

*Wynnfield Lakes
Community Development District*

July 22, 2020

Wynnfield Lakes Community Development District

*475 West Town Place, Suite 114, St. Augustine, Florida 32092
Phone: 904-940-5850 - Fax: 904-940-5899*

July 15, 2020

Board of Supervisors
Wynnfield Lakes Community
Development District

Dear Board Members:

The Board of Supervisors meeting of the Wynnfield Lakes Community Development District will be held Wednesday, July 22, 2020 at 6:00 p.m. using Zoom communications media technology. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Affidavit of Publication
- IV. Approval of Minutes of the May 20, 2020 Meeting
- V. Public Hearing for the Purpose of Adopting the Fiscal Year 2021 Budget
 - A. Consideration of Resolution 2020-04, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2021
 - B. Consideration of Resolution 2020-05, Imposing Special Assessments and Certifying an Assessment Roll
- VI. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager – Discussion on the Fiscal Year 2021 Meeting Schedule
 - D. Operations Manager - Memorandum
 - E. Amenity Manager
- VII. Audience Comments / Supervisors' Requests
- VIII. Other Business
- IX. Financial Reports
 - A. Approval of Check Register
 - B. Balance Sheet & Income Statement
 - C. Special Assessment Receipt Schedule
- X. Next Scheduled Meeting – September 16, 2020 @ 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, FL 32224
- XI. Adjournment

Enclosed under the third order of business is the affidavit of publication for the meeting and public hearing.

Enclosed under the fourth order of business for your review and approval is a copy of the minutes from the May 20, 2020 meeting.

The fifth order of business is the public hearing for the purpose of adopting the Fiscal Year 2021 budget. Enclosed for your review and approval are copies of the budget, resolution 2020-04, and resolution 2020-05.

Enclosed for your review and approval are the check register, balance sheet and income statement, and special assessment receipt schedule.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

AGENDA

Wynnfield Lakes Community Development District Agenda

Wednesday
July 22, 2020
6:00 p.m.

Meeting Via Zoom:
Online: <https://zoom.us/j/98937109172>
Phone: (646) 876-9923
Meeting ID#: 989 3710 9172
www.WynnfieldLakesCDD.net

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XI. Adjournment

THIRD ORDER OF BUSINESS

(Published daily except Saturday, Sunday and legal holidays)
Jacksonville, Duval County, Florida

STATE OF FLORIDA,

S.S.

COUNTY OF DUVAL,

Before the undersigned authority personally appeared Rhonda Fisher, who on oath says that she is the Publisher's Representative of JACKSONVILLE DAILY RECORD, a daily (except Saturday, Sunday and legal holidays) newspaper published at Jacksonville, in Duval County, Florida; that the attached copy of advertisement, being a Notice of Public Hearing to Consider the Adoption of the Fiscal Year 2020/2021 Budgets; etc.

in the matter of Wynnfield Lakes Community Development District

in the Court of Duval County, Florida, was published in said newspaper in the issues of 6/29/20, 7/6/20

Affiant further says that the said JACKSONVILLE DAILY RECORD is a newspaper at Jacksonville, in said Duval County, Florida, and that the said newspaper has heretofore been continuously published in said Duval County, Florida, each day (except Saturday, Sunday and legal holidays) and has been entered as periodicals matter at the post office in Jacksonville, in said Duval County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

*This notice was placed on the newspaper's website and floridapublicnotices.com on the same day the notice appeared in the newspaper.



Rhonda Fisher

Sworn to and subscribed before me this 6th day of July, 2020 A.D. by Rhonda Fisher who is personally known to me.

**WYNNFIELD LAKES
COMMUNITY**

**DEVELOPMENT DISTRICT
NOTICE OF PUBLIC
HEARING TO CONSIDER
THE ADOPTION OF THE
FISCAL YEAR 2020/2021
BUDGETS; NOTICE OF
POSSIBLE REMOTE PRO-
CEDURES DURING PUB-
LIC HEALTH EMERGENCY
DUE TO COVID-19; AND
NOTICE OF REGULAR
BOARD OF SUPERVISORS'
MEETING.**

The Board of Supervisors ("Board") of the Wynnfield Lakes Community Development District ("District") will hold a public hearing on **July 22, 2020 at 6:00 p.m. at the Holiday Inn Express & Suites Jacksonville Town Center, 10573 Brightman Boulevard, Jacksonville, Florida 32246** for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, FL 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours, or by visiting the District's website at www.WynnfieldLakesCDD.net.

It is anticipated that the public hearing and meeting will take place at the **Holiday Inn Express & Suites Jacksonville Town Center, 10573 Brightman Boulevard, Jacksonville, Florida 32246**. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020, and April 29, 2020, respectively, and any

extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can obtain the remote conference information by visiting the District's website, www.WynnfieldLakesCDD.net, or contacting the District Manager's Office by phone at (904) 940-5850 or by email dlaughlin@gmsnfcom. Additionally, participants are strongly encouraged to submit questions and comments to the District Manager's Office at least 24 hours in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
Jun. 29, Jul 6 00(20-03716D)

FOURTH ORDER OF BUSINESS

MINUTES OF MEETING
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Wynnfield Lakes Community Development District was held Wednesday, May 20, 2020 using *Zoom* media technology pursuant to Executive Orders 20-52, 20-69 and 20-123 issued by Governor DeSantis, including any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

Dr. Kristi Sweeney	Chairman
Claire Marsh	Supervisor
Kate Priddy	Supervisor
Sharon Thomaszfski	Supervisor

Also present were:

Daniel Laughlin	District Manager
Jason Walters	District Counsel
Don Craig	District Engineer (by phone)
Chris Hall	Riverside Management Services
Lance Faiman	Riverside Management Services
Jay Golomb	Coastal Kicks Soccer

The following is a summary of the discussions and actions taken at the May 20, 2020 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:01 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 29, 2020
Special Meeting**

There were no comments on the minutes.

On MOTION by Ms. Thomaszfski seconded by Dr. Sweeney with all in favor the minutes of the April 29, 2020 special meeting and were approved as presented.

FOURTH ORDER OF BUSINESS**Coastal Kicks Soccer****A. 2019-2020 Annual Report**

Mr. Golomb gave an overview of the 2019-2020 annual report, a copy of which was included in the agenda package and thanked the Board for allowing Coastal Kicks to use the CDD's field.

B. 2020-2021 Proposal

Mr. Golomb informed the Board that instead of rescheduling the spring program in June or July as the proposal in the agenda package included, Coastal Kicks they would like to start with the summer camp the last week of July, and that both the summer camp and fall program may require social distancing.

Ms. Thomaszfski expressed a concern over use of the pool for the summer camp if the amenity facilities are still under a capacity restriction. Mr. Golomb noted use of the pool could be eliminated if that is the Board's decision and Coastal Kicks would conform to any of the Board's restrictions. Dr. Sweeney inquired about whether the programs would be credited or refunded if needed and Mr. Golomb confirmed the summer program would be refundable if the program needed to be canceled altogether. The field usage fee due to the District will remain the same at 5%.

On MOTION by Dr. Sweeney seconded by Ms. Marsh with all in favor Coastal Kick's proposal for the 2020-2021 year was approved as discussed above.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2020-03,
Approving the Proposed Budget for Fiscal
Year 2021 and Setting a Public Hearing Date
for Adoption**

Mr. Laughlin stated the public hearing date would be July 22, 2020 at 6:00 p.m. Currently there is no proposed increase in assessments. We're setting a maximum assessment amount here, so until we adopt at the July meeting we can come down on the number, but we cannot go up. However, money can be moved around in the line items.

On MOTION by Dr. Sweeney seconded by Ms. Thomaszfski with all in favor Resolution 2020,03 approving the budget as presented and setting a public hearing for July 22, 2020 at 6:00 p.m. was approved.

SIXTH ORDER OF BUSINESS

Consideration of Lake Maintenance Proposals

Mr. Hall stated we received two proposals from Solitude Lake Management and Lake & Wetland Management. Lake & Wetland proposed lake maintenance services with debris removal included, which is not included by the current provider, water testing, and fish and wildlife observations, at a minimum of 12 visits per year for a total of \$652 per month. There would be no charge for extra visits should issues arise. Fountain maintenance was included as an option at a cost of \$120 per quarter.

