>
<b>CE CHARGES</b>				<b>\$793.67</b>

CE CHARGES

326 572 43300

Account access at your fingertips.

Republic Services app or visit  
rs.com today.



**REPUBLIC  
SERVICES**

8619 Western Way  
Jacksonville FL 32256-036060

Thank You For Choosing Paperless

**Total Enclosed**

Return Service Requested

WYNNFIELD LAKES  
5385 N NOB HILL RD  
SUNRISE FL 33351

**Total Amount Due**

**\$793.67**

**Payment Due Date**

**March 08, 2021**

**Account Number**

**3-0687-3532380**

**Invoice Number**

**0687-001123046**

☐

For Billing Address Changes,  
Check Box and Complete Reverse.

Make Checks Payable To:

REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099



## UNDERSTANDING YOUR BILL

Visit [RepublicServices.com/MyBill](http://RepublicServices.com/MyBill)

### Check Processing

When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. When we make an electronic transfer, funds may be withdrawn from your account the same day we receive your payment or check and you will not receive your check back from your financial institution.

### Cancellation & Payment Policy

Unless prohibited by applicable law, regulation, or franchise or other agreement: (1) we reserve the right to require that payment for services be made only by check, credit card or money order; and (2) if service is canceled during a billing cycle, you will remain responsible for all charges, fees and taxes through the end of the billing cycle. You will not be entitled to proration of billing or a refund for the period between the notice of termination and the end of the current billing cycle.

### Understanding Our Rates, Charges and Fees

If you are receiving service from Republic Services without a written contract, please visit [RepublicServices.com/Fees](http://RepublicServices.com/Fees) to review the financial terms and conditions relating to your service. If you are receiving service from Republic Services pursuant to a written contract, but have questions relating to any charges or fees, [RepublicServices.com/Fees](http://RepublicServices.com/Fees) provides a detailed description of Republic Services' most common charges and fees. If you do not have access to a computer, you may request that a copy be mailed to you by calling Customer Service at the number on the front of this invoice.

Please fill out the form below if your billing address has changed and return this portion of your statement to us using the envelope enclosed. Thank you!

#### BILLING ADDRESS CHANGE

Address		
City	State	Zip Code
Phone	Alternate Phone	



## GREENER VISION

Joshua Godby  
1018 Wetland Ridge Circle Middleburg, Florida 32068  
Office (904) 214-3311  
www.greenervisionofjax.com  
greenervision@live.com

Wynnfield Lakes  
Timi  
9655 Florida Mining Boulevard West  
Building 300, Suite 305  
Jacksonville, FL 32257

Invoice No: 7655

### Invoice

Job Date	Time	Description	Qty	Each	Amount
Mar 16, 2021	n/a	pressure washing roof	1	\$1,300.00	\$1,300.00
		Pressure washing walls exterior	1	\$200.00	\$200.00
Additional Details: Job location: 12319 Wynnfield Lakes Drive Jacksonville FL 32246					
Roof details-pw roof aluminum roof					
Amenity center walls- spot clean where black mold, green algae is.					
Total				\$1,500.00	

Thank you for your business and support

\_\_\_\_\_  
Manager Signoff below  
\_\_\_\_\_

Vendor # 213

320 572 49000

108  
**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 380

Invoice Date: 3/5/2021

Due Date: 3/5/2021

Case:

P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - January 2021		390.00	390.00
Repairs / Replace 320.572.46601			

<b>Total</b>	<b>\$390.00</b>
--------------	-----------------

<b>Payments/Credits</b>	<b>\$0.00</b>
-------------------------	---------------

<b>Balance Due</b>	<b>\$390.00</b>
--------------------	-----------------

3-17-21  
QR

**Riverside Management Services, Inc.**

9655 Florida Mining Blvd. W. Bldg. 300, Suite 305, Jacksonville, Florida 32257

**Service Detail**

**Bill To:** Wynnfield Lakes CDD

**Invoice Date:** 2/2/21

**Due Date:** Upon Receipt

**Amount Due:** \$ 390.00

---

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/5/21	Pressure washed 560 linear feet of sidewalk	\$ 390.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

**TOTAL AMOUNT DUE:** \$ 390.00

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923  
or [rwhetsel@gmsnf.com](mailto:rwhetsel@gmsnf.com)

**Remit Payment**

108  
**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 381  
Invoice Date: 3/11/2021  
Due Date: 3/11/2021  
Case:  
P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
476 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance February 1 - February 28, 2021		1,678.86	1,678.86
Maintenance Supplies		1,036.19	1,036.19
General Facility Maint. \$1278.00 320.572.4660			
Repairs / Replace \$958.60 320.572.46601			
Contingency \$353.00 320.572.4900			
Janitorial Supplies \$125.45 320.572.34201			

**Total** \$2,715.05

**Payments/Credits** \$0.00

**Balance Due** \$2,715.05

3-17-21  
Q6

RMS

**WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF FEBRUARY 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
2/2/21	3	F.S.	Removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles, blew leaves and debris off all common areas
2/4/21	3	F.S.	Blew leaves and debris off all common areas, removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles
2/9/21	3	F.S.	Removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles
2/9/21	8	R.W.	Repaired men's room handicap stall door, removed spider webs around amenity center, blew leaves and debris off amenity center, pool and parking lot, removed debris at amenity center, pool, parking lot, roadways, Keman and medians
2/11/21	3	F.S.	Blew leaves and debris off all common areas, removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles
2/11/21	4	R.W.	Emergency Call Out - Fitness Center Door repair
2/11/21	4	B.A.	Emergency Call Out - Fitness Center Door repair
2/12/21	3	R.W.	Picked up supplies, repair fitness center door
2/12/21	3	B.A.	Put new hardware for door closer at fitness center
2/16/21	3	F.S.	Blew leaves and debris off all common areas, removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles
2/18/21	3	F.S.	Removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles, blew leaves and debris off all common areas
2/22/21	1	T.C.	Repaired door handle to men's restroom in fitness center
2/23/21	3	F.S.	Removed all spider webs around the building, blew leaves and debris off all common areas, removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles
2/24/21	2	T.C.	Replaced door locks and door closures to both men and women's door in fitness center
2/25/21	3	F.S.	Pulled the weeds around the pool area and playground area, removed debris at amenity center, pool, common areas, playground, tennis courts, roadways and fields, changed trash receptacles

**TOTAL**      49

**MILES**      139

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 03/05/21

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
WL				
WYNNFIELD LAKES				
	2/11/21	Go Daddy .COM Domain Renewal 2 years	41.79	T.W.
	2/11/21	Soap (2)	6.83	F.S.
	2/11/21	Mop Refill	17.22	F.S.
	2/11/21	42 Gallon Trash Bags 50ct	29.87	F.S.
	2/11/21	Paper Towels 12rolls	19.52	F.S.
	2/12/21	Pack of Zinc Washers	0.86	B.A.
	2/12/21	Zinc Hex Nut (7)	0.64	B.A.
	2/12/21	Lock Washers (8)	1.75	B.A.
	2/12/21	Flat Zinc Washer 1/4	1.36	B.A.
	2/12/21	MCH Screw SS Comb Pan 1/4x3 (2)	2.71	B.A.
	2/12/21	MCH Screw Zinc PHL FLT 1/4x4 (2)	2.71	B.A.
	2/12/21	Drill Bit Set	22.97	B.A.
	2/18/21	Light Bulbs 8pk	11.43	F.S.
	2/19/21	Key Cable (2)	34.45	T.C.
	2/22/21	Handicap Rechargeable Battery & Charger	486.92	R.W.
	2/23/21	Pool Chemical Test Strips (2)	22.23	T.C.
	2/23/21	Zip Ties 800pk	40.97	T.C.
	2/23/21	Door Closures (2)	126.45	T.C.
	2/23/21	Door Handles (2)	48.23	T.C.
	2/26/21	Jumbo Toilet Paper 8 Rolls	40.54	F.S.
	3/1/21	Screw Insert	3.76	B.A.
	3/1/21	Quart Green Paint	18.38	B.A.
	3/1/21	Quart Deep Green Paint	18.38	B.A.
	3/1/21	Short Cut Brush	6.75	B.A.
	3/1/21	Quart Mixing Container (3)	5.11	B.A.
	3/1/21	Terry Towels 20pk	11.47	B.A.
	3/1/21	Putty Knife	3.42	B.A.
	3/1/21	3M Sponge Sander	4.91	B.A.
	3/1/21	Green Spray Paint	4.58	B.A.
		<b>TOTAL</b>	<b><u>\$1,036.19</u></b>	



**YELLOWSTONE**

190

INVOICE

INVOICE #	INVOICE DATE
JAX 182720	1/7/2021
TERMS	PO NUMBER
Net 30	

**Bill To:**

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 West Town Pl  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wynnfield Lakes CDD

**Invoice Due Date:** February 6, 2021

**Invoice Amount:** \$1,170.00

Description	Current Amount
Tree trimming Trim trees off roof tops at pool area. Lightly trim and shape two oak trees in the islands at parking lot. Tree Trimming	\$1,170.00

320 572 46100

JAN

**Invoice Total**

**\$1,170.00**

IN REMITTANCE OF PAYMENT

Wynnfield Lakes  
1-320-57200-46101  
Work Completed  
Cyril  
RMS.

**Should you have any questions or inquiries please call (386) 437-6211.**



**YELLOWSTONE**

190

INVOICE

INVOICE #	INVOICE DATE
JAX 182722	1/7/2021
TERMS	PO NUMBER
Net 30	

**Bill To:**

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 West Town Pl  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wynnfield Lakes CDD

**Invoice Due Date:** February 6, 2021

**Invoice Amount:** \$457.38

Description	Current Amount
Annuals Add more Annuals to the area at the <u>front entrance</u> where plants have been removed causing the beds to now need more flowers to look full. <u>Annual Installation</u>	\$457.38

320 572 46101

Jan

**Invoice Total**

**\$457.38**

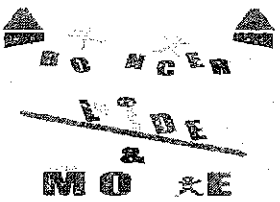
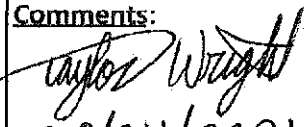
IN CUMMERBELL APPLICATING

Wynnfield Lakes  
1-320-5720-46101  
Approved for processing  
Cigarette 3-3-21  
Riviera Mont. Soc.

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

214

		<b>Bouncers, Slides, and More Inc.</b> 1915 Bluebonnet Way Fleming Island, FL 32003		<b>Invoice</b> Date: March 27th, 2021 Invoice No.:		
<b>Name / Address</b> Attn: Taylor Wright Wynnfield Lakes 12319 Wynnfield Lakes Dr. Jacksonville, FL 32246 wlmanager@gmsnf.co		<b>Additional Details:</b>				
<b>Description</b>		<b>Quantity</b>	<b>Rate</b>	<b>Discount</b>	<b>Subtotal</b>	<b>Extended</b>
1	Atomic Bungee	1	\$775.00	40%	\$450.00	\$450.00
2	Daredevil	1	\$550.00	37%	\$350.00	\$350.00
3	Large Combo	1	\$295.00	33%	\$200.00	\$200.00
4	Toddler Combo	1	\$250.00	60%	\$100.00	\$100.00
5	Generators	2	\$160.00	70%	\$50.00	\$50.00
6	Staff	5	\$60.00	0%	\$300.00	\$300.00
7						
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13						
14						
15						
16						
17						
18						
19						
20						
<b>Comments:</b>  02/24/2021		<b>Subtotal</b>				\$1,450.00
		<b>Sales Tax (0.0%)</b>				n/a
		<b>Total</b>				\$1,450.00

## Debbie Pechenik

---

**From:** Tiziana Cessna  
**Sent:** Tuesday, March 23, 2021 10:57 AM  
**To:** Debbie Pechenik  
**Cc:** Tiziana Cessna  
**Subject:** Wynnfield Lakes  
**Attachments:** Wynnfield lakes - Signed Quote for March 27, 2021 Event.pdf

Good morning,  
Attached an invoice to be paid today. Thanks

Coding is  
001 320 57200 49400

*Tiziana Cessna  
GMS-SF, LLC  
5385 N Nob Hill Road  
Sunrise, FL 33351  
(954) 721-8681 x 218  
(954) 721-9202  
[tcessna@gmssf.com](mailto:tcessna@gmssf.com)*



Please consider the environment before printing this email.

