

*Wynnfield Lakes
Community Development District*

*April 29, 2020
Special Meeting*

Wynnfield Lakes

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092
Phone: 904-940-5850 - Fax: 904-940-5899

April 21, 2020

Board of Supervisors
Wynnfield Lakes Community
Development District

Dear Board Members:

The special Board of Supervisors meeting of the Wynnfield Lakes Community Development District will be held Wednesday, April 29, 2020 at 6:00 p.m. using Zoom media technology. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the January 15, 2020 Meeting
- IV. Update on Refurbishment of the Splash Pad
- V. Consideration of Resolution 2020-02, Adopting an Internal Controls Policy
- VI. Discussion on the Fiscal Year 2021 Budget
- VII. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Operations Manager - Memorandum
 - E. Amenity Manager
- VIII. Audience Comments / Supervisors' Requests
- IX. Other Business
- X. Financial Reports
 - A. Approval of Check Register
 - B. Balance Sheet & Income Statement
 - C. Special Assessment Receipt Schedule
- XI. Next Scheduled Meeting – May 20, 2020 @ 6:00 p.m.
- XII. Adjournment

Enclosed under the third order of business for your review and approval is a copy of the minutes from the January 15, 2020 meeting.

The fifth order of business is consideration of resolution 2020-02, adopting an internal controls policy. A copy of the resolution, with the policy included as an exhibit, is enclosed for your review and approval.

The sixth order of business is discussion on the proposed FY21 budget. A copy of the budget is enclosed for your review.

Enclosed for your review and approval are the check register, balance sheet and income statement, and special assessment receipt schedule.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

AGENDA

Wynnfield Lakes Community Development District Special Meeting Agenda

Wednesday
April 29, 2020
6:00 p.m.

Meeting to be held via Zoom:
Online: <https://zoom.us/join>
Telephone: +1 (646) 876-9923
Meeting ID#: 923 3948 0533
Password: 015223
www.wynnfieldlakescdd.net

- I. Roll Call
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XI. Next Scheduled Meeting – May 20, 2020 @ 6:00 p.m.

XII. Adjournment

MINUTES

MINUTES OF MEETING
WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Wynnfield Lakes Community Development District was held Wednesday, January 15, 2020 at 6:00 p.m. at the University of North Florida, University Center, 12000 Alumni Drive, Room 1090, Jacksonville, Florida.

Present and constituting a quorum were:

Dr. Kristi Sweeney	Chairman
Luis Diaz-Rodriguez	Vice Chairman
Claire Marsh	Supervisor
Kate Priddy	Supervisor
Sharon Thomaszfski	Supervisor

Also present were:

Daniel Laughlin	District Manager
Jason Walters	District Counsel
Don Craig	District Engineer (by phone)
Chris Hall	Riverside Management Services
Richard Waters	Riverside Management Services

The following is a summary of the discussions and actions taken at the January 15, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:02 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes

A. November 20, 2019

There were no comments on the minutes.

On MOTION by Dr. Sweeney seconded by Ms. Thomaszfski with all in favor the minutes of the November 20, 2019 meeting and were approved.
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B. December 11, 2019 Continued Meeting

There were no comments on the minutes.

On MOTION by Ms. Thomaszfski seconded by Mr. Diaz-Rodriguez with all in favor the minutes of the November 20, 2019 meeting and December 11, 2019 continued meeting were approved.

FOURTH ORDER OF BUSINESS

Discussion of the Pool Play Structure

Mr. Laughlin read into the record letters from residents DeSante and Heckman expressing their preference for keeping a slide in the play structure. Dr. Sweeney stated the feedback she received was also pro-slide. Mr. Laughlin reiterated the options presented at the continued meeting held on December 11, 2019 were the “spray ‘n play” pad plan and slide for a total of \$70,936, or refurbishment of the existing equipment for a total of \$68,597. The two renderings labeled CF-147 and CF-12 TB that were enclosed in the agenda package are quoted between \$90,000 and \$100,000. Following a discussion on the various options, the Board chose to approve refurbishment of the current equipment contingent on staff negotiating with Compac to remove the tunnel and netting and replace it with a slide due to liability concerns.

On MOTION by Dr. Sweeney seconded by Ms. Priddy with Ms. Marsh in favor and Mr. Diaz-Rodriguez and Ms. Thomaszfski opposed Compac’s proposal for refurbishment of the current splash pad equipment was approved subject to staff negotiating replacing the tunnel and netting with a second slide at an amount not to exceed \$75,000 with the Chair authorized to execute any necessary documents.

FIFTH ORDER OF BUSINESS

Acceptance of the Fiscal Year 2019 Audit Report

Mr. Laughlin stated on the first page, under opinions, it states, “In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September, 30, 2019, and the respective changes in financial position, thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.” On page 25 it says, “In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2019.” This was a clean audit.

On MOTION by Dr. Sweeney seconded by Mr. Diaz-Rodriguez with all in favor the Fiscal Year 2019 audit report was accepted.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Walters stated the legislative session started yesterday so we will provide an update for the Board. There are a number of bills moving through the legislature this year that could potentially impact districts so we will highlight those and if you have any questions, feel free to reach out to me. Pertinent to our liability discussion, we have sovereign immunity as local government, which means we're capped at our damages that can be awarded due to tort actions. The current statute provides you can only be awarded \$250,000. The issue is when you get a claim over \$250,000, they can go to the legislature and ask that they pay this bill. They hate dealing with that and they come up every year, so one of the proposals is to increase the amount of that sovereign immunity this year so that is one we will be watching closely. Particularly, because it will impact our insurance rates if that goes through.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager

There being nothing to report, the next item followed.

D. Operation Manager - Memorandum

A copy of the operations memorandum was enclosed in the agenda package.

E. Amenity Manager

Mr. Waters presented two proposals to repair a damaged tennis net pole. The proposal provided by ZafirCourt & Sons includes an option of resurfacing of the tennis court for a total of \$5,500 with the pole repair alone quoted at \$2,000, versus the second proposal from Court Surfaces for a total of \$13,930 including resurfacing the court, or \$3,550 for the pole repair.

On MOTION by Ms. Thomaszfski seconded by Ms. Priddy with all in favor the proposal from ZafirCourt & Sons including resurfacing of the tennis court for a total of \$5,500 was approved.

Mr. Diaz-Rodriguez asked if the HOA meetings could be advertised on the community marquee.

Ms. Priddy and Dr. Sweeney discussed the need for a working relationship between the HOA and CDD. Mr. Walters noted during CDD board meetings, the CDD board members are acting on behalf of the CDD. The Board made the following motion agreeing to allow staff to advertise the HOA meeting dates on the marquee.

On MOTION by Ms. Priddy seconded by Ms. Thomaszfski with all in favor authorizing staff to post HOA board meeting dates on the community marquee was approved.

Mr. Waters announced his immediate resignation.

SEVENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Audience Comments / Supervisor's Requests

Ms. Martha Diaz-Rodriguez stated we have a problem with the geese again.

Dr. Sweeney stated I have had two conversations with Geese Masters because they are in my yard too. We've been told they always go back to where they come from and they have feeding patterns so that's why we're seeing them. We've discussed a resident feeding them in the past and they believe the resident is feeding them again. Geese Masters is trying to change their schedule so they're working on it.

Supervisor's Requests

Dr. Sweeney stated a resident has some concern over some squatters maybe pitching tents in the woods at the very end of the CDD property near the bank.