Solitude Lake Management proposed similar services with 24 visits per year for a total of \$839 per month. Mr. Hall noted that may not mean the lakes are being cleaned twice per month, but they will be inspected, and the District will receive the same amount of chemicals and treatment.

Following a discussion by the Board, Lake and Wetland Management's proposal was approved with exception to the fountain maintenance option. Mr. Hall will bring a proposal back at the next meeting for fountain maintenance due to a miscommunication.

On MOTION by Ms. Thomaszfski seconded by Ms. Priddy with all in favor Lake and Wetland Management's proposal was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Walters stated we will continue to monitor the governmental directives and guidance and will keep the Board and staff in the loop as need be.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager – Report on the Number of Registered Voters (1,053)

Mr. Laughlin informed the Board there are 1,053 registered voters within the District boundaries. Mr. Laughlin also noted the qualifying period for the 2020 general election starts at

noon on June 8, 2020 and runs through June 12, 2020 at noon. Seats 1, 3 and 5 are up for election.

D. Operation Manager - Memorandum

Mr. Hall informed the Board the gym has been sanitized and is ready for reopening at the Board's direction. The Board and staff discussed the capacity limits of four or five people, safety measures such as restricting use of certain equipment and only allowing the gym to be open while a staff member is present, and possible time limits if residents are waiting to enter due to the limited capacity.

Mr. Laughlin directed staff to open the facilities with the pool open from 9:00 a.m. to 7:00 p.m. and the fitness center open so long as social distancing guidelines are being followed.

Dr. Sweeney requested more hand sanitizer be placed around the amenity facilities.

Mr. Hall noted Crystal Clean is not available to make necessary marcite patches so the repairs will be completed by RMS with the goal to have the pool open for the upcoming weekend. There are more extensive marcite repairs needed in the future in the spray ground area of the pool and Mr. Hall will obtain bids for the repair when needed. RMS has also repaired the damaged tennis court posts. In regard to landscape improvements, the berm has been filled in with grasses, some dead trees have been removed and some new sod has been put in place.

Ms. Marsh asked that Mr. Hall and Yellowstone look at the dead plants at the four-way stop at Wynnfield Lakes Circle and Sunchase toward the amenity center.

Dr. Sweeney asked that staff look into adjusting the schedule for the pool monitors to extend the pool hours from 9:00 a.m. to 8:00 p.m. Sunday through Saturday. Ms. Priddy asked that the pool monitors enforce the no smoking rule. Dr. Sweeney also asked that residents and guests be differentiated on the sign-in sheet at the pool.

Ms. Marsh asked if a congratulations to the 2020 seniors could be posted, either on the message board or banner created. Mr. Hall stated a message could definitely be posted on the message board.

Ms. Marsh also asked about the possibility of doing a 4th of July bike parade event in which the kids would decorate the bikes with food or dessert trucks. Mr. Laughlin stated we could certainly look into some kind of social distancing appropriate events.

E. Amenity Manager

Mr. Faiman had nothing further to report.

Ms. Priddy asked if the homeless complaint behind the community has been checked on.

Mr. Hall stated there is a ton of trash and I'm sure there's people back there, but when I was in the area there was nobody there. Unless I catch them there's not a lot I can do.

Mr. Laughlin stated that would be a police matter either way.

EIGHTH ORDER OF BUSINESS

Audience Comments / Supervisor's Requests

Audience Comments

Ms. Melissa Settle, 11847 Wynnfield Lakes Circle, thanked the Board for their efforts in the community.

Supervisor's Requests

Dr. Sweeney stated we do have a pretty hefty budget for the events we put on so I would like to do something, even if it's just something small to engage the community, or tell them the money will be set aside and we will try and do something.

Mr. Laughlin stated we will work on doing something right now, but once everything opens back up, we will have that money still sitting there.

Ms. Priddy stated I appreciated the HOA meeting notification on the message board, but I want the CDD meeting to also be on there too.

Dr. Sweeney asked if a sidewalk toward the entrance of the community could be repaired. Mr. Hall noted he would put in a request with the City.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Register

A copy of the check register totaling \$13,235.87

On MOTION by Ms. Thomaszfski seconded by Dr. Sweeney with all in favor the Check Register was approved.

B. Balance Sheet & Income Statement

A copy of the balance sheet and income statement was included in the agenda package.

C. Special Assessment Receipt Schedule

A copy of the assessment receipts schedule was included in the agenda package.

ELEVENTH ORDER OF BUSINESS

Next Meeting Scheduled

Mr. Laughlin stated the next regularly scheduled meeting is July 22, 2020 at 6:00 p.m. at the University of North Florida at the University Center. We will see if we're going to hold it via Zoom or in person.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Dr. Sweeney seconded by Ms. Thomaszfski with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

FIFTH ORDER OF BUSINESS

*Approved Budget
Fiscal Year 2021*

*Wynnfield Lakes
Community Development District*

July 22, 2020



Wynnfield Lakes

Community Development District

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Wynnfield Lakes

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/2020	Projected Next 3 Months	Total Projected 9/30/2020	Approved Budget FY 2021
Revenues					
Carry Forward Surplus	\$0	\$0	\$32,286	\$32,286	\$0
Interest Income	\$300	\$236	\$4	\$240	\$300
Special Assessment - On Roll	\$528,955	\$530,450	\$0	\$530,450	\$528,955
Clubhouse Income	\$2,000	\$1,473	\$527	\$2,000	\$2,000
Total Revenues	\$531,255	\$532,159	\$32,817	\$564,976	\$531,255
Expenditures					
<u>Administrative</u>					
Supervisor Fees	\$6,000	\$4,800	\$2,000	\$6,800	\$6,000
FICA Expense	\$459	\$367	\$153	\$520	\$459
Engineering Fees	\$4,500	\$449	\$4,051	\$4,500	\$4,500
Arbitrage (Grau)	\$600	\$0	\$600	\$600	\$600
Trustee Fees (US Bank)	\$4,365	\$0	\$4,800	\$4,800	\$4,800
Assessment Roll (GMS)	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Attorney Fees (HGS)	\$20,000	\$12,147	\$7,853	\$20,000	\$20,000
Dissemination Agent (GMS)	\$1,100	\$1,025	\$275	\$1,300	\$1,100
Annual Audit (Grau)	\$3,300	\$3,300	\$0	\$3,300	\$3,400
Management Fees (GMS)	\$47,386	\$35,539	\$11,846	\$47,386	\$47,386
Computer Time	\$1,000	\$750	\$250	\$1,000	\$1,000
Travel & Per Diem	\$100	\$0	\$0	\$0	\$100
Telephone	\$125	\$108	\$92	\$200	\$250
Postage	\$300	\$89	\$61	\$150	\$300
Printing & Binding	\$750	\$331	\$150	\$481	\$750
Meeting Room	\$1,290	\$430	\$430	\$860	\$1,290
Insurance	\$7,097	\$6,928	\$0	\$6,928	\$7,621
Legal Advertising	\$1,000	\$1,355	\$100	\$1,455	\$1,000
Other Current Charges	\$4,200	\$584	\$300	\$884	\$4,200
Office Supplies	\$50	\$147	\$20	\$167	\$150
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$0	\$175	\$175
Total Administrative	\$108,797	\$73,524	\$32,982	\$106,506	\$110,081
<u>Maintenance</u>					
Insurance (FIA)	\$7,985	\$7,833	\$0	\$7,833	\$8,616
Field Management (GMS)	\$21,630	\$16,223	\$5,408	\$21,630	\$22,279
Amenity Center Management (RMS)	\$51,424	\$38,568	\$12,856	\$51,424	\$52,967
Facility Attendants (RMS)	\$10,320	\$1,356	\$8,964	\$10,320	\$10,320
Security Service/Monitoring (Giddens)	\$33,250	\$25,038	\$8,743	\$33,781	\$34,000
General Facility Maintenance (RMS)	\$21,780	\$15,636	\$6,144	\$21,780	\$21,780
Janitorial Service (RMS)	\$8,755	\$6,566	\$2,189	\$8,755	\$8,755
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$1,637	\$1,863	\$3,500	\$3,500
Fitness Center Supplies	\$1,000	\$381	\$619	\$1,000	\$1,000
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$8,100	\$4,400	\$12,500	\$12,500
Pool Chemicals (Crystal Clean Pools)	\$7,000	\$2,124	\$4,876	\$7,000	\$7,000