# GIDDENS SECURITY CORPORATION

Lic# B0001267  
528 S. Edgewood Ave. Suite 1  
JACKSONVILLE, FL 32205

## Invoice

Date	Invoice #
3/23/2021	23461995

<b>Bill To</b>
Wynnfield Lakes CDD Riverside Management Services 9655 Florida Mining Blvd., Bldg. 300, Ste Jacksonville, FL 32257

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
79	Security Service 03/08/2021-03/21/2021  ✓ 320 572 345	15.76	1,245.04

**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46800  
Approved by: C. Koon  
Date: 3-23-21

Phone #	Fax #	E-mail
904-384-8071	904-389-9931	akoon@giddenssecurity.com

**Total** \$1,245.04

g

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

March 19, 2021

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 120937  
Billed through 02/28/2021

**General Counsel**  
**WYNNLK 00001      JLK**

**FOR PROFESSIONAL SERVICES RENDERED**

02/03/21	JLK	Confer with District manager regarding tennis court options; review same.	0.20 hrs
02/08/21	JLK	Update tennis resurfacing agreement and confer with staff on same.	0.20 hrs
02/17/21	JLK	Confer and review Tempool agreement updates and transmit same.	0.30 hrs
02/17/21	EGRE	Revise TemPool agreement.	0.50 hrs

Total fees for this matter \$313.50

**MATTER SUMMARY**

*Gen Counsel thru 2/28/21*  
*310 513 315*

Gregory, Emma C.	0.50 hrs	235 /hr	\$117.50
Kilinski, Jennifer L.	0.70 hrs	280 /hr	\$196.00

TOTAL FEES \$313.50

**TOTAL CHARGES FOR THIS MATTER \$313.50**

**BILLING SUMMARY**

Gregory, Emma C.	0.50 hrs	235 /hr	\$117.50
Kilinski, Jennifer L.	0.70 hrs	280 /hr	\$196.00

TOTAL FEES \$313.50

**TOTAL CHARGES FOR THIS BILL \$313.50**

**Please include the bill number with your payment.**



Adam W. Herbert  
University Center

Adam W. Herbert University Center  
12000 Alumni Drive  
Jacksonville FL 32224-2678  
Director: George Androuin

Office: (904) 620-4222 / Fax: (904) 620-4223

## Invoice

**User**

Courtney Hogge  
Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092  
USA

**Invoice Number:** UC17906

Invoice Date: 3/17/2021  
Due Date: 4/16/2021  
Event Name: Wynnfield Lakes  
Reservation No.: 120750  
Phone: 904-940-5850 x 400  
Fax: 904-940-5899  
Email Address: chogge@gmsnf.com  
Event Coordinator: Brian Blakeslee

**Bookings / Details**

Quantity Price Amount

**Wednesday, March 17, 2021****6:00 PM - 8:30 PM Wynnfield Lakes (Confirmed w/Authorization) Room****1090 - KI Furniture, Inc. Seminar Room**

Room Charge: (\$180.00 per Half Day) 310 513 60100	1	\$180.00	\$180.00
UC - Audiovisual:			
Telephone (Conference) 310 513 60100	1	\$35.00	\$35.00
UC - Setup Notes:			
Conference for 6 at front and Theater seating for 9 in the rest of the room			

Room Charge \$180.00

UC - Audiovisual \$35.00

Subtotal \$215.00

Grand Total \$215.00

If payment is made by check, please include the reservation number, make check payable to "University of North Florida" and submit payment to the address listed below:

University of North Florida  
Adam W. Herbert University Center  
12000 Alumni Drive  
Jacksonville, FL 32224-2678

Please feel free to call us at (904) 620-4222 if we can be of any further assistance. Thank you again for choosing the Herbert University Center.

# DEVTEC ELECTRICAL SERVICES INC.

2131 Mindanao Drive, Jacksonville FL, 32246

## INVOICE

Submitted To: Cheryl Graham/Wynnfield Lakes

Date: 03/29/2021

## Retrofit/Convert Tennis court lights from old metal halide lights to energy saving L.E.D. lights

### SCOPE

- Identify lights that are not working
- Gain access up to light fixture without damaging tennis courts whether by lift or cushioned bottom ladder.
- Identify wattage and base of bulb
- Disassemble fixture
- Bypass ballast and capacitor with line voltage to socket
- Reassemble
- Put in new L.E.D. equivalent bulb and test

*Wynnfield Lakes*  
**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46601  
Approved by: Cheryl Graham  
Date: 3-29-21

**NOTE:** Residents were not satisfied with new l.e.d. lighting on the tall pole lights in tennis court, to accommodate preferences we converted the tall pole lights back to metal halide so they are happy.

✦ Material cost per L.e.d. light	\$140.00
✦ Labor cost per light	\$180.00
✦ Material cost per metal halide light	\$240.00

Customer now has properly functioning lights on tennis courts. 5 lights were bad. 3 tall pole lights and 2 short pole lights. The 2 short ones were converted to l.e.d. with satisfaction and the tall ones replaced with new metal halide ballasts and lamps.

**TOTAL AMOUNT DUE-----\$1,900.00**

*3 Tall lights - Tennis Court - \$1,260.00*  
*2 Short lights - Pickleball Court - \$640.00*



Jacksonville FL 32207  
(904) 396-5805  
www.flapest.com

KEEP THIS PORTION FOR YOUR RECORDS

*Scientific Pest Control*

DIRECTED BY GRADUATE ENTOMOLOGISTS

RT.	DAY	ACCOUNT NO.	DATE SERVED	CK	CG	INVOICE NO.	SERVICEMAN
5	31	RI0249- 1	03/15/21		<input checked="" type="checkbox"/>	865191- 1	R351

MAIL TICKET

RIVERSIDE MGMNT SERVICES  
12319 WYNNFIELD LAKES DR  
JACKSONVILLE FL 32246-4241  
657-9211

DUVAL

PREVIOUS BALANCE	TODAY'S CHARGE	BALANCE DUE
137.04	45.00	

PAYMENTS OR OTHER CHARGES MADE AFTER  
ARE NOT INCLUDED IN BALANCES ABOVE

3/05/21

TODAY'S SERVICE:

- ☒ Inspected / treated around windows, eaves,  
door facings and all entry points.  
☒ Inspected / treated around perimeter of structure.

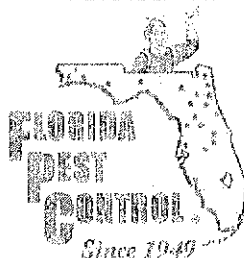
- ☒ Inspected / treated for control of rats  
and / or mice.  
☒ Cobweb cleaning.

- ☒ Inspected / treated around  
garage and utility room.

COMMENTS:

Inspection and treatment of all exterior entry points.  
Interior inspection and treatment as needed.

PLEASE PAY THE TECHNICIAN AT THE TIME OF SERVICE OR RETURN THIS PORTION WITH YOUR PAYMENT



2820 Spring Glen Rd  
Jacksonville FL 32207  
(904) 396-5805  
www.flapest.com

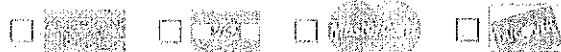
MAIL TICKET  
RIVERSIDE MGMNT SERVICES  
12319 WYNNFIELD LAKES DR  
JACKSONVILLE FL 32246-4241  
657-9211

GET YOUR LAWN IN SHAPE WITH A COMBINATION  
CORE AERATION AND FERTILIZER APPLICATION NOW.

CALL US FOR A FREE INSPECTION AND ESTIMATE.

*Payment Information*

☐ I'm enclosing a check or money order, payable to  
Florida Pest Control & Chemical Co.



Card number \_\_\_\_\_

Expires \_\_\_\_\_

Cardholder \_\_\_\_\_  
(please print name exactly as it appears on card)

Signature \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Invoice No. 865191 1

Account No. RI0249 - 1

Amount Enclosed \$ \_\_\_\_\_

**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46802  
Approved by: Copelan  
Date: 3-25-21

320 572 46802

Post cnt service 3/15/21

Goose Masters of Northeast Florida, LLC  
8195 County Road 208  
St. Augustine, FL 32092  
(904) 806-0620



INVOICE # 180-0221  
DATE: February 25, 2021

BILL TO:	SHIP TO:	PO/CONTRACT #:
Governmental Management Services, LLC. 475 West Town Place, Suite 114 St. Augustine, FL 32092 <a href="mailto:pszozda@rmsnf.com">pszozda@rmsnf.com</a> Pat Szozda	Wynnfield Lakes CDD Jacksonville, FL	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Week Ending:	Goose Control Services		
02/06/21		\$265.00	\$265.00
02/13/21		\$265.00	\$265.00
02/20/21		\$265.00	\$265.00
02/27/21		\$265.00	\$265.00

**Thank you for your business!**

SUBTOTAL	\$1,060.00
SALES TAX	n/a
<b>TOTAL DUE</b>	<b>\$1,060.00</b>

If you have any questions regarding this invoice, please contact:  
Sharon Bennett  
(904) 612-7220 cell  
[sharon@goose-masters.com](mailto:sharon@goose-masters.com)

*Wynnfield Lakes*  
**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46802  
Approved by: C. Eaton  
Date: 3-29-21

Goose Masters of Northeast Florida, LLC  
8195 County Road 208  
St. Augustine, FL 32092  
(904) 806-0620



INVOICE # 180-0321  
DATE: March 25, 2021

BILL TO:	SHIP TO:	PO/CONTRACT #:
Governmental Management Services, LLC. 475 West Town Place, Suite 114 St. Augustine, FL 32092 <a href="mailto:pszoza@rmsnf.com">pszoza@rmsnf.com</a> Pat Szozda	Wynnfield Lakes CDD Jacksonville, FL	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Week Ending:	Goose Control Services		
03/06/21		\$265.00	\$265.00
03/13/21		\$265.00	\$265.00
03/20/21		\$265.00	\$265.00
03/27/21		\$265.00	\$265.00

	SUBTOTAL	\$1,060.00
	SALES TAX	n/a
<b>Thank you for your business!</b>	TOTAL DUE	\$1,060.00

If you have any questions regarding this invoice, please contact:  
Sharon Bennett  
(904) 612-7220 cell  
[sharon@goose-masters.com](mailto:sharon@goose-masters.com)

*Wynnfield Lakes*  
**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46802  
Approved by: C. Grater  
Date: 3-29-21

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice**

Invoice #: 383

Invoice Date: 3/29/2021

Due Date: 3/29/2021

Case:

P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
EGGStravaganza - 3/27/21		285.274	285.27
Total			\$285.27
Payments/Credits			\$0.00
Balance Due			\$285.27

3-29-21  
OK

# WYNNFIELD LAKES CDD

**EGGStravaganza**

**3/27/21**

**GL # 001.320.57200.49400**

	Actual
Total Expenses	\$1,735.27
District Checks	\$1,450.00
<b>TOTAL EXPENSES DUE</b>	<b>\$285.27</b>

	Actual
<b>Site</b>	
Set up and Site Management	
Site Staff	\$37.22
Mileage	
<b>Totals</b>	<b>\$37.22</b>

	Actual
<b>Food/Beverages/Supplies</b>	
Table Clothes	\$2.14
<b>Totals</b>	<b>\$2.14</b>

	Actual
<b>Entertainment/Arts &amp; Crafts</b>	
Crafts -Foam Eggs, Wooden Ornaments, Magic Paper	\$113.91
1000 Easter Eggs	\$132.00
<b>Totals</b>	<b>\$245.91</b>

DISTRICT CHECK	AMOUNT
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Payable To:	
<b>Bouncers Slides and More</b>	\$1,450.00
<b>Totals</b>	<b>\$1,450.00</b>

329-21  




WL  
Easter Event

## INVOICE

Sunny Bunny Easter eggs.  
2835 West Bennett  
Springfield, MO 65802  
Telephone: 417-866-2339  
orders@sunnybunnyeastereggs.com  
https://sunnybunnyeastereggs.com


Date Added: 02/16/2021  
Invoice No.: INV-2971010169  
Order ID: 42987  
Payment Method: Credit Card / Debit Card  
(Authorize.Net)  
Shipping Method: Free Shipping

### Payment Address

Richard Whetsel  
1001 Bradford Way  
Kingston, Tennessee 37763  
United States  
ops@rmsnf.com  
9042887667

### Shipping Address

Richard Whetsel  
9655 Florida Mining Blvd W  
Building 300, Suite 305  
Jacksonville, Florida 32257  
United States

Product Name	Quantity	SKU	Total ex. tax
 1 x Plastic Easter eggs filled with Toys-1000	1	A1000TM	\$132.00
Sub-Total:			\$132.00
Free Shipping:			\$0.00
Total:			\$132.00

1325 W. Sunshine • Box 230 • Springfield, MO 65807 • Fax: 417-866-6485 • Copyright ©2020 Springfield Workshop Inc.

\*Please note checks from PO orders are due net 30 days from time of order. We must receive a hard copy of your PO faxed to us at: 417-866-6485.

Check orders will ship out once check is received, Please make all checks payable to: Springfield Workshop, Inc.

# Details for Order #113-3275954-8221857

Print this page for your records.

