

**MINUTES OF MEETING
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Wynnfield Lakes Community Development District was held Wednesday, July 18, 2018 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida.

Present and constituting a quorum were:

Dr. Kristi Sweeney	Chairman
Terry Stanley	Supervisor
Luis Diaz-Rodriguez	Supervisor
Kate Priddy	Supervisor

Also present were:

Daniel Laughlin	GMS
Jason Walters	District Counsel (by phone)
Dave deNagy	GMS
Don Craig	ETM
Richard Waters	Riverside Management Services
Chris Hill	Riverside Management Services

The following is a summary of the discussions and actions taken at the July 18, 2018 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 16, 2018 Meeting

The minutes are included in the agenda package behind Tab III.

On MOTION by Ms. Priddy seconded by Dr. Sweeney with all in favor the Minutes of the May 16, 2018 meeting were approved.
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FOURTH ORDER OF BUSINESS

**Acceptance of Minutes of the May 16, 2018
Audit Committee Meeting**

The minutes are included in the agenda package behind Tab IV.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor the Minutes of the May 18, 2018 Audit Committee meeting were accepted.

FIFTH ORDER OF BUSINESS

**Public Hearing Adopting the Budget for
Fiscal Year 2019**

On MOTION by Dr. Sweeney seconded by Mr. Stanley with all in favor the Public Hearing is Open.

Mr. deNagy provided an overview of the budget, which is located in the agenda package behind Tab V. An increase has been proposed in the O&M portion of the CDD assessment. The amount is just over \$60 per year (\$5 per month). The total amount of the increase is \$13,565.00. Mr. deNagy briefly discussed which line items were increased and which ones were decreased. The biggest portion of the increase is for the border collies being proposed for FY19 to keep the geese under control. The \$60.77 increase will be for the single-family homes (372). The multi-family condos will see an O&M increase of \$40.72 (204 units).

The board members discussed the budget and voiced their overall support for the \$60 per year increase.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor the Public Hearing is Closed.

**A. Consideration of Resolution 2018-06, Relating to the Annual Appropriations
and Adopting the Budget for Fiscal Year 2019**

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor to adopt Resolution 2018-06 was approved.

B. Consideration of Resolution 2018-07, Imposing Special Assessments and Certifying an Assessment Roll

On MOTION by Dr. Sweeney seconded by Mr. Stanley with all in favor Resolution 2018-07 was approved.

SIXTH ORDER OF BUSINESS

Discussion of Goose Control

David Bennet and Sharon Bennet from Goosemasters gave a presentation to the board and audience members. Mr. Bennet stated that he brings Border Collie dogs in whenever the geese are present – day or night – and described how the process works. The goal is to have them fly away and nest elsewhere before large numbers can accumulate. The recommended start time is September. They receive all proper permits and follow all laws. They bill per week but invoice only once a month. A month's invoice will reflect 4 or 5 weeks. The recommended length of time for the contract is three years. There is a 30-day cancellation provision for either party.

There were many questions asked and answered. After discussion, the board decided to approve the proposal from Goosemasters for goose control services.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor the proposal from Goosemasters for goose control services was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Fiscal Year 2017 Audit

This item is located in the agenda package behind Tab VII. Items to be read in to the record include: Page 2, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2017, and the respective changes in financial position thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America." On Page 25, the last sentence, "...during our audit we did not identify deficiencies in

internal control over financial reporting that we consider to be material weaknesses." On Page 27 under Management Comments, it states this is a clean audit.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with all in favor to accept the Fiscal Year 2017 Audit was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Proposal from ETM for Storm Water Pond Inspections

Mr. Craig stated in response to lake bank erosion, a proposal was requested from a geotech company, ECS Florida. Their proposal is to do an initial inspection and give a report on how the pond banks are now and if there are areas that should be fixed. The cost for this report is \$2,750. The proposal also includes a price for an annual re-inspection in the amount of \$1,800 that is good for three years (through 2021).

Dr. Sweeney expressed her desire to have the one location where there is an erosion problem be addressed by the CDD instead of spending almost \$3,000 for an inspection. Previous reports have consistently said natural erosion is occurring and not at an accelerated rate.

Mr. Craig stated the initial report can be done and then not do the annual inspections unless something comes up.

Dr. Sweeney suggested this item be tabled until September and at that time have all the previous reports available.

Mr. deNagy suggested getting a proposal for the one pond experiencing problems and have that available at the September meeting.

After discussion, this item will be tabled until the September meeting.

NINTH ORDER OF BUSINESS

Other Business

Mr. Diaz-Rodriguez stated the HOA is not going to pay for the fountain.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Walters stated he had no action items for the board. Mr. Walters stated he would like to look at the goose control contract before it is signed. He will make sure protections are built into the contract for the CDD.

B. Engineer

There was no Engineer's Report.

C. Manager

1. Report on Number of Registered Voters (987)

Mr. Laughlin stated the number of registered voters in the community is 987.

2. Discussion of the FY2019 Meeting Schedule

A copy of the meeting schedule was provided in the agenda package.

On MOTION by Ms. Priddy seconded by Dr. Sweeney with all in favor to accept the FY2019 meeting schedule was approved.

D. Operation Manager's Report - Memorandum

Mr. Hill presented the Operation Manager's report located in the Agenda Package behind Tab X-D. Yellowstone provided a proposal for rubber mulch for kid's area around the pool. The cost for materials for that area would be around \$4,500 and does not include labor. There is old pool furniture in storage that needs to be disposed of via selling or donation. Mr. Laughlin will coordinate with Mr. Walters about donating the pool furniture.

E. Amenity Manager

Mr. Waters presented his report located in the agenda package as part of the Operation Manager's report. The *Jumanji* movie on June 16 had high attendance, and *Despicable Me* shown on July 6 had the second highest attendance. He would like to have another community event and currently has almost \$400 left in the budget. He outlined various activities that could be brought in, i.e., snow cone machine, bounce house, pizzas, extra seating, etc. These activities would happen from 6:00 to 9:00 p.m. before the movie and popcorn. The total amount is \$839, and almost half of that is already covered in the event's budget. The special event would be held on July 28.

On MOTION by Dr. Sweeney seconded by Mr. Stanley with all in favor to give Amenity Manager NTE \$500 for special event on July 28, 2018 was approved.

ELEVENTH ORDER OF BUSINESS

Audience Comments / Supervisor's Requests

Audience Comments

There being none, the next item followed.

Supervisor Requests

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Register

Mr. Laughlin stated the total of the check run for the General Fund is \$80,737.73 and for Cash Reserves is \$12,487.00.

On MOTION by Ms. Priddy seconded by Dr. Sweeney with all in favor the Check Registers were approved.

B. Balance Sheet & Income Statement

This item is included in the agenda package and is reflected through May 31, 2018.

C. Special Assessment Receipt Schedule

This item is included in the agenda package.

THIRTEENTH ORDER OF BUSINESS

Next Meeting Scheduled – September 19, 2018, 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, FL 32224

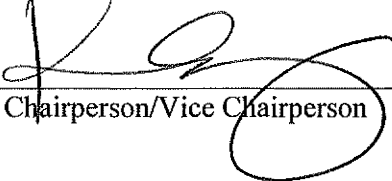
Mr. Laughlin stated the next meeting will be September 19, 2018 at 6:00 p.m. at this location.

FOURTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor the meeting was adjourned.



Secretary/Assistant Secretary



Chairperson/Vice Chairperson