Wynnfield Lakes

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/2020	Projected Next 3 Months	Total Projected 9/30/2020	Approved Budget FY 2021
<u>Maintenance-Continued</u>					
Landscape Maintenance (Yellowstone)	\$55,904	\$43,770	\$12,134	\$55,904	\$57,900
Landscape Contingency	\$23,700	\$9,572	\$14,128	\$23,700	\$23,700
Lake Maintenance (Lake Doctors)	\$10,140	\$7,155	\$3,285	\$10,440	\$10,440
Irrigation Maintenance (Yellowstone)	\$3,600	\$327	\$3,273	\$3,600	\$3,600
Repairs & Replacements	\$30,000	\$16,627	\$13,373	\$30,000	\$30,000
Electric (JEA)	\$16,500	\$10,499	\$6,001	\$16,500	\$16,500
Water & Sewer/Irrigation (JEA)	\$25,000	\$20,140	\$4,860	\$25,000	\$25,000
Telephone/Internet & Cable (Comcast)	\$3,600	\$2,478	\$882	\$3,360	\$3,600
Refuse Service (Republic Services)	\$8,400	\$6,949	\$2,400	\$9,349	\$9,600
Stormwater User Fees	\$1,140	\$0	\$1,140	\$1,140	\$1,140
Office Supplies / Mailings / Printings	\$1,250	\$290	\$960	\$1,250	\$1,250
Permit Fees	\$1,500	\$951	\$550	\$1,500	\$1,500
Special Events	\$10,000	\$4,429	\$5,571	\$10,000	\$10,000
Recreation Passes	\$500	\$0	\$500	\$500	\$500
Reserve Funding-CY	\$23,760	\$23,760	\$32,286	\$56,046	\$21,000
Animal Control	\$15,600	\$10,685	\$4,915	\$15,600	\$15,600
Contingency	\$12,720	\$7,118	\$7,940	\$15,058	\$7,127
Total Maintenance	\$422,458	\$288,210	\$170,259	\$458,469	\$421,174
Total Expenditures	\$531,255	\$361,735	\$203,241	\$564,975	\$531,255
Excess Revenues/(Expenditures)	\$0	\$170,425	(\$170,424)	\$0	\$0

	FY 2019	FY 2020	FY 2021
Net Assessment	\$528,955.20	\$528,955.00	\$528,955.00
Plus Collection Fees & Discounts (7.5%)	\$42,888.26	\$42,888.24	\$42,888.24
Gross Assessment	\$571,843.45	\$571,843.24	\$571,843.24

Description	No. of Units	FY 2020		FY 2021	
		Gross per Unit	Total	Gross per Unit	Total
Single Family	372	\$1,124.16	\$418,189.12	\$1,124.16	\$418,189.12
Multi-Family	204	\$753.21	\$153,654.34	\$753.21	\$153,654.34
Total Gross Assessment			\$571,843.45		\$571,843.45

Wynnfield Lakes
Community Development District

Exhibit "A"
Allocation of Operating Reserve

Description	Amount	
Beginning Balance - Carry Forward Surplus (As of 10/1/2019)		\$165,100
Estimated Excess Revenues (Expenditures) - FY 2020		\$0
Ending Balance (As of 09/30/2020)		\$165,100
Less:		
Funding for First Quarter Operating Expenses	(\$132,814)	
Projected Additional Transfer to Capital Reserve	(\$32,286)	(\$165,100)
Total Undesignated Cash as of 09/30/2020		\$0

Revenues:

Interest Income

The operating fund of the District will be invested in accordance with Investment Resolution 2005-11 adopted August 11, 2005 by the District.

Special Assessments

The District will levy a non-ad-valorem assessment on all developable property within the District to fund all of the Operating & Maintenance Expenditures for the Fiscal Year.

Clubhouse Income

Represents estimated income from the rental of the Community Room.

Interfund Transfer-DSF Excess Revenues

Pursuant to Section 4.02. of the Master Indenture, the District should receive any moneys in excess on the Series 2014 Revenue Account after the last Interest Payment Date (November 1st) in any calendar year.

Expenditures:

Administrative:

Supervisor Fees

Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the six estimated meetings.

FICA Expense

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering Fees

The District's engineering firm, England, Thims & Miller, Inc. will be providing general engineering services to the District including, attendance, preparation for board meetings, review invoices, etc.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2014 Special Assessment Refunding Bonds.

Trustee Fees

The District issued Series 2014 Special Assessment Refunding Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

Assessment Roll

The District has contracted with GMS, LLC for the certifications of the District's annual maintenance and debt service assessments to the Duval County Tax Collector.

Administrative: (continued)

Attorney Fees

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

Dissemination Agent

The District has contracted Governmental Management Services, LLC to act as the Dissemination Agent for the District to prepare the Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. These services are further outlined in Exhibit "A" of the Management Agreement.

Computer Time

The District processes all its financial activities, i.e., accounts payable, financial statements, etc. on a mainframe computer leased by Governmental Management Services, LLC.

Travel & Per Diem

Expenses the Board of Supervisors may incur due to attending a Wynnfield Lakes Community Development District meeting or other District related travel expenses.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Meeting Room

Cost to rent seminar room.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Administrative: (continued)

Other Current Charges

Monthly bank charges and monthly water cooler rental and supplies from Crystal Springs.

Office Supplies

Represents various office supplies purchase for the District.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Maintenance:

Insurance

The District's Amenity Center property insurance policy is with Preferred Governmental Insurance Trust (PGIT). PGIT specializes in providing insurance coverage to governmental agencies.

Field Management

The District receives contract administration services from GMS, LLC to oversee the work performed by outside service providers.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
GMS, LLC	\$1,856.57	\$22,279

Amenity Center Management

The District Receives services provided by RMS, Inc to manage the amenity center facilities.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
RMS, INC	\$4,413.89	\$52,967

Facility Attendant

Cost of attendant responsible for the daily operations of the facility.

Security Service / Monitoring

The District has contracted with Giddens Security Corporation to provide security services at the Amenity Center.

<u>Description</u>	<u>bi-weekly</u>	<u>Annually</u>
Giddens Security Corp.	\$1,260.80	\$32,781
Holiday security		\$ 1,219
Total		\$34,000

General Facility Maintenance

Cost of routine repairs and maintenance of the District's common areas and Amenity Center.

Janitorial Service

The District has contracted with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

Maintenance: (continued)

Janitorial Supplies

Supplies needed to stock the restrooms and clubhouse as well as cleaning supplies.

Fitness Center Supplies

Supplies needed to stock the fitness center as well as cleaning supplies.

Pool Maintenance

The District has contracted with Crystal Clean Pools for the maintenance of the Amenity Center Swimming Pool.

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Crystal Clean Pools-Maintenance	\$900	\$10,800
Crystal Clean Pools-Contingency		\$1,700
Total		\$12,500

Pool Chemicals

Chemical costs related to the maintenance of the Amenity Center Pool.

Landscape Maintenance

Scheduled maintenance consists of edging, weed eating, weeding of beds, blowing mid or vacuuming and weeding of lawns, pruning, leaning litter, pesticide application, fertilization, irrigation repair and annuals. Replace of mulch and pine straw.

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Yellowstone-Maintenance	\$4,324.98	\$51,900
Yellowstone-Mulch/Pine Straw		\$6,000
Total		\$57,900

Landscape Contingency

Represents an unanticipated cost associated with the maintenance of mowing, edging, blowing, applying pest, tree removal and trimming and disease control chemicals to sod. The District may fund goose control as part of landscape contingency.

Lake Maintenance

The District has contracted with Lake Doctors, Inc. to maintain the water quality in all the lakes in Wynnfield Lakes Community Development District. The District may fund Midge (Blind Mosquito) eradication as part of Lake Maintenance

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Lake Doctors-Maintenance	\$770	\$9,240
Lake Doctors-Grass Carp		\$900
Total		\$10,140

Irrigation Maintenance

Miscellaneous irrigation repairs and maintenance.

Repairs & Replacements

Cost of routine repairs and replacements of the District's common areas and Amenity Center.