Order Placed: February 16, 2021  
 Amazon.com order number: 113-3275954-8221857  
 Order Total: \$142.29

Not Yet Shipped

WL  
 Easter Event

## Items Ordered

4 of: Max Fun 208PCS Easter Foam Stickers Set Easter Eggs DIY Egg Shaped Foam for Kids Easter Crafts Kit Party Favors Supplies  
 Sold by: Slauction ([seller profile](#))

Price

\$13.99 \* 4 =

55.96

Condition: New

3 of: Auihlay 30 Pieces 10 Styles Easter Wooden Ornaments Unfinished Easter Wood Slices with Wiggle Eyes, Color Pens and Hanging Cords for Easter Springtime Craft  
 Sold by: Auihlay ([seller profile](#))

\$11.99 \* 3 =

35.97

Condition: New

2 of: ZMLM Scratch Paper Art Set, 50 Piece Rainbow Magic Scratch Paper for Kids Black Scratch It Off Art Crafts Notes Boards Sheet with 5 Wooden Stylus for Easter Party Game Christmas Birthday Gift  
 Sold by: ZMLM Direct ([seller profile](#))

\$10.99 \* 2 =

21.98

\$113.91

Condition: New

## Shipping Address:

Richard Whetsel  
 9655 FLORIDA MINING BLVD W STE 305  
 JACKSONVILLE, FL 32257-2032  
 United States

## Shipping Speed:

One-Day Shipping

## Payment information

### Payment Method:

MasterCard | Last digits: 6692

### Billing address

Meadow View at Twin Creeks CDD  
 1001 Bradford Way  
 Kingston, TN 37763  
 United States

Item(s) Subtotal: \$140.82

Shipping & Handling: \$0.00

Your Coupon Savings: -\$0.55

Total before tax: \$140.27

Estimated tax to be collected: \$2.02

Grand Total: \$142.29



WL  
Event

Store# 7693  
675 Durbin Pavilion Dr  
#102  
St Johns FL 32259-0000

(904) 417-9040

DESCRIPTION	QTY	PRICE	TOTAL
EASTER TABLECOVER 54X108IN	1	1.00	1.00
EASTER TABLECOVER 54X108IN	1	1.00	1.00

Sub Total	\$2.00
PUBLIC USER	\$0.01
SALES TAX	\$0.13
Total	\$2.14

MASTERCARD \$2.14  
\*\*\*\*\*2256 Approved  
Purchase Chip  
Auth/Trace Number: 00432J/015996  
Chip Card AID: A0000000041010

=====

NOW SHOP ON-LINE AT DOLLARTREE.COM

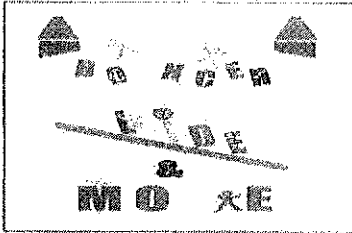
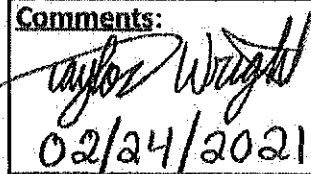
\*\*\*\*\*

\* We will gladly exchange any unopened item \*

\* with original receipt. We do not offer refunds. \*

\*\*\*\*\*

3265 07693 01 001 26962159 3/26/21 20:26  
Sales Associate: Octavia

		<b>Bouncers, Slides, and More Inc.</b> 1915 Bluebonnet Way Fleming Island, FL 32003		<b>Invoice</b> Date: March 27th, 2021 Invoice No.:		
<b>Name / Address</b> Attn: Taylor Wright Wynnfield Lakes 12319 Wynnfield Lakes Dr. Jacksonville, FL 32246 wlmanager@gmsnf.co		<b>Additional Details:</b>				
<b>Description</b>		<b>Quantity</b>	<b>Rate</b>	<b>Discount</b>	<b>Subtotal</b>	<b>Extended</b>
1	Atomic Bungee	1	\$775.00	40%	\$450.00	\$450.00
2	Daredevil	1	\$550.00	37%	\$350.00	\$350.00
3	Large Combo	1	\$295.00	33%	\$200.00	\$200.00
4	Toddler Combo	1	\$250.00	60%	\$100.00	\$100.00
5	Generators	2	\$160.00	70%	\$50.00	\$50.00
6	Staff	5	\$60.00	0%	\$300.00	\$300.00
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20						
<b>Comments:</b>  02/24/2021		<b>Subtotal</b>				\$1,450.00
		<b>Sales Tax (0.0%)</b>				n/a
		<b>Total</b>				\$1,450.00

Crystal Clean Pool Service Inc  
9020-1 Berry Ave  
Jacksonville, FL 32211 US  
+1 7168302520  
brett@crystalcleanpools.net

## INVOICE

### BILL TO

Wynnfield Lakes  
12319 Wynnfield Lakes Drive  
Jacksonville, FL 32225

INVOICE # M4092

DATE 04/01/2021

DUE DATE 05/01/2021

TERMS Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service	Monthly Pool Cleaning	1	900.00	900.00

March

320 572 462

BALANCE DUE

**\$900.00**

*Wynnfield Lakes*

### APPROVED FOR PROCESSING

Riverside Management Services, Inc.

Account: 1-320-57200-46200


Approved by: C. G. Laker

Date: 4-1-21

# Wynnfield Lakes

## Resident Landscape Maintenance

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

 Month: April-21 ✓

Amount per each: \$42.00

**320.57200.46101**

~~Peter and Jennifer Townsend V#189~~

~~12193 Emerald Green Court~~

~~Jacksonville, FL 32246~~

Bradley and Phuong Dickinson V#191

12201 Emerald Green Court

Jacksonville, FL 32246

200

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 510

Invoice Date: 4/1/21

Due Date: 4/1/21

Case:

P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

310 513

Description	Hours/Qty	Rate	Amount
Management Fees - April 2021 340		3,948.83	3,948.83
Information Technology - April 2021 351		83.33	83.33
Dissemination Agent Services - April 2021 316		91.67	91.67
Office Supplies 510		2.50	2.50
Copies 425		89.85	89.85

**Total** \$4,216.18

**Payments/Credits** \$0.00

**Balance Due** \$4,216.18

205

**Invoice**
**Lake & Wetland**  
 MANAGEMENT

Lake & Wetland Management North Florida, Inc.  
 3562 NW 97th Blvd  
 Gainesville, FL 32606  
 (352) 727-7696 Phone  
 (352) 727-7697 Fax  
 northflorida@lakeandwetland.com

**Bill To**

Wynnfield Lakes CDD  
 c/o Riverside Management Services, Inc  
 12319 Wynnfield Lakes Dr  
 Jacksonville, FL 32246

Date	Invoice #	P.O. No.		Terms
4/1/21	GNV 5498			Net 30
Item	Description	Qty	Rate	Amount
100 <del>Apr 21</del>	Lake Management		652.00	652.00
105	Fountain Maintenance	3	40.00	120.00
<div>April</div> <div>Wynnfield Lakes</div> <div>APPROVED FOR PROCESSING</div> <div>Riverside Management Services, Inc.</div> <div>Account: 1-320-57200-46802</div> <div>Approved by: <u>C. Carter</u></div> <div>Date: <u>4-1-21</u></div>				
We greatly appreciate your business and look to exceed your expectations!			Total	\$772.00
			Payments/Credits	\$0.00
			Balance Due	\$772.00

# Wynnfield Lakes

## Resident Landscape Maintenance

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

Month: April-21

Amount per each: \$42.00

**320.57200.46101**

Peter and Jennifer Townsend V#189

12193 Emerald Green Court

Jacksonville, FL 32246

~~Bradley and Phuong Dickinson V#191~~

~~12201 Emerald Green Court~~

~~Jacksonville, FL 32246~~

# Wynnfield Lakes

## Resident Water and Sewer Reimbursement

Recurring Invoice Check Should be Cut by 15<sup>th</sup>

Month: April-21

Amount per each: \$70.00

**320.57200.46101**

Peter and Jennifer Townsend V#189

12193 Emerald Green Court

Jacksonville, FL 32246



ONE CITY. ONE  
JACKSONVILLE

## City of Jacksonville, Florida

*Lenny Curry, Mayor*

City Hall at St. James  
117 W. Duval St.  
Jacksonville, FL 32202  
(904) 630-CITY  
[www.coj.net](http://www.coj.net)

### INVOICE

**Bill-To**

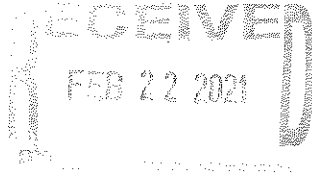
Wynnfield Lakes CDD  
475 W. Town Place Suite 114  
SAINT AUGUSTINE, FLORIDA 32092

**BILLING DEPARTMENT:**

Jacksonville Sheriff's Office  
501 East Bay Street, Room 206  
Jacksonville, FL 32202  
[JSO.Secondary@jaxsheriff.org](mailto:JSO.Secondary@jaxsheriff.org)  
904-630-1953

**Invoice Number**  
**Invoice Date**

ARS210125291  
1/25/21



Total	\$66.00
Payments	\$0.00
Credits	\$0.00
Line and Tax Adjustment	\$0.00

**Payment Terms** 30 Net

**Due Date** 2/24/21

**Balance Due \$66.00**

No.	Product	Description	UOM	Quantity	Unit Price	Amount
1		Date Worked:12/21/2020 19:00 to 12/21/2020 23:00 Employee:68445 Craig Griffin Job:Wynnfield Lakes CDD		4	\$5.50	\$22.00
2		Date Worked:12/22/2020 19:00 to 12/22/2020 23:00 Employee:68445 Craig Griffin Job:Wynnfield Lakes CDD		4	\$5.50	\$22.00
3		Date Worked:12/17/2020 19:00 to 12/17/2020 23:00 Employee:68770 Nereus Manning Job:Wynnfield Lakes CDD		4	\$5.50	\$22.00
Line Total						\$66.00

320 572 34501



ONE CITY. ONE  
JACKSONVILLE

## City of Jacksonville, Florida

*Lenny Curry, Mayor*

City Hall at St. James  
117 W. Duval St.  
Jacksonville, FL 32202  
(904) 630-CITY  
[www.coj.net](http://www.coj.net)

### INVOICE

**Bill-To**

Wynnfield Lakes CDD  
475 W. Town Place Suite 114  
SAINT AUGUSTINE, FLORIDA 32092

**BILLING DEPARTMENT:**

Jacksonville Sheriff's Office  
501 East Bay Street, Room 206  
Jacksonville, FL 32202  
JSO.Secondary@jaxsheriff.org  
904-630-1953

If not paid within 30 days, the invoice becomes delinquent. After 90 days, it goes to collection.  
To cancel service, you must send cancellation request in writing to the Billing Dept. shown above.  
Amount due will be prorated to the date cancellation notice is received.

-----  
RETURN BOTTOM PORTION OF THIS INVOICE WITH PAYMENT IN THE ENCLOSED ENVELOPE

Invoice Number: ARS210125291

□□□□□□□□□□□□□□

Amount Enclosed: \$ \_\_\_\_\_

**Send payment to**

Tax Collector  
231 East Forsyth Street, Room 141  
JACKSONVILLE, FL 32202

**Special Instructions**

FOR QUESTIONS CONCERNING THE BILL, PLEASE CONTACT  
THE BILLING DEPARTMENT SHOWN ABOVE.  
To pay online with credit card, debit card or e-check, visit  
<https://fips.coj.net>



# Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street  
Jacksonville, FL 32202

December 16, 2020

Wynnfield Lakes CDD  
Attn: Daniel Laughlin  
475 W. Town Place  
Suite 114  
St. Augustine, Florida 32092

RE: Police Security

Dear Mr. Laughlin:

Please be advised that this letter is to serve as an invoice for off duty work to be performed by a police officer (s) on date (s) indicated below. The officers are to be paid in the form of cash or check at the time service is provided. If paying by check....**Please make check payable to each individual officer listed on page 2 of this invoice.**

	DATE WORKED	HOURS WORKED	RATE OF PAY	TOTAL HOURS	FEES DUE
3 Officers	12/17, 21 & 22/2020	1900 -2300	\$50.00	12	\$600.00
	Billed later	ADMIN FEE	\$5.50	12	\$ 66.00
		Total			\$666.00

The City of Jacksonville will be mailing a bill reflecting the \$5.50 hourly administrative fee totaling the listed \$33.00. When you receive their bill **PLEASE MAKE CASHIERS CHECK, COMPANY CHECK OR MONEY ORDER OUT TO "City of Jacksonville"**.