Mr. Walters stated that would be trespassing so they could certainly be removed by the police.

Dr. Sweeney stated I don't think there's a fence.

Mr. Walters stated no, we wouldn't fence because a lot of that is preserve area. Sometimes different departments will require signage, but we can certainly work with law enforcement.

Dr. Sweeney stated we also have some young boys who have been fishing quite a bit.

NINTH ORDER OF BUSINESS Financial Reports

A. Approval of Check Register

Mr. Laughlin stated the total of the check run is \$62,509.38.

Ms. Priddy asked about the ASCAP invoice.

Mr. Laughlin stated that is a music licensing company so we can play music at the amenity center.

On MOTION by Ms. Priddy seconded by Ms. Thomaszfski with all in favor the Check Register was approved.

B. Balance Sheet & Income Statement

A copy of the balance sheet and income statement was included in the agenda package.

C. Special Assessment Receipt Schedule

Mr. Laughlin stated we are currently almost 100% collected.

TENTH ORDER OF BUSINESS Next Meeting Scheduled

Mr. Laughlin stated the next regularly scheduled meeting is March 18, 2020 at 6:00 p.m. here at the University of North Florida at the University Center.

ELEVENTH ORDER OF BUSINESS Adjournment

On MOTION by Dr. Sweeney seconded by Ms. Marsh with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

FIFTH ORDER OF BUSINESS

RESOLUTION 2020-02

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT ADOPTING AN INTERNAL CONTROLS POLICY CONSISTENT WITH SECTION 218.33, FLORIDA STATUTES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Wynnfield Lakes Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Jacksonville, Florida; and

WHEREAS, consistent with Section 218.33, *Florida Statutes*, the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse as defined in Section 11.45(1), *Florida Statutes*; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets; and

WHEREAS, to demonstrate compliance with Section 218.33, *Florida Statutes*, the District desires to adopt by resolution the Internal Controls Policy attached hereto as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The attached Internal Controls Policy attached hereto as **Exhibit A** is hereby adopted pursuant to this Resolution.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 18TH DAY OF MARCH, 2020.

ATTEST:

**WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT “A”

WYNNFIELD LAKES COMMUNITY DEVELOPMENT DISTRICT INTERNAL CONTROLS POLICY

1. Purpose.

- 1.1. The purpose of this internal controls policy is to establish and maintain internal controls for the Wynnfield Lakes Community Development District.
- 1.2. Consistent with Section 218.33(3), *Florida Statutes*, the internal controls adopted herein are designed to:
 - 1.2.1. Prevent and detect Fraud, Waste, and Abuse (as hereinafter defined).
 - 1.2.2. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.
 - 1.2.3. Support economical and efficient operations.
 - 1.2.4. Ensure reliability of financial records and reports.
 - 1.2.5. Safeguard Assets (as hereinafter defined).

2. Definitions.

- 2.1. “Abuse” means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.
- 2.2. “Assets” means District assets such as cash or other financial resources, supplies, inventories, equipment and other fixed assets, real property, intellectual property, or data.
- 2.3. “Auditor” means the independent auditor (and its employees) retained by the District to perform the annual audit required by state law.
- 2.4. “Board” means the Board of Supervisors for the District.
- 2.5. “District Management” means (i) the independent contractor (and its employees) retained by the District to provide professional district management services to the District and (ii) any other independent contractor (and its employees) separately retained by the District to provide amenity management services, provided said services include a responsibility to safeguard and protect Assets.

- 2.6. “Fraud” means obtaining something of value through willful misrepresentation, including, but not limited to, intentional misstatements or intentional omissions of amounts or disclosures in financial statements to deceive users of financial statements, theft of an entity’s assets, bribery, or the use of one’s position for personal enrichment through the deliberate misuse or misapplication of an organization’s resources.
- 2.7. “Internal Controls” means systems and procedures designed to prevent and detect fraud, waste, and abuse; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets.
- 2.8. “Risk” means anything that could negatively impact the District’s ability to meet its goals and objectives. The term includes strategic, financial, regulatory, reputational, and operational risks.
- 2.9. “Waste” means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

3. Control Environment.

3.1. Ethical and Honest Behavior.

- 3.1.1. District Management is responsible for maintaining a work environment that promotes ethical and honest behavior on the part of all employees, contractors, vendors and others.
- 3.1.2. Managers at all levels must behave ethically and communicate to employees and others that they are expected to behave ethically.
- 3.1.3. Managers must demonstrate through words and actions that unethical behavior will not be tolerated.

4. Risk Assessment.

- 4.1. Risk Assessment. District Management is responsible for assessing Risk to the District. District Management’s Risk assessments shall include, but not be limited to:
 - 4.1.1. Identifying potential hazards.
 - 4.1.2. Evaluating the likelihood and extent of harm.
 - 4.1.3. Identifying cost-justified precautions and implementing those precautions.

5. Control Activities.

5.1. Minimum Internal Controls. The District hereby establishes the following minimum Internal Controls to prevent and detect Fraud, Waste, and Abuse:

5.1.1. Preventive controls designed to forestall errors or irregularities and thereby avoid the cost of corrections. Preventive control activities shall include, but not be limited to, the following:

5.1.1.1. Identifying and segregating incompatible duties and/or implementing mitigating controls.

5.1.1.2. Performing accounting functions in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.1.3. Requiring proper authorizations to access and/or modify accounting software.

5.1.1.4. Implementing computerized accounting techniques (e.g. to help identify coding errors, avoid duplicate invoices, etc.).

5.1.1.5. Maintaining a schedule of the District's material fixed Assets.

5.1.1.6. Maintaining physical control over the District's material and vulnerable Assets (e.g. lock and key, computer passwords, network firewalls, etc.).

5.1.1.7. Retaining and restricting access to sensitive documents.

5.1.1.8. Performing regular electronic data backups.

5.1.2. Detective controls designed to measure the effectiveness of preventive controls and to detect errors or irregularities when they occur. Detective control activities shall include, but not be limited to, the following:

5.1.2.1. Preparing financial reports in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.2.2. Reviewing financial statements and investigating any material variances between budgeted expenses and actual expenses.

5.1.2.3. Establishing and implementing periodic reconciliations of bank, trust, and petty cash accounts.

- 5.1.2.4. Establishing an internal protocol for reporting and investigating known or suspected acts of Fraud, Waste, or Abuse.
- 5.1.2.5. Engaging in periodic physical inventory counts and comparisons with inventory records.
- 5.1.2.6. Monitoring all ACH (electronic) transactions and the sequencing of checks.

5.2. Implementation. District Management shall implement the minimum Internal Controls described herein. District Management may also implement additional Internal Controls that it deems advisable or appropriate for the District. The specific ways District Management implements these minimum Internal Controls shall be consistent with Generally Accepted Accounting Principles (GAAP) and otherwise conform to Governmental Accounting Standards Board (GASB) and American Institute of Certified Public Accountants (AICPA) standards and norms.

6. Information and Communication.

- 6.1. Information and Communication. District Management shall communicate to its employees (needing to know) information relevant to the Internal Controls, including but not limited to any changes to the Internal Controls and/or changes to laws, rules, contracts, grant agreements, and best practices.
- 6.2. Training. District Management shall regularly train its employees (needing the training) in connection with the Internal Controls described herein and promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

7. Monitoring Activities.

- 7.1. Internal Reviews. District Management shall internally review the District's Internal Controls at least once per year. In connection with this internal review, District Management shall:
 - 7.1.1.1. Review its operational processes.
 - 7.1.1.2. Consider the potential risk of Fraud, Waste, or Abuse inherent in each process.
 - 7.1.1.3. Identify the controls included in the process, or controls that could be included, that would result in a reduction in the inherent risk.
 - 7.1.1.4. Assess whether there are Internal Controls that need to be improved or added to the process under consideration.