Maintenance: (continued)

Electric

The District has various utility accounts with JEA for lighting at the Amenity Center and has contracted with a security company for the monitoring of the emergency phone.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA	12319 Wynnfield Lakes Dr	\$1,273	\$15,274
JEA	12397 Wynnfield Lakes apt	\$ 102	\$ 1,226
Total			\$16,500

Water & Sewer/Irrigation

The District has various utility accounts with JEA for water/sewer and irrigation at the Amenity Center and has contracted with a security company for the monitoring of the emergency phone.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA-Water	12319 Wynnfield Lakes Dr	\$ 64	\$ 773
JEA-Sewer	12319 Wynnfield Lakes Dr	\$ 167	\$ 2,000
JEA-Irrigation	12319 Wynnfield Lakes Dr	\$1,760	\$21,120
JEA-Irrigation	12510 Diamond Springs Dr.	\$ 92	\$ 1,107
Total			\$25,000

Telephone/Cable TV/Internet

Services provided at the Amenity Center by Comcast.

Refuse Service

Garbage disposal service.

Stormwater User Fees

The District will incur expenses for stormwater usage fees.

Office Supplies / Mailings / Printings

Consists of mailings to residents, etc.

Permit Fees

Represents Permit Fees for ASCAP, SESAC and Department of Health for the swimming pool permit.

Special Events

Represents estimated cost for the District to host any special events for the community throughout the Fiscal Year.

Recreation Passes

Represents the estimated cost for access cards to the District's Amenity Center.

Reserve Funding

Represents funds needed for Capital Projects.

Animal Control

The district contracted Goose Masters of Northeast Florida to provide weekly goose control services.

Contingency

Represents an unanticipated cost associated with the operation and maintenance of the District's Amenity Center and field operations.

Wynnfield Lakes

Community Development District

Debt Service Fund

Series 2014 Special Assessment Refunding Bonds

Description	Adopted Budget FY 2020	Actual Thru 6/30/2020	Projected Next 3 Months	Total Projected 9/30/2020	Approved Budget FY 2021
Revenues					
Carry Forward Surplus ⁽¹⁾	\$136,273	\$142,882	\$0	\$142,882	\$139,453
Interest Income	\$5,000	\$4,974	\$120	\$5,094	\$5,000
Special Assessments - On Roll	\$521,104	\$519,358	\$0	\$519,358	\$517,894
Total Revenues	\$662,377	\$667,214	\$120	\$667,334	\$662,346
Expenditures					
Series 2014					
Interest - 11/01	\$126,497	\$126,497	\$0	\$126,497	\$122,800
Special Call - 11/01	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 05/01	\$126,497	\$126,384	\$0	\$126,384	\$122,800
Principal - 05/01	\$265,000	\$265,000	\$0	\$265,000	\$270,000
Special Call - 05/01	\$0	\$5,000	\$0	\$5,000	\$0
Total Expenditures	\$517,994	\$527,881	\$0	\$527,881	\$515,600
Excess Revenues/(Expenditures)	\$144,383	\$139,333	\$120	\$139,453	\$146,746
11/1/21 Interest payment					\$ 118,750

Parcel	Unit Count	Assessment	Total
Single Family	368	\$1,518.48	\$558,800.64
Single Family ⁽²⁾	1	\$1,084.32	\$1,084.32
Multi-Family ⁽³⁾	206	\$0.00	\$0.00
Total	575		\$559,884.96

Net Assessment	\$517,893.59
Plus Collection Fees & Discounts (7.5%)	\$41,991.37
Gross Assessment	\$559,884.96

⁽¹⁾ Carry forward surplus is net of the reserve requirement.

⁽²⁾ One single family assessment has paid off their debt assessment.

⁽³⁾ Multi-Family Unit assessments were prepaid with a Special Call on May 1, 2008.

Wynnfield Lakes

Community Development District

Series 2014 Special Assessment Refunding Bonds

AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$5,915,000.00	\$0.00	\$122,800.00	\$0.00
05/01/21	\$5,915,000.00	\$270,000.00	\$122,800.00	\$515,600.00
11/01/21	\$5,645,000.00	\$0.00	\$118,750.00	\$0.00
05/01/22	\$5,645,000.00	\$275,000.00	\$118,750.00	\$512,500.00
11/01/22	\$5,370,000.00	\$0.00	\$114,281.25	\$0.00
05/01/23	\$5,370,000.00	\$290,000.00	\$114,281.25	\$518,562.50
11/01/23	\$5,080,000.00	\$0.00	\$109,206.25	\$0.00
05/01/24	\$5,080,000.00	\$300,000.00	\$109,206.25	\$518,412.50
11/01/24	\$4,780,000.00	\$0.00	\$103,768.75	\$0.00
05/01/25	\$4,780,000.00	\$310,000.00	\$103,768.75	\$517,537.50
11/01/25	\$4,470,000.00	\$0.00	\$97,956.25	\$0.00
05/01/26	\$4,470,000.00	\$325,000.00	\$97,956.25	\$520,912.50
11/01/26	\$4,145,000.00	\$0.00	\$91,456.25	\$0.00
05/01/27	\$4,145,000.00	\$340,000.00	\$91,456.25	\$522,912.50
11/01/27	\$3,805,000.00	\$0.00	\$84,231.25	\$0.00
05/01/28	\$3,805,000.00	\$350,000.00	\$84,231.25	\$518,462.50
11/01/28	\$3,455,000.00	\$0.00	\$76,793.75	\$0.00
05/01/29	\$3,455,000.00	\$370,000.00	\$76,793.75	\$523,587.50
11/01/29	\$3,085,000.00	\$0.00	\$68,931.25	\$0.00
05/01/30	\$3,085,000.00	\$385,000.00	\$68,931.25	\$522,862.50
11/01/30	\$2,700,000.00	\$0.00	\$60,750.00	\$0.00
05/01/31	\$2,700,000.00	\$400,000.00	\$60,750.00	\$521,500.00
11/01/31	\$2,300,000.00	\$0.00	\$51,750.00	\$0.00
05/01/32	\$2,300,000.00	\$420,000.00	\$51,750.00	\$523,500.00
11/01/32	\$1,880,000.00	\$0.00	\$42,300.00	\$0.00
05/01/33	\$1,880,000.00	\$440,000.00	\$42,300.00	\$524,600.00
11/01/33	\$1,440,000.00	\$0.00	\$32,400.00	\$0.00
05/01/34	\$1,440,000.00	\$460,000.00	\$32,400.00	\$524,800.00
11/01/34	\$980,000.00	\$0.00	\$22,050.00	\$0.00
05/01/35	\$980,000.00	\$480,000.00	\$22,050.00	\$524,100.00
11/01/35	\$500,000.00	\$0.00	\$11,250.00	\$0.00
05/01/36	\$500,000.00	\$500,000.00	\$11,250.00	\$522,500.00
		\$5,915,000.00	\$2,417,350.00	\$8,332,350.00

Wynnfield Lakes

Community Development District

Capital Reserve Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/2020	Projected Next 3 Months	Total Projected 9/30/2020	Approved Budget FY 2021
Revenues					
Carry Forward Surplus	\$249,451	\$224,148	\$0	\$224,148	\$193,632
Interest Income	\$3,000	\$2,344	\$240	\$2,584	\$3,000
Capital Reserve Funding - Transfer In	\$23,760	\$23,760	\$32,286	\$56,046	\$21,000
Total Revenues	\$276,211	\$250,252	\$32,526	\$282,778	\$217,632
Expenditures					
Capital Outlay	\$15,000	\$68,597	\$20,000	\$88,597	\$15,000
Other Current Charges	\$420	\$340	\$210	\$550	\$550
Total Expenditures	\$15,420	\$68,937	\$20,210	\$89,147	\$15,550
Excess (deficiency) of revenues over (under) expenditures	\$260,791	\$181,315	\$12,316	\$193,632	\$202,082
Ending Fund Balance	\$260,791	\$181,315	\$12,316	\$193,632	\$202,082

A.

RESOLUTION 2020-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2020, submitted to the Board of Supervisors ("**Board**") of the Wynnfield Lakes Community Development District ("**District**") proposed budget(s) ("**Proposed Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Wynnfield Lakes Community Development District for the Fiscal Year Ending September 30, 2021."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND (SERIES 2014)	\$_____
CAPITAL RESERVE	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not

increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District’s website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 22ND DAY OF JULY, 2020.

ATTEST:

**WYNNFIELD LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By:_____

Its:_____

B.