Sincerely,

Jill R. Martin, #82963  
Secondary Employment Specialist  
Jacksonville Sheriff's Office | Secondary Employment Office  
Office: 904.630.1953 | Fax: 904.630.5869  
[Jill.Martin@jaxsheriff.org](mailto:Jill.Martin@jaxsheriff.org)

[illegible]



**SMARTHOMES.BIZ**  
SMART HOME SPECIALISTS

Tel. 904-743-8444  
www.smarthome.biz  
sales@smarthome.biz

Wynnfield Lakes  
12319 Wynnfield Lakes  
Jacksonville FL 32246

PLEASE PAY BY	AMOUNT	INVOICE DATE
05/11/2021	\$110.00	04/13/2021

## INVOICE NO. 197011

**Site:** 12319 Wynnfield Lakes  
Jacksonville 32246  
**Site Address:** 12319 Wynnfield Lakes  
Jacksonville FL 32246  
**Job No.:** 64528  
**Job Name:**  
**Order No.:**

### Description

Per customer: she (Mrs. Cheryl Graham) says that it usually requires presenting a prox card 3 times or so before the gates will release. The gates are about 200-300 feet from the building. . She also asked if we can increase the release time on the rex button at the gate big the kids pool

POC:(904)-813-4393

04/13/2021 - Brent Touchet:

The job is complete.

Adjust pool gate time and adjust tennis and pickle court lockIf you have any further problems with your system please contact us.

320 572 49300

### Service - Security

Sub-Total ex Tax	\$110.00
Tax	\$0.00
Total	\$110.00

"Thank you—we really appreciate your business! Please send payment within 21 days of receiving this invoice.

**IMPORTANT:** Please remember to test your system monthly.

Need automation for your home? Visit us online at [www.smarthome.biz](http://www.smarthome.biz)

There will be a 1.5% interest charge per month on late invoices.

Sub-Total ex Tax	\$110.00
Tax	\$0.00
Total inc Tax	\$110.00
Amount Applied	\$0.00
Balance Due	\$110.00



Tel. 904-743-8444  
www.smarthome.biz  
sales@smarthome.biz

PLEASE PAY BY	AMOUNT	INVOICE DATE
05/11/2021	\$110.00	04/13/2021

**INVOICE NO. 197011**

## How To Pay



**Credit Card (MasterCard, Visa, Amex )**

Credit Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Card Holder's Name: \_\_\_\_\_ CCV: \_\_\_\_\_

Expiry Date:  /  Signature: \_\_\_\_\_



**Mail**

*Detach this section and mail check to:*

**Atlantic Security**  
1714 Cesery Blvd  
Jacksonville, FL 32211

**INVOICE NO. 197011**

**NAME:** Wynnfield Lakes **DUE DATE:** 05/11/2021 **AMOUNT DUE:** \$110.00

**Please Reference: 197011**

## Hello Wynnefield Lakes Cdd,

Thanks for choosing Comcast Business.

320 572 4100v

## Your bill at a glance

For 12319 WYNNFIELD LAKES DR, OFC, JACKSONVILLE, FL,  
32246-4241

Previous balance		\$307.43
EFT Payment - thank you	Mar 18	-\$307.43
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$286.05
Taxes, fees and other charges	Page 3	\$21.38
<b>New charges</b>		<b>\$307.43</b>

**Amount due \$307.43**

## ← Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

## ! Thanks for paying by Automatic Payment

Your electronic payment of \$307.43 will be applied on Apr 17, 2021.

## Need help?

Visit [business.comcast.com/help](http://business.comcast.com/help) or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS141 NW 16TH ST  
POMPANO BEACH FL 33060-5250WYNNFIELD LAKES CDD  
ATTN JACKIE COMPTON  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761Account number **8495 74 120 1711060**Automatic payment **Apr 17, 2021****Please pay \$307.43****Electronic payment will be applied Apr 17, 2021**COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574120171106000307439

## Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



## Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

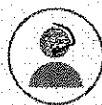
**Call today for a FREE account review at 877-564-0318.**

## Need help? We're here for you



### Visit us online

Get help and support at  
**business.comcast.com/help**



### Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

## Useful information

### Moving?

We can help ensure it's a smooth transition.

Visit **business.comcast.com/learn/moving** to learn more.

### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at **support.xfinity.com/accessibility**, email **accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838  
Attn: M. Gifford.

## Ways to pay



### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

## Additional billing information

### More ways to pay:



#### Online

Visit My Account at **business.comcast.com/myaccount**



#### By App

Download the Comcast Business App



#### In-Store

Visit **business.comcast.com/servicecenter** to find a store near you

**Regular monthly charges \$286.05**

<b>Comcast Business services</b>	<b>\$214.80</b>
TV Standard	\$74.95
Business Video	
Business Internet 150	\$94.95
Includes \$155.00 Service Discount	
Static IP - 1	\$19.95
Mobility Voice Line	\$19.95
Business Voice	
Includes \$25.00 Service Discount	
Voice Mail Service	\$5.00

<b>Equipment &amp; services</b>	<b>\$38.35</b>
TV Box + Remote	\$9.95
Service To Additional TV	\$9.95
With TV Box And Remote	
Equipment Fee	\$18.45
Voice	

<b>Service fees</b>	<b>\$32.90</b>
Broadcast TV Fee	\$19.45
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.45
Voice Network Investment	\$3.00

**Taxes, fees and other charges \$21.38**

<b>Other charges</b>	<b>\$1.91</b>
Federal Universal Service Fund	\$1.15
Regulatory Cost Recovery	\$0.76

<b>Taxes &amp; government fees</b>	<b>\$19.47</b>
State Communications Services Tax	\$10.54
Local Communications Services Tax	\$8.53
911 Fees	\$0.40

**What's included?****Internet:** Fast, reliable internet on our Gig-speed network**TV:** Keep your employees informed and customers entertained**Voice Numbers:** (904)565-9385Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$180.00 this month with your service discounts.

**Additional information**

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

Crystal Clean Pool Service Inc  
9020-1 Berry Ave  
Jacksonville, FL 32211 US  
+1 7168302520  
brett@crystalcleanpools.net

## INVOICE

### BILL TO

Wynnfield Lakes  
12319 Wynnfield Lakes Drive  
Jacksonville, FL 32225

INVOICE # S4095

DATE 04/07/2021

DUE DATE 05/07/2021

TERMS Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Item Charges	Replaced 1 gutter grate ON SITE	1	7.71	7.71

BALANCE DUE

**\$7.71**

**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46641  
Approved by: C. Graham  
Date: 4-20-21

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

April 19, 2021

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

310 513 480

Payment Due Upon Receipt

Serial # 21-02580D PO/File # \_\_\_\_\_ \$103.25

Request for Proposals for Annual Audit Services Amount Due

Amount Paid

Wynnfield Lakes Community Development District \$103.25

Payment Due

Case Number \_\_\_\_\_

Publication Dates 4/19

County Duval

*Payment is due before the  
Proof of Publication is released.*

*For your convenience, you  
may remit payment at  
[https://legals.jaxdailyrecord.  
com/secure/submit\\_payment.php](https://legals.jaxdailyrecord.com/secure/submit_payment.php).*

**Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)**

**TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.**

**WYNNFIELD LAKES  
COMMUNITY  
DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS  
FOR ANNUAL AUDIT  
SERVICES**

The Wynnfield Lakes Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2021, with an option for four additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Duval County and has a general fund, debt service fund and capital reserve fund.

The Auditing entity submitting a proposal must be duly licensed under Chapter 173, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092, telephone (904) 940-5850, and email [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com).

Proposers must submit an electronic copy of their proposal to District Manager Daniel Laughlin at [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com). Proposals must be received by **3:00 p.m. on Monday, May 10, 2021**. Proposals received after this time will not be eligible for consideration. The District reserves the right to reject any and all proposals, make modifications to the scope of work, and waive any minor informalities or irregularities in proposals as it deems appropriate. Please direct all questions regarding this Notice to the District Manager.

Wynnfield Lakes Community  
Development District  
Daniel Laughlin,  
District Manager  
Apr. 19 00 (21-02580D)

# DAVID GRAY

PLUMBING | ELECTRICAL | HEATING & AIR

David Gray Heating and Air, INC.  
6491 Powers Avenue  
Jacksonville, FL 32217

Phone: (904) 724-7211  
Fax: (904) 724-5925  
www.davidgrayonline.com

Bill to  
**Wynnfield Lakes CDD**  
12319 Wynnfield Lakes Dr  
Jacksonville FL 32246

Location Address  
**Wynnfield Lakes CDD**  
12319 Wynnfield Lakes Dr  
Jacksonville FL 32246

Transaction Date: 4/16/2021

Work Order #: 51932

Assigned Tech: Josue Alvarez

Terms: Net 30

## Invoice I55848

### Description

#### Technician notes:

When I get to the job a lady told me the unit is not cooling properly. I noticed that immediately because it was warm. Asked where the indoor unit was located and she advised me that was in the attic ceiling is 15 feet high so it was really hard to get there. Had to use big ladder to get into the attic. Noticed that the old filter for the unit was not in the right position. Also really dirty, the SS2 was full of water. Took the old filter out, and I put a new one in that was in the attic already. Then I get down and I put my vacuum on the drain and cleaned the drain. Drain was clogged AC unit is working properly now, job complete.

#### Material Subtotal

#### Commercial/Apartment Hourly Labor Rate

Total: \$302.24

Payments: \$0.00

Balance Due: \$302.24

Method	Date	Auth #	Amount
--------	------	--------	--------

**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46601  
Approved by: C. J. Carter  
Date: 4-20-21

All accounts are due and payable 10 days from invoice date. After 30 days, a finance charge of 1.5% per month - 18% annum - will be added and invoice may be sent to collections. Customer agrees to pay all court costs, collection costs and attorney's fees if suit and/or collections become necessary. All work is satisfactory with customer or renter. If payment is not made within 25 days, the total will be charged to any credit card you have on file.

## GIDDENS SECURITY CORPORATION

## Invoice

Lic# B0001267  
528 S. Edgewood Ave. Suite 1  
JACKSONVILLE, FL 32205

Date	Invoice #
4/20/2021	23462182

Bill To
Wynnfield Lakes CDD Riverside Management Services 9655 Florida Mining Blvd., Bldg. 300, Ste Jacksonville, FL 32257

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
80	Security Service 04/05/2021-04/18/2021  <i>Wynnfield Lakes</i> <b>APPROVED FOR PROCESSING</b> Riverside Management Services, Inc. Account: <u>1-320-57200-24500</u> Approved by: <u>C. Koon</u> Date: <u>4-20-21</u>	15.76	1,260.80

Phone #	Fax #	E-mail
904-384-8071	904-389-9931	akoon@giddenssecurity.com

**Total** \$1,260.80

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 511  
Invoice Date: 4/1/21  
Due Date: 4/1/21  
Case:  
P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
476 West Town Place  
Suite 114  
St. Augustine, FL 32092

VA 7

Description	Hours/Qty	Rate	Amount
Contract Administration - April 2021  320.572.3440		1,856.58	1,856.58

**Total** \$1,856.58

**Payments/Credits** \$0.00

**Balance Due** \$1,856.58

4-12-21  
CD

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

April 19, 2021

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 121663  
Billed through 03/31/2021

**General Counsel**  
**WYNNLK 00001 JLK**

GCT 3/31  
310 513 315

**FOR PROFESSIONAL SERVICES RENDERED**

03/03/21	JLK	Review and edit meeting minutes; confer with District Manager regarding paint proposals, evaluation tools and amenity scope and transmit information on same.	0.50 hrs
03/08/21	JLK	Confer regarding S&P inquiry and response to same.	0.10 hrs
03/15/21	JLK	Agenda call with District manager and confer regarding amenity operational status/options for same.	0.30 hrs
03/16/21	JLK	Review agenda package and prepare for Board meeting; transmit amenity scopes and evaluation tools.	0.80 hrs
03/18/21	JLK	Confer with District manager regarding post meeting follow up items, including amenity scope, painting scope and evaluation tools.	0.30 hrs
03/22/21	JLG	Follow up from board meeting; confer with staff; draft amenity management scope of services and performance evaluation guidelines for amenity management contractor; draft wildlife management agreement with Goose Masters.	1.30 hrs
03/31/21	JLK	Conference call with District manager regarding amenity management options and review correspondence on same; confer regarding options; review agenda package.	0.40 hrs
03/31/21	JLG	Confer with staff regarding painting vendor and agreement as well as amenity rental forms for COVID waiver.	0.20 hrs

Total fees for this matter \$904.50

**MATTER SUMMARY**

Gillis, Jennifer L. - Paralegal	1.50 hrs	155 /hr	\$232.50
Kilinski, Jennifer L.	2.40 hrs	280 /hr	\$672.00

TOTAL FEES \$904.50

**TOTAL CHARGES FOR THIS MATTER****\$904.50****BILLING SUMMARY**

Gillis, Jennifer L. - Paralegal	1.50 hrs	155 /hr	\$232.50
Kilinski, Jennifer L.	2.40 hrs	280 /hr	\$672.00

TOTAL FEES

\$904.50

**TOTAL CHARGES FOR THIS BILL****\$904.50****Please include the bill number with your payment.**

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

April 19, 2021

Wynnfield Lakes CDD  
c/o Governmental Management Services, LLC  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 121664  
Billed through 03/31/2021

**Monthly Meeting**  
**WYNNLK 00101**

3/31  
**JLK**

310 513 315

**FOR PROFESSIONAL SERVICES RENDERED**

03/17/21 JLK Prepare for and attend Board meeting.