7.1.1.5. Implement new controls or improve existing controls that are determined to be the most efficient and effective for decreasing the risk of Fraud, Waste or Abuse.

7.1.1.6. Train its employees on implemented new controls or improvements to existing controls.

7.2. External Audits and Other Reviews. Audits and other reviews may be performed on various components of the District's Internal Controls by the Auditor consistent with Government Auditing Standards (GAS). Audits may identify material deficiencies in the Internal Controls and make recommendations to improve them. District Management shall communicate and cooperate with the Board and the Auditor regarding the potential implementation of Auditor recommendations.

Specific Authority: §§ 190.011(5)], 218.33(3), *Florida Statutes*

Effective date: March 18, 2020

SIXTH ORDER OF BUSINESS

*Proposed Budget
Fiscal Year 2021*

*Wynnfield Lakes
Community Development District*

April 29, 2020



Wynnfield Lakes

Community Development District

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Wynnfield Lakes

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 3/31/2020	Projected Next 6 Months	Total Projected 9/30/2020	Proposed Budget FY 2021
Revenues					
Interest Income	\$300	\$209	\$91	\$300	\$300
Special Assessment - On Roll	\$528,955	\$523,243	\$7,349	\$530,592	\$528,955
Clubhouse Income	\$2,000	\$973	\$1,027	\$2,000	\$2,000
Total Revenues	\$531,255	\$524,426	\$8,467	\$532,892	\$531,255
Expenditures					
<u>Administrative</u>					
Supervisor Fees	\$6,000	\$3,000	\$2,000	\$5,000	\$6,000
FICA Expense	\$459	\$230	\$153	\$383	\$459
Engineering Fees	\$4,500	\$449	\$4,051	\$4,500	\$4,500
Arbitrage (Grau)	\$600	\$0	\$600	\$600	\$600
Trustee Fees (US Bank)	\$4,365	\$0	\$4,800	\$4,800	\$4,800
Assessment Roll (GMS)	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Attorney Fees (HGS)	\$20,000	\$4,933	\$15,067	\$20,000	\$20,000
Dissemination Agent (GMS)	\$1,100	\$750	\$350	\$1,100	\$1,100
Annual Audit (Grau)	\$3,300	\$3,300	\$0	\$3,300	\$3,400
Management Fees (GMS)	\$47,386	\$23,693	\$23,693	\$47,386	\$47,386
Computer Time	\$1,000	\$500	\$500	\$1,000	\$1,000
Travel & Per Diem	\$100	\$0	\$100	\$100	\$100
Telephone	\$125	\$108	\$142	\$250	\$250
Postage	\$300	\$79	\$221	\$300	\$300
Printing & Binding	\$750	\$248	\$502	\$750	\$750
Meeting Room	\$1,290	\$430	\$860	\$1,290	\$1,290
Insurance	\$7,097	\$6,928	\$0	\$6,928	\$7,621
Legal Advertising	\$1,000	\$550	\$450	\$1,000	\$1,000
Other Current Charges	\$4,200	\$408	\$3,792	\$4,200	\$4,200
Office Supplies	\$50	\$145	\$5	\$150	\$150
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$0	\$175	\$175
Total Administrative	\$108,797	\$50,925	\$57,287	\$108,211	\$110,081
<u>Maintenance</u>					
Insurance (FIA)	\$7,985	\$7,833	\$0	\$7,833	\$8,616
Field Management (GMS)	\$21,630	\$10,815	\$10,815	\$21,630	\$22,279
Amenity Center Management (RMS)	\$51,424	\$25,712	\$25,712	\$51,424	\$52,967
Facility Attendants (RMS)	\$10,320	\$0	\$10,320	\$10,320	\$10,320
Security Service/Monitoring (Giddens)	\$33,250	\$16,198	\$17,802	\$34,000	\$34,000
General Facility Maintenance (RMS)	\$21,780	\$10,314	\$11,466	\$21,780	\$21,780
Janitorial Service (RMS)	\$8,755	\$4,377	\$4,378	\$8,755	\$8,755
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$824	\$2,676	\$3,500	\$3,500
Fitness Center Supplies	\$1,000	\$381	\$619	\$1,000	\$1,000
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$5,400	\$7,100	\$12,500	\$12,500
Pool Chemicals (Crystal Clean Pools)	\$7,000	\$1,239	\$5,761	\$7,000	\$7,000

Wynnfield Lakes

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 3/31/2020	Projected Next 6 Months	Total Projected 9/30/2020	Proposed Budget FY 2021
<u>Maintenance-Continued</u>					
Landscape Maintenance (Yellowstone)	\$55,904	\$31,294	\$24,610	\$55,904	\$57,900
Landscape Contingency	\$23,700	\$1,937	\$21,763	\$23,700	\$23,700
Lake Maintenance (Lake Doctors)	\$10,140	\$4,770	\$5,670	\$10,440	\$10,440
Irrigation Maintenance (Yellowstone)	\$3,600	\$120	\$3,480	\$3,600	\$3,600
Repairs & Replacements	\$30,000	\$11,777	\$18,223	\$30,000	\$30,000
Electric (JEA)	\$16,500	\$7,710	\$8,790	\$16,500	\$16,500
Water & Sewer/Irrigation (JEA)	\$25,000	\$13,508	\$11,492	\$25,000	\$25,000
Telephone/Internet & Cable (Comcast)	\$3,600	\$1,641	\$1,719	\$3,360	\$3,600
Refuse Service (Republic Services)	\$8,400	\$4,593	\$4,807	\$9,400	\$9,600
Stormwater User Fees	\$1,140	\$0	\$1,140	\$1,140	\$1,140
Office Supplies / Mailings / Printings	\$1,250	\$290	\$960	\$1,250	\$1,250
Permit Fees	\$1,500	\$951	\$550	\$1,500	\$1,500
Special Events	\$10,000	\$4,325	\$5,675	\$10,000	\$10,000
Recreation Passes	\$500	\$0	\$500	\$500	\$500
Reserve Funding-CY	\$23,760	\$23,760	\$0	\$23,760	\$21,000
Animal Control	\$15,600	\$7,150	\$8,450	\$15,600	\$15,600
Contingency	\$12,720	\$2,663	\$10,622	\$13,285	\$7,127
Total Maintenance	\$422,458	\$199,581	\$225,100	\$424,681	\$421,174
Total Expenditures	\$531,255	\$250,506	\$282,387	\$532,893	\$531,255
Excess Revenues/(Expenditures)	\$0	\$273,920	(\$273,920)	(\$0)	\$0

	FY 2019	FY 2020	FY 2021
Net Assessment	\$528,955.20	\$528,955.00	\$528,955.00
Plus Collection Fees & Discounts (7.5%)	\$42,888.26	\$42,888.24	\$42,888.24
Gross Assessment	\$571,843.45	\$571,843.24	\$571,843.24

Description	No. of Units	FY 2020		FY 2021	
		Gross per Unit	Total	Gross per Unit	Total
Single Family	372	\$1,124.16	\$418,189.12	\$1,124.16	\$418,189.12
Multi-Family	204	\$753.21	\$153,654.34	\$753.21	\$153,654.34
Total Gross Assessment			\$571,843.45		\$571,843.45

Wynnfield Lakes

Community Development District

Exhibit "A"
Allocation of Operating Reserve

Description	Amount
Beginning Balance - Carry Forward Surplus (As of 10/1/2019)	\$165,100
Estimated Excess Revenues (Expenditures) - FY 2020	<u>(\$0)</u>
Ending Balance (As of 09/30/2020)	\$165,100
Less:	
Funding for First Quarter Operating Expenses	(\$132,814)
Projected Additional Transfer to Capital Reserve	<u>(\$32,286)</u>
	(\$165,100)
Total Undesignated Cash as of 09/30/2019	<u>(\$0)</u>

Revenues:

Interest Income

The operating fund of the District will be invested in accordance with Investment Resolution 2005-11 adopted August 11, 2005 by the District.