RESOLUTION 2020-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Wynnfield Lakes Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Duval County, Florida ("**County**"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Wynnfield Lakes Community Development District ("**Assessment Roll**") attached to this Resolution as **Exhibit "B"** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits "A" and "B."** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special

assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 22nd day of July, 2020.

ATTEST:

**WYNNFIELD LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget
Exhibit B: Assessment Roll

SIXTH ORDER OF BUSINESS

C.

NOTICE OF MEETINGS
WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Wynnfield Lakes Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2020-2021 at 6:00 PM at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida on the third Wednesday of the following months as follows (***exceptions noted**):

November 18, 2020
January 20, 2021
March 17, 2021
May 19, 2021 (FY22 Budget Approval Meeting)
July 21, 2021 (FY22 Budget Adoption Meeting)
September 15, 2021

D.

Wynnfield Lakes Community Development District
12319 Wynnfield Lakes Drive, Jacksonville, Florida 32246

Memorandum

Date: July 22, 2020

To: Rich Whetsel via email
Operations Director

From: Chris Hall Lance Faiman
Operations Manager Amenity Manager

Re: Wynnfield Lakes, CDD
Monthly Managers Report

The following is a summary of activities related to the field operations of the Wynnfield Lakes Community Development District.

Amenity Manager:

- Fifty-four (54) access cards were issued to residents since the last CDD meeting.
- Santa has been cancelled for the year 2020.
- Bike parade was held on July 4th and was well attended.
- RMS continues to provide janitorial services.

Fitness Center:

- Replaced water filter in fitness center.
- New wipe dispenser/trash can in fitness center.
- Zerorez cleaned carpets in fitness center and office.
- RMS continues to maintain and clean the fitness equipment weekly.
- Southeast Fitness continues preventative maintenance program on all the equipment.

Amenity/Pool/Playground:

- Air filters have been replaced in the air conditioning units.
- The umbrella bases have been painted.
- Exposed and cleaned rubber mulch along the edge of the beds in the pool area.
- The American flags have been replaced.
- Zerorez cleaned tile and grout in all restrooms.
- Marcite was patched at base of the refurbished structure in kiddie pool.
- Marcite was pressure washed in kiddie pool.
- Replaced water filter in drinking fountain by women's restroom.
- Removed multiple duck nests from pool deck.
- Pressure washed sidewalk and curb in front of amenity center.
- Pressure washed pavers in playground area.
- Crystal Clean repaired filter pump on spray feature.
- Crystal Clean replaced chemical feeders.
- Rough edges of new slide for the spray feature has been sanded and smoothed.
- The hooks for the life rings have been replaced.
- Replaced broken soap dispenser in men's restroom.
- Lights are being checked and replaced as needed.
- Crystal Clean maintains the pools three times a week, and RMS staff cleans/skims pool daily.
- Playground inspections and tightening of playground equipment is performed monthly.
- Florida Pest Control continues to treat the amenities monthly.
- Southeast Fitness did quarterly preventative maintenance.

Landscaping / Irrigation:

- Yellowstone continues to maintain all the landscaping.
- Irrigation inspections continue monthly by Yellowstone.
- RMS is continuing to perform landscape inspections with Yellowstone.

Other Items:

- Replaced the tennis court poles and net.
- Shopping carts/ trash and debris is being removed weekly.
- Goose Master's is continuing the goose control services.
- Lakes and Wetland are now maintaining the lakes.
- Nighttime light inspections are performed monthly.

Questions/Comments:

Should you have any questions or comments regarding the above information, please feel free to contact Chris at (904) 657-9211 or Rich at (904) 759-8923

NINTH ORDER OF BUSINESS

A.

Wynnfield Lakes
Community Development District

Check Run Summary

July 22, 2020

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>
<i>GENERAL FUND</i>		
5/13/2020	3746-3752	\$20,790.52
5/20/2020	3753	\$250.38
6/1/2020	3754-3758	\$8,804.74
6/11/2020	3759-3764	\$15,580.83
6/12/2020	3765-3767	\$3,332.36
<i>CAPITAL RESREVE FUND</i>		
5/13/2020	25	\$34,298.39
7/2/2020	26	\$2,500.00
<i>Total</i>		<u><u>\$85,557.22</u></u>

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/13/20	00060	5/12/20 M1628 APR 20-	202004 320-57200-46200 POOL CLEANING	CRYSTAL CLEAN POOL SERVICE, INC	*	900.00	900.00 003746
5/13/20	00075	5/05/20 23460268 SECURITY SV 4/20-5/3/20	202004 320-57200-34500	GIDDENS SECURITY CORPORATION	*	1,260.80	1,260.80 003747
5/13/20	00007	5/01/20 487 MAY 20-	202005 310-51300-34000 MGMT FEE	GOVERNMENTAL MANAGEMENT SERVICES	*	3,948.83	5,938.18 003748
		5/01/20 487 MAY 20-	202005 310-51300-35100 IT		*	83.33	
		5/01/20 487 MAY 20-	202005 310-51300-31600 DISSEMINATION		*	91.67	
		5/01/20 487 MAY 20-	202005 310-51300-42500 COPIES		*	11.85	
		5/01/20 488 MAY 20-	202005 320-57200-34400 CONTR ADMIN		*	1,802.50	
5/13/20	00008	4/30/20 114432 GEN COUNSEL THRU 3/31/20	202003 310-51300-31500	HOPPING, GREEN & SAMS	*	916.00	2,516.00 003749
		4/30/20 114433 MO MEETING THRU 3/31/20	202003 310-51300-31500		*	1,600.00	
5/13/20	00108	5/01/20 351 MAY 20-	202005 320-57200-34200 JANITORIAL SV	RIVERSIDE MANAGEMENT SERVICES, INC	*	729.58	5,014.91 003750
		5/01/20 351 MAY 20-	202005 320-57200-34300 FACILITY MGMT		*	4,285.33	
5/13/20	00028	5/01/20 500414 MAY 20-	202005 320-57200-46800 WATER MGMT	THE LAKE DOCTORS, INC.	*	795.00	795.00 003751
5/13/20	00190	5/01/20 JAX 1100 MAY 20-	202005 320-57200-46100 LANDSCAPE MAINT	YELLOWSTONE LANDSCAPE	*	4,158.63	4,365.63 003752
		5/05/20 JAX 1105 IRRIGATION REPAIR	202005 320-57200-43400		*	207.00	
5/20/20	00032	5/12/20 20-02886 NOTICE PUBLIC HEARING	202005 310-51300-48000	DAILY RECORD	*	170.75	250.38 003753
		5/18/20 20-02956 NOTICE QUILF PERIOD	202005 310-51300-48000		*	79.63	

WYNN --WYNNFIELD -- TCESSNA

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/01/20	00075	5/19/20 23460341	202005 320-57200-34500		*	1,260.80	
			SECURITY 5/4-5/17/20				
				GIDDENS SECURITY CORPORATION			1,260.80 003754
6/01/20	00192	5/27/20 180-0520	202005 320-57200-46802		*	1,325.00	
			MAY 20- GOOSE CONTR				
				GOOSE MASTERS OF NORTHEAST FLORIDA			1,325.00 003755
6/01/20	00012	5/19/20 08366811	202005 320-53800-43001		*	96.13	
			IRRIG 4/19-5/18/20				
		5/19/20 25236787	202005 320-53800-43000		*	708.02	
			ELECTRIC 4/20-5/19/20				
		5/19/20 25236787	202005 320-53800-43001		*	2,223.70	
			IRRIG 4/20-5/19/20				
		5/19/20 25236787	202005 320-53800-43001		*	133.45	
			SEWER 4/20-5/19/20				
		5/19/20 25236787	202005 320-53800-43001		*	55.43	
			WATER 4/20-5/19/20				
				JEA			3,216.73 003756
6/01/20	00016	5/16/20 0687-001	202006 320-57200-43300		*	775.10	
			PICK UP 6/1-6/30/20				
				REPUBLIC SERVICES #687			775.10 003757
6/01/20	00108	5/18/20 352	202004 320-57200-46600		*	1,692.36	
			APR 20- FACILITY MAINT				
		5/18/20 352	202004 320-57200-46601		*	416.48	
			APR 20- REPAIR/REPL				
		5/18/20 352	202004 320-57200-34201		*	118.27	
			APR 20- JANITORIAL SUPPL				
				RIVERSIDE MANAGEMENT SERVICES, INC			2,227.11 003758
6/11/20	00029	5/26/20 84957412	202006 320-57200-41000		*	278.96	
			TV/INTERNET 6/4-7/3/20				
				COMCAST			278.96 003759
6/11/20	00191	6/11/20 06112020	202006 320-57200-46101		*	42.00	
			APR 20- LANDSCAPE MAINT				
		6/11/20 06112020	202006 320-57200-46101		*	42.00	
			MAY 20- LANDSCAPE MAINT				
		6/11/20 06112020	202006 320-57200-46101		*	42.00	
			JUN 20- LANDSCAPE MAINT				
				BRADLEY AND PHUONG DICKINSON			126.00 003760
6/11/20	00007	6/01/20 489	202006 310-51300-34000		*	3,948.83	
			JUN 20- MGMT FEE				