Total fees for this matter \$1,008.00

**DISBURSEMENTS**

Travel 35.32

Total disbursements for this matter \$35.32

**MATTER SUMMARY**

TOTAL FEES \$1,008.00

TOTAL DISBURSEMENTS \$35.32

**TOTAL CHARGES FOR THIS MATTER \$1,043.32**

**BILLING SUMMARY**

TOTAL FEES \$1,008.00

TOTAL DISBURSEMENTS \$35.32

**TOTAL CHARGES FOR THIS BILL \$1,043.32**

**Please include the bill number with your payment.**



21 West Church Street, Jacksonville, FL 32202-3139  
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 2

Customer Name: WYNNFIELD LAKES ASSOCIATION INC

Account #: 0836681178

Cycle: 18

Bill Date: 03/22/21

### IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 12510 DIAMOND SPRINGS DR

Service Period: 02/18/21 - 03/21/21 Reading Date: 03/21/2021

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83716125	31	184	Regular	1	0 GAL

Basic Monthly Charge \$ 31.50

City of Jacksonville Franchise Fee 0.95

Public Service Tax 3.25

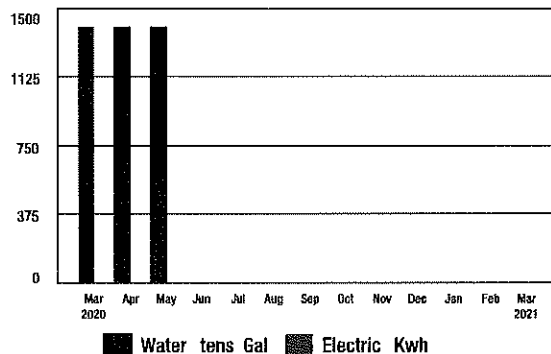
**TOTAL CURRENT IRRIGATION CHARGES \$ 35.70**

**TOTAL NEW CHARGES..... \$ 35.70**



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

### CONSUMPTION HISTORY



	1 year ago	Last Month	This Month	Average Daily
Total Kwh used				
Total Gallons used	14,000			0

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$35.70	-\$35.70	\$0.00	\$35.70	\$35.70

**WE APPRECIATE  
YOUR BUSINESS**

Additional information on reverse side. ➔



☐ Add \$\_\_\_\_\_ to my monthly bill: \$\_\_\_\_\_ for Neighbor to Neighbor and/or \$\_\_\_\_\_ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

☐ Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 0836681178

Bill Date: 03/22/21

**Do not pay. AutoPay will process your payment on 04/13/21.**

# 0001084

I=00000000



WYNNFIELD LAKES ASSOCIATION INC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

1/1 311438/3817143 0001084 1 I=0000000000

## BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

**eBill:** Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

**MyBudget:** With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

**Auto-Pay:** Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

**Pay Online:** When you pay your JEA bill on [jea.com](http://jea.com), your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

**Pay Through Your Bank:** Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

**Pay by Phone:** Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

**Pay by Mail:** Please write your account number on your check or money order. Please include the payment stub with your payment and mail to P.O. Box 45047, Jacksonville, FL 32232-5047. Make checks payable to JEA.

**Pay in Person:** JEA payments are accepted at the JEA Downtown Customer Center, Winn-Dixie stores, Duval County Tax Collector offices and over 140 JEA authorized payment-only locations. Find locations at [JEA.com/paymentlocations](http://JEA.com/paymentlocations). Be sure to take a copy of your JEA bill when you go. **The JEA Downtown Customer Center, 43 W. Church Street, is open 8:00 a.m.–5:00 p.m. Monday through Friday except holidays. Closed Saturday.**

**When you provide a check** as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

**Request an Extension:** We understand that sometimes things happen and you need a little more time to pay your bill. You can apply for an extension online at [jea.com](http://jea.com). Also, residential customers can call 665-6000; commercial customers can call 665-6250. Our self-serve system will let you know if you qualify and give you a new due date.

**Need Help Paying Your Bill?** United Way maintains a computerized database of programs that may be able to assist you in paying your utility bill. For assistance with your utility bill, dial 2-1-1 or 632-0600.

## STATEMENT INFORMATION

**APPLICATION AND CONTRACT FOR SERVICE—**Customers may review terms and conditions of service and policies on [jea.com](http://jea.com), or may call, write or e-mail JEA to request a copy. Requesting of utility service and JEA's acceptance to provide utility service, including the rendering of a bill, constitutes a binding contractual agreement between JEA and the customer, including each financially responsible person or entity as defined by applicable State, City and Utility regulations and policies, whether or not service is listed in that individual's name.

Please review your billing statement. Should you suspect a billing or payment error, please notify us immediately at 665-6000. **Commercial customers can call us at 665-6250.** You have 90 days from the statement date to request a JEA review for correction or credit.

**Customer Charge** is a fixed monthly charge to maintain an account for a customer, including metering, billing and account administration.

**Energy Charge** pays for the cost of the electric infrastructure, contribution to the City of Jacksonville and to generate and deliver the electricity you use, excluding the cost of fuel.

**Fuel Cost** is determined by the Adjustable Fuel Rate, which may go up or down based on the cost of fuels JEA uses to generate electricity. A portion of the fuel charge is exempt from the Public Service Tax.

**Water/Sewer Service Availability Charge** is a fixed monthly charge that covers a portion of the water/sewer infrastructure and the cost to maintain an account for a customer, including metering, billing and account administration.

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## ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



21 West Church Street, Jacksonville, FL 32202-3139  
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 3

Customer Name: WYNNFIELD LAKES CDD

Account #: 2523678745

Cycle: 18

Bill Date: 03/23/21

**TOTAL SUMMARY OF CHARGES**

Electric	320	538	43000	\$	1,136.49
Irrigation	\$	\$	43001		103.82
Sewer					113.70
Water					49.69

(A complete breakdown of charges can be found on the following pages.)

Total New Charges: ..... \$ 1,403.70



Make sure the built-in power management system on office equipment is activated to ensure power saving during periods of inactivity.



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

Do not pay. AutoPay will process your payment on 04/14/21.

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$1,319.87	-\$1,319.87	\$0.00	\$1,403.70	\$1,403.70

**WE APPRECIATE  
YOUR BUSINESS**

Additional information on reverse side. ➔

☐

Add \$\_\_\_\_\_ to my monthly bill: \$\_\_\_\_\_ for Neighbor to Neighbor and/or \$\_\_\_\_\_ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

☐

Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 2523678745

Bill Date: 03/23/21

Do not pay. AutoPay will process your payment on 04/14/21.

# 0001861

I=00000000



WYNNFIELD LAKES CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

1/1 311594/3617782 0001861 1=00000000000

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Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



21 West Church Street, Jacksonville, FL 32202-3139  
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 3 of 3

Customer Name: WYNNFIELD LAKES CDD

Account #: 2523678745

Cycle: 18

Bill Date: 03/23/21

### ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 02/19/21 - 03/22/21 Reading Date: 03/22/2021

Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22508695	31	17048	Regular	1	10356 KWH
22508695	31	22.84	Regular	1	22.84 KW

Basic Monthly Charge	\$	9.25
Energy Charge (\$0.06447 per kWh)		667.65
Fuel Cost		336.57
Environmental Charge		6.42
City of Jacksonville Franchise Fee		30.60
Gross Receipts Tax		26.94
<b>TOTAL CURRENT ELECTRIC CHARGES</b>	<b>\$</b>	<b>1,077.43</b>

\$283.65 of Fuel Cost is Tax Exempt

### IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 02/18/21 - 03/21/21 Reading Date: 03/21/2021

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
74759726	31	29414	Regular	2	0 GAL

Basic Monthly Charge	\$	100.80
City of Jacksonville Franchise Fee		3.02
<b>TOTAL CURRENT IRRIGATION CHARGES</b>	<b>\$</b>	<b>103.82</b>

### SEWER SERVICE

Billing Rate: Commercial Sewer Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 02/18/21 - 03/21/21 Reading Date: 03/21/2021

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83715247	31	634	Regular	1	9000 GAL

Basic Monthly Charge	\$	52.88
Sewer Usage Charge		54.18
Environmental Charge		3.33
City of Jacksonville Franchise Fee		3.31
<b>TOTAL CURRENT SEWER CHARGES</b>	<b>\$</b>	<b>113.70</b>

### WATER SERVICE

Billing Rate: Commercial Water Service

Service Address: 12319 WYNNFIELD LAKES DR

Service Period: 02/18/21 - 03/21/21 Reading Date: 03/21/2021

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83715247	31	634	Regular	1	9000 GAL

Basic Monthly Charge	\$	31.50
Water Consumption Charge		13.41
Environmental Charge		3.33
City of Jacksonville Franchise Fee		1.45
<b>TOTAL CURRENT WATER CHARGES</b>	<b>\$</b>	<b>49.69</b>

### ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 12397 WYNNFIELD LAKES DR APT SG01

Service Period: 02/19/21 - 03/22/21 Reading Date: 03/22/2021

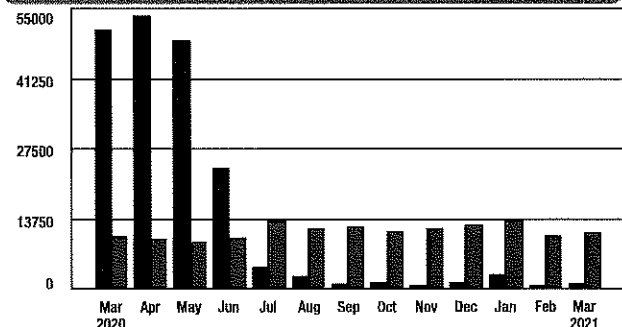
Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
24081122	31	8340	Regular	1	478 KWH

Basic Monthly Charge	\$	9.25
Energy Charge (\$0.06447 per kWh)		30.82
Fuel Cost		15.53
Environmental Charge		0.30
City of Jacksonville Franchise Fee		1.68
Gross Receipts Tax		1.48
<b>TOTAL CURRENT ELECTRIC CHARGES</b>	<b>\$</b>	<b>59.06</b>

\$13.09 of Fuel Cost is Tax Exempt

### CONSUMPTION HISTORY



	1 year ago	Last Month	This Month	Average Daily
Total Kwh used	10,236	10,230	10,834	349
Total Gallons used	509,600	7,000	9,000	290

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**WYNNFIELD LAKES  
UTILITY SCHEDULE  
FY 2021**

set up to auto pay  
set up e bill sent to tcessna@gmssf.com

Vendor #12				9/19-10/18/19	10/19-11/17/20	11/18-12/18/20	12/17-1/20/21							
Vendor/Acct #	Location	Meter #		October	November	December	January	February	March	April	May	June	July	August
Electric 2523678745	12319 Wynnfield Lakes Dr	68344672		\$1,058.46	\$1,069.09	\$1,171.87	\$1,291.56	\$1,055.16	\$1,077.43					
Electric 2523678745	12357 Wynnfield Lakes Dr Apt SG01	69005442		\$109.78	\$137.30	\$141.11	\$90.59	\$19.06	\$59.06					
Electric Total				\$1,168.24	\$1,226.39	\$1,312.98	\$1,382.15	\$1,074.22	\$1,136.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vendor/Acct #	Location	Meter #		October	November	December	January	January	February	March	April	April	July	August
Irrigation 2523678745	12319 Wynnfield Lakes Dr	74759726		\$103.82	\$103.82	\$103.82	\$103.82	\$107.75	\$103.82					
Irrigation 836681178	12510 Diamond Springs Dr	66899001		\$35.70	\$35.70	\$35.70	\$35.70	\$35.70	\$35.70					
Irrigation Total				\$139.52	\$139.52	\$139.52	\$139.52	\$143.45	\$139.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vendor/Acct #	Location	Meter #		October	November	December	January	January	February	March	April	April	July	August
Sewer 2523678745	12319 Wynnfield Lakes Dr	76259417		\$55.43	\$100.54	\$140.03	\$232.17	\$93.96	\$113.70					
Water 2523678745	12319 Wynnfield Lakes Dr	76259417		\$133.45	\$45.86	\$57.35	\$84.17	\$43.94	\$49.69					
Water/Sewer Total				\$188.88	\$146.40	\$197.38	\$316.34	\$137.90	\$163.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GRAND TOTAL				\$1,496.64	\$1,512.31	\$1,649.88	\$1,838.01	\$1,355.57	\$1,439.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-320-63800-43000				\$1,168.24	\$1,226.39	\$1,312.98	\$1,382.15	\$1,074.22	\$1,136.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-320-63800-43001				\$328.40	\$285.92	\$336.90	\$455.86	\$281.35	\$302.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total				\$1,496.64	\$1,512.31	\$1,649.88	\$1,838.01	\$1,355.57	\$1,439.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

variance vs last year	(\$12.08)	\$21.38	(\$835.04)	(\$1,714.57)	(\$1,932.02)	(\$1,369.94)	(\$3,613.54)	(\$3,947.30)	(\$4,581.43)	(\$3,912.61)	(\$2,081.01)
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9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

Invoice #: 382  
Invoice Date: 4/1/2021  
Due Date: 4/1/2021  
Case:  
P.O. Number:

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

~~V# 108~~ V# 108

<b>Balance Due</b>	<b>\$5,143.50</b>
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4-12-21  
C

# SoutheastFitness

## REPAIR

Equipment Repair & Maintenance

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

[southeastfitnessrepair@comcast.net](mailto:southeastfitnessrepair@comcast.net)

[www.southeastfitnessrepair.com](http://www.southeastfitnessrepair.com)

Invoice # 15387A

<b>Facility Name:</b>	Wynnfield Lakes CDD
<b>Facility Address:</b>	12319 WYNNFIELD LAKE DRIVE JACKSONVILLE, Florida 32246
<b>Billing Address:</b>	The Offices of GMS, LCC 475 West Town Place, Suite 114 St. Augustine, Florida 32092
<b>Contact &amp; Phone:</b>	
<b>Reason for call:</b>	QUARTERLY PM 3 treadmills 2 ellipticals 1 recumbent/upright 2 multi-stations 5 single stations \$340

Date: 14-Apr-2021

Payment is due within 30 days of  
invoice date.