Special Assessments

The District will levy a non-ad-valorem assessment on all developable property within the District to fund all of the Operating & Maintenance Expenditures for the Fiscal Year.

Clubhouse Income

Represents estimated income from the rental of the Community Room.

Interfund Transfer-DSF Excess Revenues

Pursuant to Section 4.02. of the Master Indenture, the District should receive any moneys in excess on the Series 2014 Revenue Account after the last Interest Payment Date (November 1st) in any calendar year.

Expenditures:

Administrative:

Supervisor Fees

Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the six estimated meetings.

FICA Expense

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering Fees

The District's engineering firm, England, Thims & Miller, Inc. will be providing general engineering services to the District including, attendance, preparation for board meetings, review invoices, etc.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2014 Special Assessment Refunding Bonds.

Trustee Fees

The District issued Series 2014 Special Assessment Refunding Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

Assessment Roll

The District has contracted with GMS, LLC for the certifications of the District's annual maintenance and debt service assessments to the Duval County Tax Collector.

Administrative: (continued)

Attorney Fees

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

Dissemination Agent

The District has contracted Governmental Management Services, LLC to act as the Dissemination Agent for the District to prepare the Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. These services are further outlined in Exhibit "A" of the Management Agreement.

Computer Time

The District processes all its financial activities, i.e., accounts payable, financial statements, etc. on a mainframe computer leased by Governmental Management Services, LLC.

Travel & Per Diem

Expenses the Board of Supervisors may incur due to attending a Wynnfield Lakes Community Development District meeting or other District related travel expenses.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Meeting Room

Cost to rent seminar room.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Administrative: (continued)

Other Current Charges

Monthly bank charges and monthly water cooler rental and supplies from Crystal Springs.

Office Supplies

Represents various office supplies purchase for the District.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Maintenance:

Insurance

The District's Amenity Center property insurance policy is with Preferred Governmental Insurance Trust (PGIT). PGIT specializes in providing insurance coverage to governmental agencies.

Field Management

The District receives contract administration services from GMS, LLC to oversee the work performed by outside service providers.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
GMS, LLC	\$1,856.57	\$22,279

Amenity Center Management

The District Receives services provided by RMS, Inc to manage the amenity center facilities.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
RMS, INC	\$4,413.89	\$52,967

Facility Attendant

Cost of attendant responsible for the daily operations of the facility.

Security Service / Monitoring

The District has contracted with Giddens Security Corporation to provide security services at the Amenity Center.

<u>Description</u>	<u>bi-weekly</u>	<u>Annually</u>
Giddens Security Corp.	\$1,260.80	\$32,781
Holiday security		\$ 1,219
Total		\$34,000

General Facility Maintenance

Cost of routine repairs and maintenance of the District's common areas and Amenity Center.

Janitorial Service

The District has contracted with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

Maintenance: (continued)

Janitorial Supplies

Supplies needed to stock the restrooms and clubhouse as well as cleaning supplies.

Fitness Center Supplies

Supplies needed to stock the fitness center as well as cleaning supplies.

Pool Maintenance

The District has contracted with Crystal Clean Pools for the maintenance of the Amenity Center Swimming Pool.

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Crystal Clean Pools-Maintenance	\$900	\$10,800
Crystal Clean Pools-Contingency		<u>\$1,700</u>
Total		\$12,500

Pool Chemicals

Chemical costs related to the maintenance of the Amenity Center Pool.

Landscape Maintenance

Scheduled maintenance consists of edging, weed eating, weeding of beds, blowing mid or vacuuming and weeding of lawns, pruning, leaning litter, pesticide application, fertilization, irrigation repair and annuals. Replace of mulch and pine straw.

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Yellowstone-Maintenance	\$4,324.98	\$51,900
Yellowstone-Mulch/Pine Straw		<u>\$6,000</u>
Total		\$57,900

Landscape Contingency

Represents an unanticipated cost associated with the maintenance of mowing, edging, blowing, applying pest, tree removal and trimming and disease control chemicals to sod. The District may fund goose control as part of landscape contingency.

Lake Maintenance

The District has contracted with Lake Doctors, Inc. to maintain the water quality in all the lakes in Wynnfield Lakes Community Development District. The District may fund Midge (Blind Mosquito) eradication as part of Lake Maintenance

<u>Vendor/Service</u>	<u>Monthly</u>	<u>Annually</u>
Lake Doctors-Maintenance	\$770	\$9,240
Lake Doctors-Grass Carp		<u>\$900</u>
Total		\$10,140

Irrigation Maintenance

Miscellaneous irrigation repairs and maintenance.

Repairs & Replacements

Cost of routine repairs and replacements of the District's common areas and Amenity Center.

Maintenance: (continued)

Electric

The District has various utility accounts with JEA for lighting at the Amenity Center and has contracted with a security company for the monitoring of the emergency phone.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA	12319 Wynnfield Lakes Dr	\$1,273	\$15,274
JEA	12397 Wynnfield Lakes apt	\$ 102	<u>\$ 1,226</u>
Total			\$16,500

Water & Sewer/Irrigation

The District has various utility accounts with JEA for water/sewer and irrigation at the Amenity Center and has contracted with a security company for the monitoring of the emergency phone.

<u>Vendor</u>	<u>Location</u>	<u>Monthly average</u>	<u>Annually</u>
JEA-Water	12319 Wynnfield Lakes Dr	\$ 64	\$ 773
JEA-Sewer	12319 Wynnfield Lakes Dr	\$ 167	\$ 2,000
JEA-Irrigation	12319 Wynnfield Lakes Dr	\$1,760	\$21,120
JEA-Irrigation	12510 Diamond Springs Dr.	\$ 92	<u>\$ 1,107</u>
Total			\$25,000

Telephone/Cable TV/Internet

Services provided at the Amenity Center by Comcast.

Refuse Service

Garbage disposal service.

Stormwater User Fees

The District will incur expenses for stormwater usage fees.

Office Supplies / Mailings / Printings

Consists of mailings to residents, etc.

Permit Fees

Represents Permit Fees for ASCAP, SESAC and Department of Health for the swimming pool permit.

Special Events

Represents estimated cost for the District to host any special events for the community throughout the Fiscal Year.

Recreation Passes

Represents the estimated cost for access cards to the District's Amenity Center.

Reserve Funding

Represents funds needed for Capital Projects.

Animal Control

The district contracted Goose Masters of Northeast Florida to provide weekly goose control services.

Contingency

Represents an unanticipated cost associated with the operation and maintenance of the District's Amenity Center and field operations.