WYNN --WYNNFIELD -- TCESSNA

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		6/01/20 489	202006 310-51300-35100		*	83.33	
		JUN 20-	INFORMATION TECH				
		6/01/20 489	202006 310-51300-31600		*	91.67	
		JUN 20-	DISSEMINATION				
		6/01/20 489	202006 310-51300-42500		*	45.30	
		JUN 20-	COPIES				
		6/01/20 490	202006 320-57200-34400		*	1,802.50	
		JUN 20-	CONTR ADMIN				
			GOVERNMENTAL MANAGEMENT SERVICES				5,971.63 003761
6/11/20 00008		5/31/20 115070	202004 310-51300-31500		*	895.50	
		GENERAL COUNSEL 4/30/20					
		5/31/20 115071	202004 310-51300-31500		*	1,602.13	
		MONTHL MEETINGS 4/30/20					
			HOPPING, GREEN & SAMS				2,497.63 003762
6/11/20 00108		6/01/20 353	202006 320-57200-34200		*	729.58	
		JUN 20-	JANITORIAL SV				
		6/01/20 353	202006 320-57200-34300		*	4,285.33	
		JUN 20-	FACILITY MGMT				
		6/09/20 354	202005 320-57200-46700		*	1,355.70	
		MAY 20-	DECK MONITOR				
			RIVERSIDE MANAGEMENT SERVICES, INC				6,370.61 003763
6/11/20 00189		6/11/20 06112020	202006 320-57200-46102		*	70.00	
		APR 20-	W/S REIMB				
		6/11/20 06112020	202006 320-57200-46102		*	70.00	
		MAY 20-	W/S REIMB				
		6/11/20 06112020	202006 320-57200-46102		*	70.00	
		JUN 20-	W/S REIMB				
		6/11/20 06112020	202006 320-57200-46101		*	42.00	
		APR 20-	LANDSCAPE MAINT				
		6/11/20 06112020	202006 320-57200-46101		*	42.00	
		MAY 20-	LANDSCAPE MAINT				
		6/11/20 06112020	202006 320-57200-46101		*	42.00	
		JUN 20-	LANDSCAPE MAINT				
			PETER AND JENNIFER TOWNSEND				336.00 003764
6/12/20 00075		6/02/20 23460374	202005 320-57200-34500		*	1,229.28	
		SECURITY 5/18-5/31/20					
		6/02/20 23460374	202005 320-57200-34500		*	47.28	
		HOLIDAY 2 DAYS					
			GIDDENS SECURITY CORPORATION				1,276.56 003765
6/12/20 00028		6/01/20 506604	202006 320-57200-46800		*	795.00	
		JUN 20-	WATER MGMT				
			THE LAKE DOCTORS, INC.				795.00 003766
			WYNN --WYNNFIELD -- TCESSNA				

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/12/20	00075	4/07/20 23460134	202004 320-57200-34500	SECURITY 3/23-4/5/20	*	1,260.80	
GIDDENS SECURITY CORPORATION							1,260.80 003767

TOTAL FOR BANK A						48,758.83	
TOTAL FOR REGISTER						48,758.83	

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/13/20	00025	5/08/20 32521	202005 600-53800-60000	COM PAC FILTRATION INC.	*	34,298.39	
		FINAL PLAYGROUND REFURB					34,298.39 000041
7/02/20	00026	5/27/20 05272020	202007 600-53800-60000	ZAFIRCOURT & SONS LLC	*	2,500.00	
		50% COURT RESURFACING					2,500.00 000042
TOTAL FOR BANK B						36,798.39	
TOTAL FOR REGISTER						36,798.39	

WYNN --WYNNFIELD -- TCESSNA

B.

WYNNFIELD LAKES
Community Development District

Unaudited Financial Statements
as of
June 30, 2020

Board of Supervisors Meeting
July 22, 2020

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET

June 30, 2020

	Major Funds		Non-Major Fund	Totals
	General	Debt Service	Capital Reserve	Governmental Funds
<u>ASSETS:</u>				
Cash	\$55,443	---	\$5,282	\$60,725
Petty Cash	\$200	---	---	\$200
Investments:				
State Board of Administration	---	---	\$176,033	\$176,033
US Bank Custody Account	\$312,901	---	---	\$312,901
Series 2014				
Reserve	---	\$256,294	---	\$256,294
Revenue	---	\$137,818	---	\$137,818
Redemption	---	\$1	---	\$1
Total Assets	\$368,544	\$394,113	\$181,315	\$943,971
<u>LIABILITIES</u>				
Accounts Payable	\$29,234	---	---	\$29,234
Accrued Expenditures	\$3,785	---	---	\$3,785
Total Liabilities	\$33,019	\$0	\$0	\$33,019
<u>FUND BALANCES:</u>				
Restricted to:				
Debt Service	---	\$394,113	---	\$394,113
Capital reserves	---	---	\$181,315	\$181,315
Unassigned	\$335,525	---	---	\$335,525
Total Fund Balances	\$335,525	\$394,113	\$181,315	\$910,953
TOTAL LIABILITIES AND FUND BALANCES	\$368,544	\$394,113	\$181,315	\$943,971

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended June 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/20	ACTUAL THRU 06/30/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$300	\$225	\$236	\$11
Maintenance Assessments	\$528,955	\$528,955	\$530,450	\$1,495
Clubhouse Income	\$2,000	\$1,500	\$1,473	(\$27)
TOTAL REVENUES	\$531,255	\$530,680	\$532,159	\$1,479
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$6,000	\$4,800	\$4,800	\$0
FICA Expense	\$459	\$367	\$367	\$0
Engineering Fees	\$4,500	\$3,375	\$449	\$2,926
Arbitrage (Grau)	\$600	\$0	\$0	\$0
Trustee (US Bank)	\$4,365	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees (HGS)	\$20,000	\$15,000	\$12,147	\$2,853
Dissemination Agent (GMS)	\$1,100	\$1,025	\$1,025	\$0
Annual Audit (Grau)	\$3,300	\$3,300	\$3,300	\$0
Management Fees (GMS)	\$47,386	\$35,540	\$35,539	\$0
Computer Time	\$1,000	\$750	\$750	\$0
Travel & Per Diem	\$100	\$75	\$0	\$75
Telephone	\$125	\$94	\$108	(\$14)
Postage	\$300	\$225	\$89	\$136
Printing & Binding	\$750	\$563	\$331	\$231
Insurance (FIA)	\$7,097	\$7,097	\$6,928	\$169
Legal Advertising	\$1,000	\$750	\$1,355	(\$605)
Other Current Charges	\$4,200	\$3,150	\$584	\$2,566
Office Supplies	\$50	\$38	\$147	(\$110)
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$175	\$0
Meeting Room	\$1,290	\$430	\$430	\$0
TOTAL ADMINISTRATIVE	\$108,797	\$81,752	\$73,524	\$8,228
<u>Operations</u>				
Insurance (FIA)	\$7,985	\$7,985	\$7,833	\$152
Field Management (GMS)	\$21,630	\$16,223	\$16,223	\$0
Amenity Center Management (RMS)	\$51,424	\$38,568	\$38,568	\$0
Facility Attendants (RMS)	\$10,320	\$4,128	\$1,356	\$2,772
Security Service/Monitoring (Giddens)	\$33,250	\$25,298	\$25,038	\$260
General Facility Maintenance (RMS)	\$21,780	\$16,335	\$15,636	\$699
Janitorial (RMS)	\$8,755	\$6,566	\$6,566	\$0
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$2,625	\$1,637	\$988