320 572 46601

Description	Part #	Part Cost	QTY	Total
PM - FLAT RATE: TRAVEL + FIRST HOUR LABOR		340.00	1.00	340.00
<b>Comments:</b>			<i>Parts Total</i>	340.00
			<i>Tax</i>	0.00
			<i>Balance</i>	340.00

Technician: FRANK HARDY

**Thank you for your business.**



Adam W. Herbert  
University Center

Adam W. Herbert University Center  
12000 Alumni Drive  
Jacksonville FL 32224-2678  
Director: George Androuin

Office: (904) 620-4222 / Fax: (904) 620-4223

## Invoice

### User

Courtney Hogge  
Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092  
USA

### Invoice Number: UC17934

Invoice Date: 4/8/2021  
Due Date: 5/8/2021  
Event Name: Wynnfield Lakes  
Reservation No.: 120750  
Phone: 904-940-5850 x 400  
Fax: 904-940-5899  
Email Address: chogge@gmsnf.com  
Event Coordinator: Brian Blakeslee

### Bookings / Details

Quantity Price Amount

### Wednesday, April 7, 2021

6:00 PM - 8:30 PM Wynnfield Lakes (Confirmed w/Authorization) Room  
1090 - KI Furniture, Inc. Seminar Room

Room Charge: (\$180.00 per Half Day)

1 \$180.00 \$180.00

UC - Audiovisual:

Telephone (Conference)

1 \$35.00 \$35.00

UC - Setup Notes:

Conference for 6 at front and Theater seating for 9 in the rest of the room

310 513 401

Room Charge \$180.00

UC - Audiovisual \$35.00

Subtotal \$215.00

Grand Total \$215.00

If payment is made by check, please include the reservation number, make check payable to "University of North Florida" and submit payment to the address listed below:

University of North Florida  
Adam W. Herbert University Center  
12000 Alumni Drive  
Jacksonville, FL 32224-2678

Please feel free to call us at (904) 620-4222 if we can be of any further assistance. Thank you again for choosing the Herbert University Center.



2020 West Beaver Street  
Jacksonville, FL 32209  
Phone: 904-356-4003

# Invoice

Date	Invoice Number
4/23/2021	33559

<b>Bill To</b>
Riverside Management Services 9655 Florida Mining Blvd W Jacksonville, FL 32257

<b>Ship To</b>
Wynnfield Lakes 12319 Wynnfield Lakes Dr Jacksonville, FL 32246

							SO Number	
							041221-1	
Terms		PO Number	Project Name	WO Number	Quote Number	Due Date	Ship Via	Ship Date
			Wynnfield Lakes CDD		031021-7DS	4/23/2021	Old Domi...	4/23/2021
Qty	Item	Description					Rate	Amount
2	Item Compac	EX002 Extended House Lid with handle					2,120.98	4,241.96
2	Item Compac	EX004 extend lid shock hardware 2-ball stud w/nut, washer 4-1/4x1" bolt assy, 1-1/4x1.5" 3 washers					38.18	76.36
2	Item Compac	2 locknuts kits 2- angle brackets						
2	Item Compac	EX003A 60 lb Pneumatic Shock w/o lock					66.70	133.40
2	Item Compac	EX003B pneumatic shock with lock					66.70	133.40
2	Item Compac	EX005 Hinge Kit for Ext Lid.					76.68	153.36
	Discount	Preferred Customer Discount					-2,203.39	-2,203.39
		Subtotal						2,535.09
1	Freight	Shipping and Handling (Ready To Ship Waiting For Payment)					250.84	250.84

*Wynnfield Lakes*

**APPROVED FOR PROCESSING**

Riverside Management Services, Inc.

Account: 1-320-57200-46601

Approved by: C. Graham

Date: 4-27-21

*Wynnfield Lakes*  
**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46601  
Approved by: C. Graham  
Date: 4-27-21

Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full.  
Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms.  
Please Note: 30 Days On Returns  
No Returns On Custom Made Items.

<b>Subtotal</b>	USD 2,785.93
<b>Sales Tax (0.0%)</b>	USD 0.00
<b>Additional Payments/Credits</b>	USD 0.00
<b>Balance Due</b>	USD 2,785.93



2020 West Beaver Street  
Jacksonville, FL 32209  
Phone: 904-356-4003

# Invoice

Date	Invoice Number
4/23/2021	33559

<b>Bill To</b>
Riverside Management Services 9655 Florida Mining Blvd W Jacksonville, FL 32257

<b>Ship To</b>
Wynnfield Lakes 12319 Wynnfield Lakes Dr Jacksonville, FL 32246

						SO Number	
						041221-1	
Terms	PO Number	Project Name	WO Number	Quote Number	Due Date	Ship Via	Ship Date
		Wynnfield Lakes CDD		031021-7DS	4/23/2021	Old Domi...	4/23/2021
Qty	Item	Description	Rate		Amount		
2	Item Compac	EX002 Extended House Lid with handle	2,120.98		4,241.96T		
2	Item Compac	EX004 extend lid shock hardware 2-ball stud w/nut, washer 4-1/4x1" bolt assy, 1-1/4x1.5" 3 washers	38.18		76.36T		
2	Item Compac	2 locknuts kits 2- angle brackets					
2	Item Compac	EX003A 60 lb Pneumatic Shock w/o lock	66.70		133.40T		
2	Item Compac	EX003B pneumatic shock with lock	66.70		133.40T		
2	Item Compac	EX005 Hinge Kit for Ext Lid.	76.68		153.36T		
	Discount	Preferred Customer Discount	-2,203.39		-2,203.39		
		Subtotal			2,535.09		
1	Freight	Shipping and Handling (Ready To Ship Waiting For Payment)	250.84		250.84		

*Wynnfield Lakes*  
**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57200-46601  
Approved by: C. Graham  
Date: 4-27-21

<p>Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full.</p> <p>Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms.</p> <p>Please Note: 30 Days On Returns</p> <p>No Returns On Custom Made Items.</p>	<b>Subtotal</b>	USD 2,785.93
	<b>Sales Tax (7.5%)</b>	USD 190.13
	<b>Additional Payments/Credits</b>	USD 0.00
	<b>Balance Due</b>	USD 2,976.06

*Total \$ 2,785.93*



Wynnfield Lakes CDD  
GMS-SF, LLC  
5385 N Nob Hill Road  
Sunrise, FL 33351

April 7, 2021  
Project No: 05029.05000  
Invoice No: 0197392

Project 05029.05000 Wynnfield Lakes Cdd- Gen Svcs/Cdd Mtgs

Task Description:

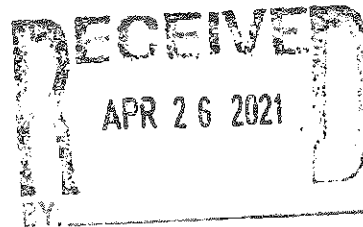
- > Pond bank estimate
- > CDD agenda
- > CDD meeting

**Professional Services rendered through March 31, 2021**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager	2.00	125.00	250.00
Totals	2.00		250.00
<b>Total Labor</b>			<b>250.00</b>

Invoice Total this Period **\$250.00**



**England-Thims & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32256 • tel 904-642-8990 • fax 904-646-6465  
CA-00002504 LC-00003018

Goose Masters of Northeast Florida, LLC  
8195 County Road 208  
St. Augustine, FL 32092  
(904) 806-0620



Canada Goose Control with Working Border Collies

INVOICE # 180-0421  
DATE: April 25, 2021

BILL TO:	SHIP TO:	PO/CONTRACT #:
Governmental Management Services, LLC, 475 West Town Place, Suite 114 St. Augustine, FL 32092 <a href="mailto:pszozda@rmsnf.com">pszozda@rmsnf.com</a> Pat Szozda	Wynnfield Lakes CDD Jacksonville, FL	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Week Ending:	Goose Control Services		
04/03/21		\$265.00	\$265.00
04/10/21		\$265.00	\$265.00
04/17/21		\$265.00	\$265.00
04/24/21		\$265.00	\$265.00

*Thank you for your business!*

SUBTOTAL	\$1,060.00
SALES TAX	n/a
TOTAL DUE	\$1,060.00

If you have any questions regarding this invoice, please contact:

Sharon Bennett  
(904) 612-7220 cell  
[sharon@goose-masters.com](mailto:sharon@goose-masters.com)

*Wynnfield Lakes*

**APPROVED FOR PROCESSING**  
Riverside Management Services, Inc.  
Account: 1-320-57240-46802  
Approved by: *C. Graham*  
Date: 4-27-21



8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

**Important Information**

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number** 3-0687-3532380  
**Invoice Number** 0687-001129275  
**Invoice Date** March 16, 2021  
**Previous Balance** \$793.67  
**Payments/Adjustments** -\$793.67  
**Current Invoice Charges** \$808.01

<b>Total Amount Due</b> <b>\$808.01</b>	<b>Payment Due Date</b> <b>April 05, 2021</b>
--	--

**PAYMENTS/ADJUSTMENTS**

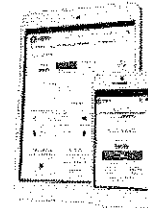
Description	Reference	Amount
Payment - Thank You 03/08	5555555	-\$793.67

**CURRENT INVOICE CHARGES**

Description	Reference	Quantity	Unit Price	Amount
Wynnfield Lakes 12319 Wynnfield Lakes Dr Dr Jacksonville, FL Contract: 9687025 (C50) 1 Waste Container 6 Cu Yd, 1 Lift Per Week Pickup Service 04/01-04/30			\$515.92	\$515.92
<b>Total Fuel/Environmental Recovery Fee</b>				\$174.68
<b>Total Franchise - Local</b>				\$117.41
<b>CURRENT INVOICE CHARGES</b>				<b>\$808.01</b>

Simple account access at your fingertips.

Download the Republic Services app or visit  
RepublicServices.com today.



8619 Western Way  
Jacksonville FL 32256-036060

Thank You For Choosing Paperless

**Total Enclosed**

Return Service Requested

WYNNFIELD LAKES  
5385 N NOB HILL RD  
SUNRISE FL 33351

**Total Amount Due** \$808.01  
**Payment Due Date** April 05, 2021  
**Account Number** 3-0687-3532380  
**Invoice Number** 0687-001129275



For Billing Address Changes,  
Check Box and Complete Reverse.

Make Checks Payable To:

REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099



## UNDERSTANDING YOUR BILL

Visit [RepublicServices.com/MyBill](http://RepublicServices.com/MyBill)

### Check Processing

When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. When we make an electronic transfer, funds may be withdrawn from your account the same day we receive your payment or check and you will not receive your check back from your financial institution.

### Cancellation & Payment Policy

Unless prohibited by applicable law, regulation, or franchise or other agreement: (1) we reserve the right to require that payment for services be made only by check, credit card or money order; and (2) if service is canceled during a billing cycle, you will remain responsible for all charges, fees and taxes through the end of the billing cycle. You will not be entitled to proration of billing or a refund for the period between the notice of termination and the end of the current billing cycle.