Wynnfield Lakes

Community Development District

Debt Service Fund
Series 2014 Special Assessment Refunding Bonds

Description	Adopted Budget FY 2020	Actual Thru 3/31/2020	Projected Next 6 Months	Total Projected 9/30/2020	Proposed Budget FY 2021
Revenues					
Carry Forward Surplus ⁽¹⁾	\$136,273	\$142,882	\$0	\$142,882	\$140,497
Interest Income	\$5,000	\$4,271	\$1,729	\$6,000	\$5,000
Special Assessments - On Roll	\$521,104	\$512,303	\$7,194	\$519,497	\$517,894
Total Revenues	\$662,377	\$659,456	\$8,923	\$668,379	\$663,391
Expenditures					
<u>Series 2014</u>					
Interest - 11/01	\$126,497	\$126,497	\$0	\$126,497	\$122,800
Special Call - 11/01	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 05/01	\$126,497	\$0	\$126,384	\$126,384	\$122,800
Principal - 05/01	\$265,000	\$0	\$265,000	\$265,000	\$270,000
Special Call - 05/01	\$0	\$0	\$5,000	\$5,000	\$0
Total Expenditures	\$517,994	\$131,497	\$396,384	\$527,881	\$515,600
Excess Revenues/(Expenditures)	\$144,383	\$527,959	(\$387,461)	\$140,497	\$147,791

11/1/21 Interest payment \$ 118,750

Parcel	Unit Count	Assessment	Total
Single Family	368	\$1,518.48	\$558,800.64
Single Family ⁽²⁾	1	\$1,084.32	\$1,084.32
Multi-Family ⁽³⁾	206	\$0.00	\$0.00
Total	575		\$559,884.96

Net Assessment	\$517,893.59
Plus Collection Fees & Discounts (7.5%)	\$41,991.37
Gross Assessment	\$559,884.96

⁽¹⁾ Carry forward surplus is net of the reserve requirement.

⁽²⁾ One single family assessment has paid off their debt assessment.

⁽³⁾ Multi-Family Unit assessments were prepaid with a Special Call on May 1, 2008.

Wynnfield Lakes
Community Development District
Series 2014 Special Assessment Refunding Bonds

AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$5,915,000.00	\$0.00	\$122,800.00	\$0.00
05/01/21	\$5,915,000.00	\$270,000.00	\$122,800.00	\$515,600.00
11/01/21	\$5,645,000.00	\$0.00	\$118,750.00	\$0.00
05/01/22	\$5,645,000.00	\$275,000.00	\$118,750.00	\$512,500.00
11/01/22	\$5,370,000.00	\$0.00	\$114,281.25	\$0.00
05/01/23	\$5,370,000.00	\$290,000.00	\$114,281.25	\$518,562.50
11/01/23	\$5,080,000.00	\$0.00	\$109,206.25	\$0.00
05/01/24	\$5,080,000.00	\$300,000.00	\$109,206.25	\$518,412.50
11/01/24	\$4,780,000.00	\$0.00	\$103,768.75	\$0.00
05/01/25	\$4,780,000.00	\$310,000.00	\$103,768.75	\$517,537.50
11/01/25	\$4,470,000.00	\$0.00	\$97,956.25	\$0.00
05/01/26	\$4,470,000.00	\$325,000.00	\$97,956.25	\$520,912.50
11/01/26	\$4,145,000.00	\$0.00	\$91,456.25	\$0.00
05/01/27	\$4,145,000.00	\$340,000.00	\$91,456.25	\$522,912.50
11/01/27	\$3,805,000.00	\$0.00	\$84,231.25	\$0.00
05/01/28	\$3,805,000.00	\$350,000.00	\$84,231.25	\$518,462.50
11/01/28	\$3,455,000.00	\$0.00	\$76,793.75	\$0.00
05/01/29	\$3,455,000.00	\$370,000.00	\$76,793.75	\$523,587.50
11/01/29	\$3,085,000.00	\$0.00	\$68,931.25	\$0.00
05/01/30	\$3,085,000.00	\$385,000.00	\$68,931.25	\$522,862.50
11/01/30	\$2,700,000.00	\$0.00	\$60,750.00	\$0.00
05/01/31	\$2,700,000.00	\$400,000.00	\$60,750.00	\$521,500.00
11/01/31	\$2,300,000.00	\$0.00	\$51,750.00	\$0.00
05/01/32	\$2,300,000.00	\$420,000.00	\$51,750.00	\$523,500.00
11/01/32	\$1,880,000.00	\$0.00	\$42,300.00	\$0.00
05/01/33	\$1,880,000.00	\$440,000.00	\$42,300.00	\$524,600.00
11/01/33	\$1,440,000.00	\$0.00	\$32,400.00	\$0.00
05/01/34	\$1,440,000.00	\$460,000.00	\$32,400.00	\$524,800.00
11/01/34	\$980,000.00	\$0.00	\$22,050.00	\$0.00
05/01/35	\$980,000.00	\$480,000.00	\$22,050.00	\$524,100.00
11/01/35	\$500,000.00	\$0.00	\$11,250.00	\$0.00
05/01/36	\$500,000.00	\$500,000.00	\$11,250.00	\$522,500.00
		\$5,915,000.00	\$2,417,350.00	\$8,332,350.00

Wynnfield Lakes

Community Development District

Capital Reserve Fund

Description	Adopted Budget FY 2020	Actual Thru 3/31/2020	Projected Next 6 Months	Total Projected 9/30/2020	Proposed Budget FY 2021
Revenues					
Carry Forward Surplus	\$249,451	\$224,148	\$0	\$224,148	\$196,058
Interest Income	\$3,000	\$1,973	\$1,027	\$3,000	\$3,000
Capital Reserve Funding - Transfer In	\$23,760	\$23,760	\$0	\$23,760	\$21,000
Total Revenues	\$276,211	\$249,881	\$1,027	\$250,908	\$220,058
Expenditures					
Capital Outlay	\$15,000	\$34,298	\$20,000	\$54,298	\$15,000
Other Current Charges	\$420	\$272	\$280	\$552	\$550
Total Expenditures	\$15,420	\$34,571	\$20,280	\$54,851	\$15,550
Excess (deficiency) of revenues over (under) expenditures	\$260,791	\$215,311	(\$19,253)	\$196,058	\$204,508
Ending Fund Balance	\$260,791	\$215,311	(\$19,253)	\$196,058	\$204,508

SEVENTH ORDER OF BUSINESS

D.

Wynnfield Lakes Community Development District
12319 Wynnfield Lakes Drive, Jacksonville, Florida 32246

Memorandum

Date: April 29, 2020

To: Rich Whetsel via email
Operations Director

From: Chris Hall Lance Faiman
Operations Manager Amenity Manager

Re: Wynnfield Lakes, CDD
Monthly Managers Report

The following is a summary of activities related to the field operations of the Wynnfield Lakes Community Development District.

Amenity Manager:

- Forty-four (44) access cards were issued to residents since the last CDD meeting.
- Six (6) Veranda rentals took place.
- Spring Fling was cancelled due to COVID – 19 and Duval county ban on social gatherings.
- Events will be scheduled when Duval county allows for public gatherings.
- RMS continues to provide janitorial services. (extensive sanitizing and outside cleaning is being performed as well.