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended June 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/20	ACTUAL THRU 06/30/20	VARIANCE
<u>Operations (continued)</u>				
Fitness Center Supplies	\$1,000	\$750	\$381	\$369
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$8,100	\$8,100	\$0
Pool Chemicals	\$7,000	\$2,625	\$2,124	\$501
Landscape Maintenance (Yellowstone)	\$55,904	\$43,428	\$43,770	(\$342)
Landscape Contingency	\$23,700	\$17,775	\$9,572	\$8,203
Lake Maintenance (Lake Doctors)	\$10,140	\$7,605	\$7,155	\$450
Irrigation Maintenance	\$3,600	\$2,700	\$327	\$2,373
Repairs & Replacements	\$30,000	\$22,500	\$16,627	\$5,873
Electric (JEA)	\$16,500	\$12,375	\$10,499	\$1,876
Water & Sewer/Irrigation (JEA)	\$25,000	\$18,750	\$20,140	(\$1,390)
Telephone/Internet & Cable (Comcast)	\$3,600	\$2,700	\$2,478	\$222
Refuse Service	\$8,400	\$6,300	\$6,949	(\$649)
Stormwater User Fees	\$1,140	\$855	\$0	\$855
Office Supplies / Mailings / Printings	\$1,250	\$938	\$290	\$648
Permit Fees	\$1,500	\$951	\$951	\$0
Special Events	\$10,000	\$4,429	\$4,429	\$0
Recreation Passes	\$500	\$375	\$0	\$375
Reserve Funding-CY	\$23,760	\$23,760	\$23,760	\$0
Animal Control	\$15,600	\$11,700	\$10,685	\$1,015
Contingency	\$12,720	\$9,540	\$7,118	\$2,422
TOTAL OPERATIONS	\$422,458	\$315,883	\$288,210	\$27,672
TOTAL EXPENDITURES	\$531,255	\$397,635	\$361,735	\$35,901
Excess (deficiency) of revenues over (under) expenditures	\$0	\$133,045	\$170,425	\$37,380
Net change in fund balance	\$0	\$133,045	\$170,425	\$37,380
FUND BALANCE - Beginning	\$0		\$165,100	
FUND BALANCE - Ending	\$0		\$335,525	

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND - SERIES 2014
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended June 30, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 06/30/20</u>	<u>ACTUAL THRU 06/30/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$5,000	\$3,750	\$4,974	\$1,224
Assessments - Tax Roll	\$521,104	\$521,104	\$519,358	(\$1,746)
TOTAL REVENUES	<u>\$526,104</u>	<u>\$524,854</u>	<u>\$524,332</u>	<u>(\$522)</u>
<u>EXPENDITURES:</u>				
<u>Series 2014A</u>				
Interest - 11/01	\$126,497	\$126,497	\$126,497	(\$0)
Special Call 11/01	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/01	\$126,497	\$126,497	\$126,384	\$112
Principal - 5/01	\$265,000	\$265,000	\$265,000	\$0
Principal - Special Call 05/01	\$0	\$0	\$5,000	(\$5,000)
TOTAL EXPENDITURES	<u>\$517,994</u>	<u>\$517,994</u>	<u>\$527,881</u>	<u>(\$9,888)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$8,110</u>	<u>\$6,860</u>	<u>(\$3,550)</u>	<u>(\$10,410)</u>
Net change in fund balance	<u>\$8,110</u>	<u>\$6,860</u>	<u>(\$3,550)</u>	<u>(\$10,410)</u>
FUND BALANCE - Beginning	\$136,273		\$397,662	
FUND BALANCE - Ending	<u>\$144,383</u>		<u>\$394,113</u>	

**WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2020**

Series 2014, Special Assessment Bonds		
Interest Rate:	2.625%	
Maturity Date:	5/1/2020	\$265,000.00
Interest Rate:	3.000%	
Maturity Date:	5/1/2021	\$270,000.00
Interest Rate:	3.250%	
Maturity Date:	5/1/2022	\$275,000.00
Interest Rate:	3.500%	
Maturity Date:	5/1/2023	\$290,000.00
Interest Rate:	3.625%	
Maturity Date:	5/1/2024	\$300,000.00
Interest Rate:	3.750%	
Maturity Date:	5/1/2025	\$310,000.00
Interest Rate:	4.000%	
Maturity Date:	5/1/2026	\$325,000.00
Interest Rate:	4.250%	
Maturity Date:	5/1/2030	\$1,450,000.00
Interest Rate:	4.500%	
Maturity Date:	5/1/2036	\$2,705,000.00
<hr/>		
Reserve Fund Requirement:	50% Max Annual Debt Service	
Bonds outstanding - 9/30/2019		\$6,190,000.00
Less:	Nov 1, 2019 (Special Call)	(\$5,000.00)
	May 1, 2020 (Mandatory)	(\$265,000.00)
	May 1, 2020 (Special Call)	(\$5,000.00)
Current Bonds Outstanding		\$5,915,000.00

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended June 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/20	ACTUAL THRU 06/30/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$3,000	\$2,250	\$2,344	\$94
Capital Reserve Transfer	\$23,760	\$23,760	\$23,760	\$0
TOTAL REVENUES	\$26,760	\$26,010	\$26,104	\$94
<u>EXPENDITURES:</u>				
Capital Outlay	\$15,000	\$15,000	\$68,597	(\$53,597)
Other Service Charges	\$420	\$315	\$340	(\$25)
TOTAL EXPENDITURES	\$15,420	\$15,315	\$68,937	(\$53,622)
Excess (deficiency) of revenues Over (under) expenditures	\$11,340	\$10,695	(\$42,833)	(\$53,528)
Net change in fund balance	\$11,340	\$10,695	(\$42,833)	(\$53,528)
FUND BALANCE - Beginning	\$225,691		\$224,148	
FUND BALANCE - Ending	\$237,031		\$181,315	

WYNNFIELD LAKES
Community Development District
 General Fund
 Statement of Revenues and Expenditures (Month by Month)
 FY 2020

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	2020	

Revenues

Maintenance Assessments	\$0	\$19,608	\$496,033	\$3,788	\$0	\$3,814	\$3,225	\$3,982	\$0	\$0	\$0	\$0	\$530,450
Clubhouse Income	\$0	\$0	\$223	\$0	\$750	\$0	\$475	(\$25)	\$50	\$0	\$0	\$0	\$1,473
Interest Income	\$24	\$14	\$10	\$50	\$63	\$47	\$21	\$6	\$0	\$0	\$0	\$0	\$236

Total Revenues

\$24	\$19,622	\$496,267	\$3,839	\$813	\$3,862	\$3,720	\$3,963	\$50	\$0	\$0	\$0	\$0	\$532,159
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Administration

Supervisor Fees	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0	\$1,000	\$800	\$0	\$0	\$0	\$0	\$4,800
FICA Expense	\$0	\$77	\$77	\$77	\$0	\$0	\$77	\$61	\$0	\$0	\$0	\$0	\$367
Engineering Fees	\$0	\$250	\$12	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$449
Arbitrage (Grau)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee (US Bank)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees (HGS)	\$238	\$1,600	\$315	\$2,542	\$238	\$2,516	\$2,498	\$2,200	\$0	\$0	\$0	\$0	\$12,147
Dissemination Agent (GMS)	\$192	\$92	\$92	\$92	\$92	\$192	\$92	\$92	\$92	\$0	\$0	\$0	\$1,025
Annual Audit (Grau)	\$0	\$0	\$0	\$3,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,300
Management Fees (GMS)	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$0	\$0	\$0	\$35,539
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$750
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone	\$0	\$17	\$0	\$31	\$7	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$108
Postage	\$16	\$0	\$9	\$13	\$23	\$17	\$11	\$0	\$0	\$0	\$0	\$0	\$89
Printing & Binding	\$90	\$5	\$58	\$10	\$79	\$5	\$26	\$12	\$45	\$0	\$0	\$0	\$331
Insurance (FIA)	\$6,928	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,928
Legal Advertising	\$291	\$86	\$0	\$86	\$0	\$86	\$147	\$250	\$407	\$0	\$0	\$0	\$1,355
Other Current Charges	\$78	\$70	\$68	\$53	\$86	\$53	\$64	\$48	\$64	\$0	\$0	\$0	\$584
Office Supplies	\$9	\$0	\$3	\$0	\$134	\$0	\$3	\$0	\$0	\$0	\$0	\$0	\$147
Dues, Licenses & Subscriptions (DCA)	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Meeting Room	\$0	\$215	\$0	\$215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430