### Understanding Our Rates, Charges and Fees

If you are receiving service from Republic Services without a written contract, please visit [RepublicServices.com/Fees](http://RepublicServices.com/Fees) to review the financial terms and conditions relating to your service. If you are receiving service from Republic Services pursuant to a written contract, but have questions relating to any charges or fees, [RepublicServices.com/Fees](http://RepublicServices.com/Fees) provides a detailed description of Republic Services most common charges and fees. If you do not have access to a computer, you may request that a copy be mailed to you by calling Customer Service at the number on the front of this invoice.

Please fill out the form below if your billing address has changed and return this portion of your statement to us using the envelope enclosed. Thank you!

#### BILLING ADDRESS CHANGE

Address		
City	State	Zip Code
Phone	Alternate Phone	

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 385  
Invoice Date: 4/16/2021  
Due Date: 4/16/2021  
Case:  
P.O. Number:

Bill To:  
Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2021		1,895.14	1,895.14
Maintenance Supplies		1,609.36	1,609.36
General Facility Maint. \$1,815 <sup>00</sup> 320.572.4660			
Repairs / Replace \$1,605.03 320.572.46601			
Janitorial Supplies \$78.05 320.572.34201			
Office Supplies \$6.42 320.572.51000			
Total			\$3,504.50
Payments/Credits			\$0.00
Balance Due			\$3,504.50

4/22/21  
*[Signature]*

**WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MARCH 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/1/21	4	B.A.	Repair holes in door at fitness center, picked up supplies
3/2/21	3	F.S.	Blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles, stacked lounge chairs to prep for pick up
3/4/21	3	F.S.	Replaced doorbell at amenity center, blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/4/21	3	B.A.	Replaced A/C filters, repaired playground, picked up supplies
3/8/21	8	B.A.	Repaired block at playground patio and poured concrete, repaired playground stairs, reinstalled toilet paper dispenser in women's bathroom at clubhouse, picked up supplies
3/9/21	4	F.S.	Painted poles on the tennis court, blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/9/21	1	B.A.	Removed form off of concrete and rakes
3/11/21	3	F.S.	Removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles, blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio
3/16/21	3	F.S.	Blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/18/21	5	F.S.	Pressure washed patio furniture, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/19/21	1.5	R.M.	Unstacked and placed re-strapped lounge chairs around pool deck
3/23/21	6	F.S.	Fixed the sunscreen on tennis courts, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles, blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio
3/25/21	4	R.W.	Secure extension cords above amenity center entry arch, repair fence rails around playground, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/25/21	4	F.S.	Pressure washing the pool furniture, cleaning the windows in side and out of the fitness center, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
3/30/21	3	F.S.	Blew leaves and debris off all common areas, tennis courts, pickleball courts, walkways, pool deck and patio, removed debris at all common areas, pool deck area, sports field, tennis court, pickleball court, roadways, parking lot, amenity center, playground and along Klemen, checked and changed all trash receptacles
<b>TOTAL</b>	<u><b>55.5</b></u>		
<b>MILES</b>	<u><b>143</b></u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 04/05/21

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
WL				
WYNNFIELD LAKES				
	3/4/21	Poly Roller (2)	7.74	B.A.
	3/4/21	Auto Rust Reformer	6.58	B.A.
	3/4/21	Flex Seal	12.98	B.A.
	3/4/21	20x20 Air Filters (4)	18.96	B.A.
	3/4/21	Step Stool	39.98	F.S.
	3/8/21	4'x8' Hardboard	19.54	B.A.
	3/8/21	80lb Concrete Mix	4.97	B.A.
	3/8/21	Paver Leveling Sand	3.28	B.A.
	3/8/21	Paver Base (2)	6.56	B.A.
	3/8/21	Bucket	3.78	B.A.
	3/8/21	Margin Trowel	10.97	B.A.
	3/8/21	Concrete Mixer	12.98	B.A.
	3/8/21	Yellow Caution Tape	8.97	B.A.
	3/8/21	Rubber Mallet	5.97	B.A.
	3/8/21	Wooden Stakes (2)	9.54	B.A.
	3/8/21	Toggle Bolts 1 Box	6.92	B.A.
	3/8/21	Wall Anchors 1 Box	13.56	B.A.
	3/8/21	80lb Concrete Mix	4.97	B.A.
	3/16/21	Flagging Tape for Security	6.42	C.G.
	3/23/21	Gym Wipes 4 Rolls of 800 (2)	159.98	F.S.
	3/25/21	Tennis Court Wind Screens 6' x 39' (2)	189.58	C.G.
	3/25/21	Tennis Court Wind Screens 6' x 14' (3)	164.37	C.G.
	3/25/21	Tennis Court Wind Screens 6' x 5' (4)	161.56	C.G.
	3/25/21	Tennis Court Wind Screens 6' x 49' (2)	221.58	C.G.
	3/25/21	Tennis Court Wind Screens 6' x 9'	46.79	C.G.
	3/25/21	Pickleball Nets 21' x 30' (2)	239.98	C.G.
	4/1/21	Paper Towels 12 rolls	16.97	F.S.
	4/1/21	42 Gallon Trash Bags 50ct	25.97	F.S.
	4/1/21	13 Gallon Trash Bags 140ct	15.97	F.S.
	4/1/21	Bleach	6.58	F.S.
	4/1/21	Lavender Cleaner (2)	12.56	F.S.
	4/1/21	In-Cide Disinfectant (4)	23.52	F.S.
	4/8/21	Tennis Center Net Strap	16.11	C.G.
	4/3/21	2 Skimmer Nets	60.18	C.G.
	4/3/21	One Pole for Skimmer Net	42.99	C.G.
		<b>TOTAL</b>	<b><u>\$1,609.36</u></b>	



How does  
get more done.

12721 ATLANTIC BLVD  
JACKSONVILLE, FL 32225 (904)2200822

6365 00009 35544 03/04/21 11:21 AM  
SALE CASHIER ELDRED

077089143126 ROLLER COVER <A>  
BETTER 9 X 3/8 IN KNIT POLY ROLLER  
203.87 7.74N  
020066185992 AUTRUSTREF <A> 6.58N  
AUTO RUST REFORMER  
855647003019 FS AERO BL <A> 12.98N  
FLEX SEAL 14 OZ AEROSOL BLACK  
031949488369 FPR4FILTER <A>  
20X20 RHEEM BASIC HOUSEHOLD  
404.74 18.96N

SUBTOTAL 46.26  
SALES TAX 0.00

TAX EXEMPT

TOTAL \$46.26

XXXXXXXXXXXX9269 HOME DEPOT

USD\$ 46.26  
TA

AUTH CODE 004796/9090002

GOVERNMENTAL MANAGEME

ANDRUS BRUCE

Chip Read

AID A0000000049999D8400305 THD PLCC PROX

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-1246 SUMMARY

2021 PRO XTRA SPEND 03/03: \$14,538.01

INCLUDES:

Pro Xtra Paint 2021 Savings \$10.19

As of 03/04/2021 your Paint Rewards  
level is Bronze; Spend 2093.95 more in  
qualifying paint purchases to earn  
Silver (15.0% off) on select paint  
items.

This purchase qualifies for FUEL  
DISCOUNTS and 60 DAYS TO PAY on The Home  
Depot Commercial Credit Card. Ask an  
Associate to learn more or go to  
homedepot.com/financeoptions.

6365 03/04/21 11:21 AM



6365 09 35544 03/04/2021 9219

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 03/04/2022

Due to COVID-19, we have extended our  
returns policy for most items.  
Please see homedepot.com for details.

\*\*\*\*\*



**How doers  
get more done.**

9021 SOUTHSIDE BLVD.  
JACKSONVILLE, FL 32256 (904)464-0046

0226 00061 76416 03/04/21 10:06 AM  
SALE CASHIER MONIQUE

722571012526 3 STEP STOOL <A> 39.98N  
3 STEP SUPER LIGHT ALSTEP STOOL

SUBTOTAL 53.96  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$53.96  
XXXXXXXXXXXX9269 HOME DEPOT

AUTH CODE 004803/9614671 USD\$ 53.96  
TA

GOVERNMENTAL MANAGEME  
SMOAK FREDDY

Chip Read  
AID A0000000049999D8400305 THD PLCC PROX

**PRO XTRA MEMBER STATEMENT**

**PRO XTRA ###-###-1246 SUMMARY**

2021 PRO XTRA SPEND 03/03: \$14,484.05

**INCLUDES:**

Pro Xtra Paint 2021 Savings \$10.19

As of 03/04/2021 your Paint Rewards  
level is Bronze; Spend 2121.25 more in  
qualifying paint purchases to earn  
Silver (15.0% off) on select paint  
items.

This purchase qualifies for FUEL  
DISCOUNTS and 60 DAYS TO PAY on The Home  
Depot Commercial Credit Card. Ask an  
Associate to learn more or go to  
[homedepot.com/financeoptions](http://homedepot.com/financeoptions).

0226 03/04/21 10:06 AM



0226 51 76416 03/04/2021 5396

**RETURN POLICY DEFINITIONS**

POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 03/04/2022

Due to COVID-19, we have extended our  
returns policy for most items.  
Please see [homedepot.com](http://homedepot.com) for details.

\*\*\*\*\*



**How doers  
get more done.**

12721 ATLANTIC BLVD  
JACKSONVILLE, FL 32225 (904)2200822

6365 00008 44126 03/08/21 10:09 AM  
SALE CASHIER JENNIE

764661102809 80# SAKRETE <A> 4.97N  
80LB SAKRETE CONCRETE MIX

SUBTOTAL 4.97  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$4.97

XXXXXXXXXXXX9269 HOME DEPOT

AUTH CODE 008391/5083956 USD\$ 4.97  
TA

GOVERNMENTAL MANAGEME  
ANDRUS BRUCE  
Chip Read

AID A0000000049999D8400305 THD PLCC PROX

#### PRO XTRA MEMBER STATEMENT

#### PRO XTRA ###-###-1246 SUMMARY

2021 PRO XTRA SPEND 03/07: \$16,940.36

INCLUDES:  
Pro Xtra Paint 2021 Savings \$10.19

As of 03/08/2021 your Paint Rewards level is Bronze; Spend 2042.85 more in qualifying paint purchases to earn Silver (15.0% off) on select paint items.

This purchase qualifies for FUEL DISCOUNTS and 60 DAYS TO PAY on The Home Depot Commercial Credit Card. Ask an Associate to learn more or go to [homedepot.com/financeoptions](http://homedepot.com/financeoptions).

6365 03/08/21 10:09 AM



6365 08 44126 03/08/2021 0071

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 03/08/2022

Due to COVID-19, we have extended our



**How doers  
get more done.**

12721 ATLANTIC BLVD  
JACKSONVILLE, FL 32225 (904)2200822

6365 00061 10712 03/08/21 12:03 PM  
SALE CASHIER JOYCE

887480038927 TOGGLE BOLT <A> 6.92N  
TOGGLE BOLT C/P 1/8X2 25 PC  
058060777141 55 PK ANCHOR <A> 13.56N  
TRIPLE GRIP #8,#10 W/SCREWS-55 PK

SUBTOTAL 20.48  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$20.48

XXXXXXXXXXXX9269 HOME DEPOT  
USD\$ 20.48  
TA

AUTH CODE 008979/5615027  
GOVERNMENTAL MANAGEME  
ANDRUS BRUCE  
Chip Read  
AID A0000000049999D8400305 THD PLCC PROX

#### PRO XTRA MEMBER STATEMENT

#### PRO XTRA ###-###-1246 SUMMARY

2021 PRO XTRA SPEND 03/07: \$16,945.33

INCLUDES:  
Pro Xtra Paint 2021 Savings \$10.19

As of 03/08/2021 your Paint Rewards level is Bronze; Spend 2042.85 more in qualifying paint purchases to earn Silver (15.0% off) on select paint items.

This purchase qualifies for FUEL DISCOUNTS and 60 DAYS TO PAY on The Home Depot Commercial Credit Card. Ask an Associate to learn more or go to [homedepot.com/financeoptions](http://homedepot.com/financeoptions).

6365 03/08/21 12:03 PM



6365 61 10712 03/08/2021 0208

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 03/08/2022

Due to COVID-19, we have extended our returns policy for most items. Please see [homedepot.com](http://homedepot.com) for details.