Fitness Center:

- Walls have been patched and spot painted.
- New ceiling fans have been installed.
- Yoga mat holder and new yoga mats have been installed.
- Cables and pulleys on the lateral pull machine has been repaired.
- RMS continues to maintain and clean the fitness equipment weekly.
- Southeast Fitness continues preventative maintenance program on all the equipment.

Amenity/Pool/Playground:

- The playground equipment has been painted.
- Pool deck shower poles have been re-painted.
- Fencing around the amenity center continues to be painted a section at a time.
- The splash park has been refurbished by Com Pac.
- Pool furniture, patio, and pool deck pavers has been pressure washed.
- Lights are being checked and replaced as needed.
- Crystal Clean is maintaining the pools twice a week, and RMS staff cleans/skims pool daily.
- Playground inspections and tightening of playground equipment is performed monthly.
- Florida Pest Control continues to treat the amenities on a monthly basis.

Landscaping / Irrigation:

- Yellowstone continues to maintain all the landscaping.
- Irrigation inspections continue monthly by Yellowstone.
- All irrigation repairs have been completed by Yellowstone.
- RMS is continuing to perform landscape inspections with Yellowstone.

Other Items:

- New no fishing signs were ordered and will replace old signs.
- Pavers at the Pickleball entrance has been repaired.
- Shopping carts/ trash and debris is being removed weekly.
- Goose Master's is continuing the goose control services.
- Lake Doctors continues to maintain the lakes.
- Nighttime light inspections are performed monthly.
- RMS has suspended full lake cleaning due to COVID -19 restrictions. RMS is continuing to have (1) one maintenance member spot clean lake banks.

Questions/Comments:

Should you have any questions or comments regarding the above information, please feel free to contact Chris at (904) 657-9211 or Rich at (904) 759-8923

TENTH ORDER OF BUSINESS

A.

Wynnfield Lakes
Community Development District

Check Run Summary

March 18, 2020

Date	Check Numbers	Amount
GENERAL FUND		
12/20/2019	3654-3656	\$2,854.96
12/23/2019	3657	\$3,111.81
1/7/2020	3658-3671	\$26,769.82
1/9/2020	3672	\$23,760.00
1/13/2020	3673	\$90.00
1/24/2020	3674-3680	\$11,197.72
1/28/2020	3681-3684	\$8,461.16
2/5/2020	3685-3688	\$4,668.56
2/11/2020	3689-3694	\$9,317.41
2/20/2020	3695-3696	\$2,887.50
2/27/2020	3697-3705	\$13,473.42
CAPITAL RESERVE FUND		
2/7/2020	40	\$34,298.39
Total		<u><u>\$140,890.75</u></u>

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/20/19	00009	12/09/19 0192707	201911 310-51300-31100	ENGINEERING THRU 11/30/19 ENGLAND, THIMS & MILLER	*	250.00	250.00 003654
12/20/19	00007	11/01/19 476	201911 320-57200-34400	NOV 29 - CONTRACT ADM GOVERNMENTAL MANAGEMENT SERVICES	*	1,802.50	1,802.50 003655
12/20/19	00016	12/16/19 0687-001	202001 320-57200-43300	JAN 20 - PICKUP SERVICE REPUBLIC SERVICES #687	*	802.46	802.46 003656
12/23/19	00108	12/17/19 340	201911 320-57200-46600	NOV 19 - FACILITY MAINT	*	1,625.00	3,111.81 003657
		12/17/19 340	201911 320-57200-34201	NOV 19 - JANITORIAL SUPP	*	65.00	
		12/17/19 340	201911 320-57200-46601	NOV 19 - REPAIRS/REPLACE	*	922.00	
		12/17/19 340	201911 320-57200-49000	NOV 19 - CONTINGENCY	*	499.81	
				RIVERSIDE MANAGEMENT SERVICES, INC			
1/07/20	00029	12/26/19 84957412	202001 320-57200-41000	TV/INTERNET 1/4-2/3/20 COMCAST	*	279.19	279.19 003658
1/07/20	00060	12/13/19 M23360	201912 320-57200-46200	DEC 19 - POOL MAINT CRYSTAL CLEAN POOL SERVICE, INC	*	900.00	900.00 003659
1/07/20	00032	1/07/20 20-00083	202001 310-51300-48000	NOTICE OF MEETING DAILY RECORD	*	86.38	86.38 003660
1/07/20	00191	1/07/20 01072020	202001 320-57200-46101	JAN 20 - RESID LANDSCAPE BRADLEY AND PHUONG DICKINSON	*	42.00	42.00 003661
1/07/20	00075	12/18/19 23459568	201912 320-57200-34500	SECURITY 12/2-12/15/19	*	1,260.80	2,568.88 003662
		12/31/19 23459607	201912 320-57200-34500	SECURITY 12/16-12/29/19	*	1,308.08	
1/07/20	00192	12/23/19 180-1219	201912 320-57200-46802	DEC 19 - GOOSE CONTROL SV GOOSE MASTERS OF NORTHEAST FLORIDA	*	1,100.00	1,100.00 003663

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/07/20	00007	1/01/20 479	202001 310-51300-34000		*	3,948.83	
		JAN 20 -	MANAGEMENT FEES				
1/01/20		479	202001 310-51300-35100		*	83.33	
		JAN 20 -	COMPUTER TIME				
1/01/20		479	202001 310-51300-31600		*	91.67	
		JAN 20 -	DISSEMINATION				
1/01/20		479	202001 310-51300-42000		*	13.00	
		JAN 20 -	POSTAGE				
1/01/20		479	202001 310-51300-42500		*	10.35	
		JAN 20 -	COPIES				
1/01/20		479	202001 310-51300-41000		*	31.37	
		JAN 20 -	TELEPHONE				
1/01/20		480	202001 320-57200-34400		*	1,802.50	
		JAN 20 -	FIELD ADM				
				GOVERNMENTAL MANAGEMENT SERVICES			5,981.05 003664
1/07/20	00008	11/30/19 111989	201911 310-51300-31500		*	1,600.00	
		NOV 19 -	MONTHLY MEETING				
				HOPPING, GREEN & SAMS			1,600.00 003665
1/07/20	00012	12/18/19 08366811	201912 320-53800-43001		*	96.13	
			IRRIGATION 11/17-12/17/19				
12/18/19		25236787	201912 320-53800-43000		*	1,223.58	
			ELECTRIC 11/17-12/17/19				
12/18/19		25236787	201912 320-53800-43001		*	2,223.70	
			IRRIGATION 11/17-12/17/19				
12/18/19		25236787	201912 320-53800-43001		*	179.52	
			IRRIGATION 11/17-12/17/19				
12/18/19		25236787	201912 320-53800-43001		*	68.85	
			IRRIGATION 11/17-12/17/19				
				JEA			3,791.78 003666
1/07/20	00108	1/01/20 341	202001 320-57200-34200		*	729.58	
		JAN 20 -	JANITORIAL SV				
1/01/20		341	202001 320-57200-34300		*	4,285.33	
		JAN 20 -	FACILITY MGMT				
				RIVERSIDE MANAGEMENT SERVICES, INC			5,014.91 003667
1/07/20	00094	12/18/19 12621A	201912 320-57200-46601		*	340.00	
			EQUIPMENT MAINTENANCE				
				SOUTHEAST FITNESS REPAIR			340.00 003668
1/07/20	00028	1/01/20 476590	202001 320-57200-46800		*	795.00	
		JAN 20 -	WATER MGMT				
				THE LAKE DOCTORS, INC.			795.00 003669