Total Administrative Expenditures

\$17,048	\$7,443	\$5,665	\$11,639	\$4,690	\$6,955	\$7,948	\$7,495	\$4,640	\$0	\$0	\$0	\$0	\$73,524
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WYNNFIELD LAKES
Community Development District
 General Fund
 Statement of Revenues and Expenditures (Month by Month)
 FY 2020

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
	2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	2020	
<u>Operations</u>													
Insurance (FIA)	\$7,833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,833
Field Management (GMS)	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$0	\$0	\$0	\$16,223
Amenity Center Management (RMS)	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$0	\$0	\$0	\$38,568
Facility Attendants (RMS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,356	\$0	\$0	\$0	\$0	\$1,356
Security Service/Monitoring (Giddens)	\$3,152	\$2,865	\$2,569	\$2,616	\$2,474	\$2,522	\$3,782	\$2,537	\$2,521	\$0	\$0	\$0	\$25,038
General Facility Maintenance (RMS)	\$1,815	\$1,625	\$1,625	\$1,815	\$1,809	\$1,815	\$1,692	\$1,815	\$1,625	\$0	\$0	\$0	\$15,636
Janitorial (RMS)	\$730	\$730	\$730	\$730	\$730	\$730	\$730	\$730	\$730	\$0	\$0	\$0	\$6,566
Janitorial Supplies (RMS and Southeastern Paper)	\$81	\$65	\$67	\$211	\$0	\$400	\$7	\$118	\$688	\$0	\$0	\$0	\$1,637
Fitness Center Supplies	\$0	\$0	\$0	\$381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$381
Pool Maintenance (Crystal Clean Pools)	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$0	\$0	\$0	\$8,100
Pool Chemicals	\$590	\$0	\$0	\$649	\$0	\$0	\$0	\$885	\$0	\$0	\$0	\$0	\$2,124
Landscape Maintenance (Yellowstone)	\$4,159	\$10,501	\$4,159	\$4,159	\$4,159	\$4,159	\$4,159	\$4,159	\$4,159	\$0	\$0	\$0	\$43,770
Landscape Contingency	\$1,167	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$7,327	\$0	\$0	\$0	\$9,572
Lake Maintenance (Lake Doctors)	\$795	\$795	\$795	\$795	\$795	\$795	\$795	\$795	\$795	\$0	\$0	\$0	\$7,155
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$120	\$0	\$0	\$207	\$0	\$0	\$0	\$0	\$327
Repairs & Replacements	\$3,313	\$1,390	\$1,625	\$4,694	\$366	\$389	\$2,494	\$416	\$1,940	\$0	\$0	\$0	\$16,627
Electric (JEA)	\$1,418	\$1,484	\$1,224	\$1,298	\$1,156	\$1,132	\$1,022	\$708	\$1,059	\$0	\$0	\$0	\$10,499
Water & Sewer/Irrigation (JEA)	\$1,040	\$1,459	\$2,568	\$3,062	\$2,757	\$2,622	\$2,714	\$2,509	\$1,409	\$0	\$0	\$0	\$20,140
Telephone/Internet & Cable (Comcast)	\$268	\$268	\$268	\$279	\$279	\$279	\$279	\$279	\$279	\$0	\$0	\$0	\$2,478
Refuse Service	\$690	\$694	\$802	\$802	\$803	\$801	\$794	\$787	\$775	\$0	\$0	\$0	\$6,949
Stormwater User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies / Mailings / Printings	\$0	\$0	\$0	\$0	\$290	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$290
Permit Fees	\$365	\$0	\$0	\$586	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$951
Special Events	\$0	\$2,325	\$650	\$0	\$0	\$1,350	\$0	\$0	\$104	\$0	\$0	\$0	\$4,429
Recreation Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Funding-CY	\$0	\$0	\$0	\$23,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,760
Animal Control	\$1,100	\$1,375	\$1,100	\$1,100	\$1,375	\$1,100	\$1,105	\$1,325	\$1,105	\$0	\$0	\$0	\$10,685
Contingency	\$352	\$545	\$571	\$874	\$45	\$276	\$474	\$0	\$3,980	\$0	\$0	\$0	\$7,118
Total Operating Expenditures	\$34,402	\$29,016	\$23,573	\$29,219	\$22,878	\$22,784	\$25,610	\$24,442	\$30,293	\$0	\$0	\$0	\$288,210
Total Expenditures	\$51,450	\$36,460	\$29,238	\$40,858	\$27,568	\$29,739	\$33,558	\$31,938	\$34,933	\$0	\$0	\$0	\$361,735

C.

Wynnfield Lakes CDD

Special Assessment Receipts
Fiscal Year Ending September 30, 2020

							Assessment Levied through Duval County		
							net gross		
								\$528,953.85 \$571,843.45	\$517,893.59 \$559,884.96
								\$1,046,847.44 \$1,131,728.41	
Date Received	Description	Gross Tax Received	Discounts/ (Penalties)	Commissions 2%	Property Appraiser 1.5%	Net Amount Received	General Fund 50.53%	Debt Svc Fund 49.47%	Total 100%
11/15/19	11/1-11/12/19	\$28,674.84	\$1,147.01	\$550.56	\$412.92	\$26,564.35	\$13,422.51	\$13,141.84	\$26,564.35
11/22/19	11/13-11/18/19	\$13,213.25	\$528.52	\$253.69	\$190.27	\$12,240.77	\$6,185.05	\$6,055.72	\$12,240.77
12/06/19	11/19-11/30/19	\$1,015,844.67	\$40,634.83	\$19,504.20	\$14,628.15	\$941,077.49	\$475,510.13	\$465,567.36	\$941,077.49
12/17/19	12/1-12/11/19	\$27,090.87	\$1,050.56	\$520.81	\$390.60	\$25,128.90	\$12,697.20	\$12,431.70	\$25,128.90
01/06/20	12/12-12/31/19	\$8,577.93	\$244.21	\$166.67	\$125.01	\$8,042.04	\$4,063.50	\$3,978.54	\$8,042.04
01/22/20	1/1-1/14/20	\$7,927.95	\$211.41	\$154.33	\$115.75	\$7,446.46	\$3,762.57	\$3,683.89	\$7,446.46
02/06/20	1/15-1/31/20	\$7,927.95	\$158.55	\$155.39	\$116.54	\$7,497.47	\$3,788.34	\$3,709.13	\$7,497.47
03/05/20	2/1-2/29/20	\$5,285.30	\$79.28	\$104.12	\$78.09	\$5,023.81	\$2,538.44	\$2,485.37	\$5,023.81
03/18/20	3/1-3/13/20	\$2,642.65	\$26.43	\$52.32	\$39.24	\$2,524.66	\$1,275.67	\$1,248.99	\$2,524.66
04/06/20	3/14-3/31/20	\$3,306.59	\$0.00	\$66.13	\$49.60	\$3,190.86	\$1,612.29	\$1,578.57	\$3,190.86
04/20/20	4/1-4/15/20	\$3,307.01	\$0.00	\$66.14	\$49.61	\$3,191.26	\$1,612.49	\$1,578.77	\$3,191.26
06/18/20	6/1-6/15/20	\$7,927.95	(\$237.84)	\$163.32	\$122.49	\$7,879.98	\$3,981.62	\$3,898.36	\$7,879.98
		\$1,131,726.96	\$43,842.96	\$21,757.68	\$16,318.27	\$1,049,808.05	\$530,449.81	\$519,358.24	\$1,049,808.05

Due to General Fund	\$ -
Gross Percent Collected	100.00%
Gross Amount Remaining to Collect	\$0.00

Transfer to General Fund		
Date	Check #	GF
11/15/19	txfer	\$13,422.51
11/22/19	txfer	\$6,185.05
12/05/19	txfer	\$475,510.13
12/17/20	txfer	\$12,697.20
01/06/20	txfer	\$4,063.50
01/22/20	txfer	\$3,762.57
02/06/20	txfer	\$3,788.34
03/05/20	txfer	\$2,538.44
3/18/2020	txfer	\$1,275.67
4/6/2020	txfer	\$1,612.29
4/20/2020	txfer	\$1,612.49
6/18/2020	txfer	\$3,981.62
		\$530,449.81