**How doers  
get more done.**

12721 ATLANTIC BLVD  
JACKSONVILLE, FL 32225 (904)2200822

6365 00002 34112 03/08/21 06:22 AM  
SALE CASHIER DAVE

7896796533548 TEMP HDBD <A> 19.54N  
3/16" 4'X8' TEMPERED HARDBOARD  
764661102809 80# SAKRETE <A> 4.97N  
80LB SAKRETE CONCRETE MIX  
1000-052-244 LEVEL SAND <A> 3.28N  
SAKRETE PAVER LEVELING SAND STEP 2  
1000-052-246 PAVER BASE <A>  
SAKRETE PAVER BASE STEP 1 6.56N  
203.28 3.78N  
08430535546 HOMER BUCKET <A>  
5GAL HOMER BUCKET  
820909574743 MARGTROW <A> 10.97N  
ANVIL 6 IN X 2 IN MARGIN TROWEL  
049727430011 QUICK MIX <A> 12.98N  
24IN QUICK MIX  
015812771024 TAPE 1000FT <A,S> 8.97N  
EMPIRE 1000' YELLOW CAUTION TAPE  
076174561456 16 OZ. WHITE <A> 5.97N  
STANLEY 16 OZ. WHITE RUBBER Mallet  
098168404990 STAKES <A>  
GRADE STAKES - 1X2-18" 12-PC BUNDLE  
204.77 9.54N

SUBTOTAL 86.56  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$86.56

XXXXXXXXXXXX9269 HOME DEPOT USD\$ 86.56  
TA

AUTH CODE 008845/5022577

GOVERNMENTAL MANAGEME  
ANDRUS BRUCE  
Chip Read  
AID A0000000049999D8400305 THD PLCC PRI

#### PRO XTRA MEMBER STATEMENT

#### PRO XTRA ###-###-1246 SUMMARY

2021 PRO XTRA SPEND 03/07: \$16,853.80

INCLUDES:  
Pro Xtra Paint 2021 Savings \$10.19

As of 03/08/2021 your Paint Rewards level is Bronze; Spend 2042.85 more in qualifying paint purchases to earn Silver (15.0% off) on select paint.



How doers  
get more done.

9021 SOUTHSIDE BLVD.  
JACKSONVILLE, FL 32256 (904) 464-0046

0226 00001 70308 04/01/21 09:35 AM  
SALE CASHIER ZOE

061328220136 HDX PT 12RL <A>	16.97N
HDX 2PLY PAPER TOWEL (12 ROLL)	
073257005357 HUSKY 50CT <A>	25.97N
HUSKY 42G CONTRACTOR BAGS 50CT	
073257014120 HDX13GSCENT <A>	15.97N
HDX 13G SCENTED 140 COUNT	
044600324296 CLXGERBLC121 <A>	6.58N
CLX GERMICIDAL BLEACH 121OZ	
043152020489 PINLAV172 <A>	
PINALEN MAX LAVENDER 172OZ	12.56N
206.28	
024598001560 IN-CIDE, RTU <A>	
IN-CIDE DISINFECT RTS 32OZ	23.52N
495.88	

	SUBTOTAL	121.13
	SALES TAX	0.00
TAX EXEMPT		
	TOTAL	\$121.13
XXXXXXXXXXXX9269 HOME DEPOT		121.13
AUTH CODE 001369/1011077		TA

GOVERNMENTAL MANAGEME  
SMOAK FREDDY

#### PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-1246 SUMMARY

2021 PRO XTRA SPEND 03/31: \$19,774.59  
INCLUDES:  
Pro Xtra Paint 2021 Savings \$10.19

As of 04/01/2021 your Paint Rewards  
level is Bronze; Spend 1616.02 more in  
qualifying paint purchases to earn  
Silver (15.0% off) on select paint  
items.

This purchase qualifies for FUEL  
DISCOUNTS and 60 DAYS TO PAY on The Home  
Depot Commercial Credit Card. Ask an  
Associate to learn more or go to  
[homedepot.com/financeoptions](http://homedepot.com/financeoptions).

0226 04/01/21 09:35 AM



RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 11 365 04/01/2022

\*\*\*\*\*



## Details for Order #113-9361273-6034665

Print this page for your records.

WL

Order Placed: March 23, 2021

Amazon.com order number: 113-9361273-6034665

Order Total: \$159.98

### Not Yet Shipped

#### Items Ordered

#### Price

2 of: *Wet Wipes Bulk Buy - 4 x 800 Count Refill Bags (3200 Wipes) - For Upward Pull* \$79.99

*Dispenser ideal of public use*

Sold by: Innovent Inc ([seller profile](#))

Condition: New

#### Shipping Address:

Richard Whetsel

9655 FLORIDA MINING BLVD W STE 305

JACKSONVILLE, FL 32257-2032

United States

#### Shipping Speed:

Economy Shipping

### Payment information

#### Payment Method:

MasterCard | Last digits: 6692

Item(s) Subtotal: \$159.98

Shipping & Handling: \$0.00

-----

Total before tax: \$159.98

Estimated tax to be collected: \$0.00

-----

**Grand Total: \$159.98** ✓

#### Billing address

Meadow View at Twin Creeks CDD

1001 Bradford Way

Kingston, TN 37763

United States

To view the status of your order, return to [Order Summary](#).

1-320-57200-46601

*Wynfield Laker*

*For security guard.*

*to identify invisible lights*



How does *creation*  
get more done. *3-16-21*

12721 ATLANTIC BLVD  
JACKSONVILLE, FL 32225 (904)2200822

6365 00008 69644 03/16/21 12:50 PM  
SALE CASHIER SHAYNE

015812770621 TAPE <A> 5.97  
EMPIRE 600' ORANGE FLAGGING TAPE

SUBTOTAL 5.97  
SALES TAX 0.45  
TOTAL \$6.42

XXXXXXXXXXXX9314 MASTERCARD

USD\$ 6.42

AUTH CODE 09273J/7084975

TA

Chip Read

AID A0000000041010

MASTERCARD

P.O.#/JOB NAME: 0

6365 03/16/21 12:50 PM



6365 08 69644 03/16/2021 4793

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90
		06/14/2021

\*\*\*\*\*

DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 145942 139565  
PASSWORD: 21166 139577

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

## Checkout (14 items)



## 1 Shipping address

Cheryl Graham - Riverside Management Services  
264 HICKORY HOLLOW DR S  
JACKSONVILLE, FL 32225-3081  
Add delivery instructions

Change

Place your order

By placing your order, you agree to Amazon's privacy notice and conditions of use.

## 2 Payment method

MasterCard ending in 9314

Change

Billing address: Same as shipping address.

Add a gift card or promotion code or voucher

Enter code

Apply

## Order Summary

Items (14):	\$1,023.86
Shipping & handling:	\$0.00
Total before tax:	\$1,023.86
Estimated tax to be collected:	\$0.00

Order total: \$1,023.86

## 3 Review items and shipping

Want to save time on your next order and go directly to this step when checking out?

☐ Default to these delivery and payment options

Select FREE Amazon Day Delivery below to have orders delivered together in fewer boxes on a single day.

Delivery date: Mar. 28, 2021 If you order in the next 5 hours and 19 minutes

(Details)

Items shipped from Amazon.com



Pickleball Nets - Attach to Existing Standards or Posts (Heavy Duty Outdoor Weather Treated net)

\$119.99

&amp; FREE Returns

Qty: 2

Sold by: PickleballCentral

Add a gift receipt and see other gift options

Choose your Prime delivery option:

- ☒ Sunday, Mar. 28  
FREE Prime Delivery
- ☐ Monday, Mar. 29  
FREE Amazon Day Delivery  
Get your orders in fewer boxes. Choose your Amazon Day
- ☐ Thursday, April 1 - Friday, April 2  
FREE No-Rush Shipping  
Get a \$1 reward for select digital purchases. One reward per purchase.  
Details

Estimated delivery: April 1, 2021 - April 6, 2021

Items shipped from ColourTree



ColourTree Customized Size Fence Screen Privacy Screen Black 6' x 5' - Commercial Grade 170 GSM - Heavy Duty - 3 Years Warranty - Cable Zip Ties Included

\$40.39

Qty: 4

Sold by: ColourTree

Not eligible for Amazon Prime

(Learn more)

Gift options not available.

Choose a delivery option:

- ☒ Thursday, April 1 - Tuesday, April 6  
FREE Standard Shipping



**ColourTree Customized  
Size Fence Screen Privacy  
Screen Black 6' x 14' -  
Commercial Grade 170  
GSM - Heavy Duty - 3 Years  
Warranty - Cable Zip Ties  
Included**

**\$54.79**

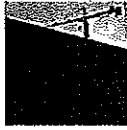
Qty: 3

Sold by: ColourTree

Not eligible for Amazon Prime

(Learn more)

📢 Gift options not available.



**ColourTree Customized  
Size Fence Screen Privacy  
Screen Black 6' x 49' -  
Commercial Grade 170  
GSM - Heavy Duty - 3 Years  
Warranty - Cable Zip Ties  
Included**

**\$110.79**

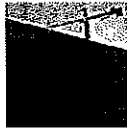
Qty: 2

Sold by: ColourTree

Not eligible for Amazon Prime

(Learn more)

📢 Gift options not available.



**ColourTree Customized  
Size Fence Screen Privacy  
Screen Black 6' x 9' -  
Commercial Grade 170  
GSM - Heavy Duty - 3 Years  
Warranty - Cable Zip Ties  
Included**

**\$46.79**

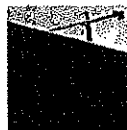
Qty: 1

Sold by: ColourTree

Not eligible for Amazon Prime

(Learn more)

📢 Gift options not available.



**ColourTree Customized  
Size Fence Screen Privacy  
Screen Black 6' x 39' -  
Commercial Grade 170  
GSM - Heavy Duty - 3 Years  
Warranty - Cable Zip Ties  
Included**

**\$94.79**

Qty: 2

Sold by: ColourTree

Not eligible for Amazon Prime

(Learn more)

📢 Gift options not available.

Place your order

**Order total: \$1,023.86**

By placing your order, you agree to Amazon's privacy notice and conditions of use.

\*Why has sales tax been applied? See tax and seller information.

Need help? Check our Help pages or contact us

4/2/2021

Amazon.com - Order 112-1060627-8684267

 amazon.com

Details for Order #112-1060627-8684267

[Print this page for your records.](#)

**Order Placed:** April 2, 2021

**Amazon.com order number:** 112-1060627-8684267

**Order Total:** \$16.11

## Not Yet Shipped

### Items Ordered

1 of: *Tourna Deluxe Tennis Center Net Strap*

Sold by: Amazon.com Services LLC

**Price**

\$14.99

Condition: New

### Shipping Address:

Cheryl Graham - Riverside Management Services

264 HICKORY HOLLOW DR S

JACKSONVILLE, FL 32225-3081

United States

### Shipping Speed:

FREE Prime Delivery

## Payment information

### Payment Method:

MasterCard | Last digits: 9314

Reference number: WL12319

Item(s) Subtotal: \$14.99

Shipping & Handling: \$0.00

-----

Total before tax: \$14.99

Estimated tax to be collected: \$1.12

-----

**Grand Total: \$16.11**

### Billing address

Cheryl Graham - Riverside Management Services

264 HICKORY HOLLOW DR S

JACKSONVILLE, FL 32225-3081

United States

To view the status of your order, return to [Order Summary](#).

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Wynnfried Lakes

**PINCH-A-PENNY  
POOL-PATIO-SPA**

The Perfect People For A Perfect Pool



Like Us on Facebook  
For Our Special Offers!

Pinch A Penny 146  
12220-117 Atlantic Boulevard  
Jacksonville, FL 32225  
Phone: 904 220-9490

**Sales Receipt**

Transaction #: 730139  
Account #: 9040134393  
Date: 4/3/2021 Time: 3:03:58 PM  
Cashier: TRAVIS G Register #: 2

BILL TO: CHERYL GRAHN

Item	Description	Amount
11220571	PRO PLATINUM 6'X12' TEL	\$39.99
03020179	LEAF RAKE HEAVY DUTY V/	\$27.99
03020179	LEAF RAKE HEAVY DUTY V/	\$27.99

1 Pole  
2 Skimmers  
For Pool

Sub Total \$95.97  
Sales Tax \$7.20  
Total \$103.17

SIOE TERMINAL Tendered \$103.17  
Change Due \$0.00



Thank you for shopping  
Pinch A Penny 146  
We hope you'll come back soon!

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 386  
Invoice Date: 4/21/2021  
Due Date: 4/21/2021  
Case:  
P.O. Number:

**Bill To:**

Wynnfield Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - March 2021		390.00	390.00
Repairs + Replacement 320.57200.46601			
<b>Total</b>			<b>\$390.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$390.00</b>

4/22/21  
QR

# Riverside Management Services, Inc.

9855 Florida Mining Blvd, W. Bldg. 300, Suite 305, Jacksonville, Florida 32257

## Service Detail

Bill To: Wynnfield Lakes CDD

Invoice Date: 4/20/21

Due Date: Upon Receipt

Amount Due: \$ 390.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
3/30/21	Pressure washed front entrance sign, brick wall on both side of entrance and fence caps	\$ 390.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE:

\$ 390.00

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923  
or rwhetsel@gmsnf.com

Remit Payment