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/07/20	00189	1/07/20	01072020	202001	320-57200-46101			*	42.00		
			JAN 19 - REIMB			LANDSCAPE					
1/07/20		1/07/20	01072020	202001	320-57200-46102			*	70.00		
			JAN 19 - REIMB			WATER/SEW					
PETER AND JENNIFER TOWNSEND										112.00	003670
1/07/20	00190	12/15/19	JAX71597	201912	320-57200-46100			*	4,158.63		
			DEC 19 - LANDSCAPE MAINT								
YELLOWSTONE LANDSCAPE										4,158.63	003671
1/09/20	00154	1/08/20	01082020	202001	300-58100-10000			*	23,760.00		
			TXFER FY20 CAPITAL RESERV								
1/08/20		1/08/20	01082020	202001	600-15100-10000			*	23,760.00		
			TXFER FY20 CAPITAL RESERV								
1/08/20		1/08/20	01082020	202001	600-38100-10000			*	23,760.00-		
			TXFER FY20 CAPITAL RESERV								
WYNNFIELD LAKES										23,760.00	003672
1/13/20	00196	11/18/19	845922	201911	320-57200-49000			*	45.00		
			PEST CONTROL SV 11/18/19								
12/16/19		847064	201912	320-57200-49000				*	45.00		
			PEST CONTROL 12/16/19								
FLORIDA PEST CONTROL & CHEMICAL CO.										90.00	003673
1/24/20	00060	1/17/20	M1104	202001	320-57200-46200			*	900.00		
			JAN 20- POOL CLEANING								
CRYSTAL CLEAN POOL SERVICE, INC										900.00	003674
1/24/20	00009	1/10/20	0192960	201912	310-51300-31100			*	11.60		
			MILEAGE THRU 12/31/19								
ENGLAND, THIMS & MILLER										11.60	003675
1/24/20	00196	1/16/20	848218	202001	320-57200-49000			*	45.00		
			PEST CONTR SV 1/16/20								
FLORIDA PEST CONTROL & CHEMICAL CO.										45.00	003676
1/24/20	00075	1/14/20	23459712	202001	320-57200-34500			*	1,166.24		
			SECURITY SV 12/30-1/12/20								
1/14/20		23459712	202001	320-57200-34500				*	141.84		
			HOLIDAY								
GIDDENS SECURITY CORPORATION										1,308.08	003677
1/24/20	00016	1/16/20	0687-001	202002	320-57200-43300			*	802.95		
			FEB 20- PICK UP SV								
REPUBLIC SERVICES #687										802.95	003678

WYNN --WYNNFIELD -- TCESSNA

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/24/20	00108	1/10/20	342	201912 320-57200-46601	PRESSURE WASH SV 12/2/19	*	650.00		
		1/15/20	343	201912 320-57200-46600	DEC 19- GEN FACILITY MAIN	*	1,625.00		
		1/15/20	343	201912 320-57200-34201	DEC 19- JANITORIAL SUPPL	*	67.00		
		1/15/20	343	201912 320-57200-46601	DEC 19- REPAIRS/REPLACE	*	1,103.00		
		1/15/20	343	201912 320-57200-49000	DEC 19- CONTINGENCY	*	526.46		
								3,971.46	003679
----- RIVERSIDE MANAGEMENT SERVICES, INC -----									
1/24/20	00190	1/15/20	JAX 8170	202001 320-57200-46100	JAN 20- LANDSCAPE MAINT	*	4,158.63		
								4,158.63	003680
----- YELLOWSTONE LANDSCAPE -----									
1/28/20	00058	1/03/20	19008	202001 310-51300-32200	AUDIT FY19	*	3,300.00		
								3,300.00	003681
----- GRAU AND ASSOCIATES -----									
1/28/20	00012	1/21/20	08366811	202001 320-53800-43001	IRRIGATION 12/17-1/20/20	*	101.04		
		1/21/20	25236787	202001 320-53800-43000	ELECTRIC 12/18-1/21/20	*	1,298.15		
		1/21/20	25236787	202001 320-53800-43001	IRRIGATION 12/18-1/21/20	*	2,678.61		
		1/21/20	25236787	202001 320-53800-43001	SEWER 12/18-1/21/20	*	205.85		
		1/21/20	25236787	202001 320-53800-43001	WATER 12/18-1/21/20	*	76.51		
								4,360.16	003682
----- JEA -----									
1/28/20	00036	1/16/20	UC17545	202001 310-51300-60100	MEETING ROOM 1/15/20	*	215.00		
								215.00	003683
----- UNIVERSITY OF NORTH FLORIDA -----									
1/28/20	00175	1/01/20	739805	202001 320-57200-54000	SESAC 1/10-12/31/20	*	586.00		
								586.00	003684
----- SESAC -----									
2/05/20	00029	1/26/20	84957412	202002 320-57200-41000	TV/INTERNET 2/4-3/3/2020	*	279.02		
								279.02	003685
----- COMCAST -----									
2/05/20	00191	2/05/20	02052020	202002 320-57200-46101	FEB 20 - REIMB LANDSCAPE	*	42.00		
								42.00	003686
----- BRADLEY AND PHUONG DICKINSON -----									
----- WYNN --WYNNFIELD -- TCESSNA -----									

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/05/20	00007	2/01/20	481	FEB 20	202002	310-51300	34000		MANAGEMENT FEES	*	3,948.83		
		2/01/20	481	FEB 20	202002	310-51300	35100		IT	*	83.33		
		2/01/20	481	FEB 20	202002	310-51300	31600		DISSEMINATION	*	91.67		
		2/01/20	481	FEB 20	202002	310-51300	51000		OFFICE SUPPLIES	*	2.65		
		2/01/20	481	FEB 20	202002	310-51300	42000		POSTAGE	*	23.35		
		2/01/20	481	FEB 20	202002	310-51300	42500		COPIES	*	79.05		
		2/01/20	481	FEB 20	202002	310-51300	41000		TELEPHONE	*	6.66		
GOVERNMENTAL MANAGEMENT SERVICES												4,235.54	003687
2/05/20	00189	2/05/20	02052020	FEB 20	202002	320-57200	46102		REIMB WATER/SEW	*	70.00		
		2/05/20	02052020	FEB 20	202002	320-57200	46101		REIMB LANDSCAPE	*	42.00		
PETER AND JENNIFER TOWNSEND												112.00	003688
2/11/20	00020	2/07/20	147392		202002	320-57200	51000		50 ACCESS CARDS	*	290.00		
ATLANTIC COMPANIES, INC.												290.00	003689
2/11/20	00192	1/27/20	180-0120	JAN 20	202001	320-57200	46802		GOOSE CONTROL SV	*	1,100.00		
GOOSE MASTERS OF NORTHEAST FLORIDA												1,100.00	003690
2/11/20	00007	2/01/20	482	FEB 20	202002	320-57200	34400		FIELD ADM	*	1,802.50		
GOVERNMENTAL MANAGEMENT SERVICES												1,802.50	003691
2/11/20	00008	1/31/20	112536	DEC 19	201912	310-51300	31500		GEN COUNSEL	*	315.00		
HOPPING, GREEN & SAMS												315.00	003692
2/11/20	00108	2/01/20	344	FEB 20	202002	320-57200	34200		JANITORIAL SVCS	*	729.58		
		2/01/20	344	FEB 20	202002	320-57200	34300		FACILITY MGMT	*	4,285.33		
RIVERSIDE MANAGEMENT SERVICES, INC												5,014.91	003693
2/11/20	00028	2/01/20	482240	FEB 20	202002	320-57200	46800		WATER MGMT	*	795.00		
THE LAKE DOCTORS, INC.												795.00	003694

WYNN --WYNNFIELD -- TCESSNA

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/20/20	00009	2/05/20	0193199	202001	310	51300	31100		ENGINEER SV THRU 1/31/20	*	187.50	187.50	003695
ENGLAND, THIMS & MILLER													
2/20/20	00046	1/08/20	19-19-1	202001	320	57200	46601		FENCE REPAIR	*	2,700.00	2,700.00	003696
PRESTIGE ALUMINUM RALINGS, INC.													
2/27/20	00184	7/26/19	60497	201910	320	57200	43400		BACKFLOW TEST	*	120.00	120.00	003697
BOB'S BACKFLOW & PLUMBING SERVICES													
2/27/20	00060	2/17/20	M1231	202001	320	57200	46200		JAN 20- POOL MAINT	*	900.00		
		2/17/20	M1231	202001	320	57200	46201		JAN 20- TANK FILL	*	649.00		
CRYSTAL CLEAN POOL SERVICE, INC												1,549.00	003698
2/27/20	00196	2/19/20	849388	202002	320	57200	49000		PEST CONTROL 2/19/2020	*	45.00	45.00	003699
FLORIDA PEST CONTROL & CHEMICAL CO.													
2/27/20	00137	1/15/20	A30914	202001	320	57200	46601		BAD FLOAT SWITCH	*	185.00	185.00	003700
FLORIDA AIR SERVICE & ENGINEERING													
2/27/20	00075	2/11/20	23459868	202002	320	57200	34500		SECURITY 1/27-2/9/20	*	1,260.80		
		2/25/20	23459927	202002	320	57200	34500		SECURITY 2/10-2/23/20	*	1,260.80		
GIDDENS SECURITY CORPORATION												2,521.60	003701
2/27/20	00012	2/19/20	08366811	202002	320	53800	43001		IRRIGATION 1/20-2/18/20	*	96.13		
		2/19/20	25236787	202002	320	53800	43000		ELECTRIC 1/21-2/19/20	*	1,155.54		
		2/19/20	25236787	202002	320	53800	43001		IRRIGATION 1/21-2/19/20	*	2,437.77		
		2/19/20	25236787	202002	320	53800	43001		SEWER 1/21-2/19/20	*	159.77		
		2/19/20	25236787	202002	320	53800	43001		WATER 1/21-2/19/20	*	63.10		
JEA												3,912.31	003702
2/27/20	00016	2/16/20	0687-001	202003	320	57200	43300		PICK UP 3/1-3/31/20	*	801.04	801.04	003703
REPUBLIC SERVICES #687													

WYNN --WYNNFIELD -- TCESSNA

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/27/20	00094	1/22/20 12853A	202001 320-57200-46601	CABLE/PULLEY/LABOR	*	180.84	
							180.84 003704
SOUTHEAST FITNESS REPAIR							
2/27/20	00190	2/29/20 JAX 9087	202002 320-57200-46100	FEB 20= LANDSCAPE MAINT	*	4,158.63	
							4,158.63 003705
YELLOWSTONE LANDSCAPE							
TOTAL FOR BANK A						106,592.36	
TOTAL FOR REGISTER						106,592.36	

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/07/20	00025	1/28/20 32171	202002 600-53800-60000	DEPOSIT FOR PLAYGR REFURB	*	34,298.39	
							34,298.39 000040

						TOTAL FOR BANK B	34,298.39
						TOTAL FOR REGISTER	34,298.39

Wynnfield Lakes
Community Development District

Check Run Summary

April 22, 2020

Date	Check Numbers	Amount
GENERAL FUND		
3/11/2020	3706-3715	\$20,658.80
3/13/2020	3716-3720	\$5,980.30
3/27/2020	3721-3723	\$4,836.45
3/30/2020	3724-3729	\$8,853.38
4/8/2020	3730-3735	\$16,313.29
 CAPITAL RESERVE FUND		
n/a		\$0.00
Total		<u><u>\$56,642.22</u></u>

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/11/20	00166	2/06/20	1003	202003	320	57200	49400		FACE PAINTING CINDY CHESTNUT	*	200.00	200.00	003706
3/11/20	00029	2/26/20	84957412	202003	320	57200	41000		TV/INTERNET 3/4-3/3/20 COMCAST	*	279.02	279.02	003707
3/11/20	00032	3/09/20	20-01837	202003	310	51300	48000		NOICE OF MEETING DAILY RECORD	*	86.38	86.38	003708
3/11/20	00191	3/11/20	03112020	202003	320	57200	46101		MAR 20 - REIMB LANDSCAPE BRADLEY AND PHUONG DICKINSON	*	42.00	42.00	003709
3/11/20	00193	2/06/20	1003	202003	320	57200	49400		FACE PAINTING LISA DURDEN	*	200.00	200.00	003710
3/11/20	00007	3/01/20	483	202003	310	51300	34000		MAR 20 - MANAGEMENT FEES	*	3,948.83		
		3/01/20	483	202003	310	51300	35100		MAR 20 - IT	*	83.33		
		3/01/20	483	202003	310	51300	31600		MAR 20 - DISSEMINATION	*	91.67		
		3/01/20	483	202003	310	51300	42000		MAR 20 - POSTAGE	*	17.20		
		3/01/20	483	202003	310	51300	42500		MAR 20 - COPIES	*	5.25		
		3/01/20	483	202003	310	51300	41000		MAR 20 - TELEPHONE	*	52.94		
		3/01/20	484	202003	320	57200	34400		MAR 20 - FIELD ADM	*	1,802.50		
									GOVERNMENTAL MANAGEMENT SERVICES			6,001.72	003711
3/11/20	00008	1/31/20	113213	202001	310	51300	31500		JAN 20 - GEN COUNSEL	*	759.00		
		1/31/20	113214	202001	310	51300	31500		JAN 20 - MONTHLY MEETING	*	1,783.46		
									HOPPING, GREEN & SAMS			2,542.46	003712
3/11/20	00098	2/18/20	20202322	202003	320	57200	49400		PETTING FARM/PONY RIDES JACKSONVILLE CARRIAGE COMPANY	*	950.00	950.00	003713

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/11/20	00108	2/25/20	346	202001	320	57200	46600			*	1,815.00		
			JAN 20-						GEN FACILITY MAIN				
		2/25/20	346	202001	320	57200	34201			*	211.31		
			JAN 20-						JANITORIAL SUPPL				
		2/25/20	346	202001	320	57200	46601			*	1,994.00		
			JAN 20-						REPAIRS/REPLACE				
		2/25/20	346	202001	320	57200	49000			*	829.00		
			JAN 20-						CONTINGENCY				
		2/25/20	346	202001	320	57200	52001			*	381.00		
			JAN 20-						FITNESS CENTER SU				
		3/01/20	345	202003	320	57200	34200			*	729.58		
			MAR 20 -						JANITORIAL SVCS				
		3/01/20	345	202003	320	57200	34300			*	4,285.33		
			MAR 20 -						PACILITY MGMT				
RIVERSIDE MANAGEMENT SERVICES, INC												10,245.22	003714
3/11/20	00189	3/11/20	03112020	202003	320	57200	46102			*	70.00		
			MAR 20-						REIMB WATER/SEWER				
		3/11/20	03112020	202003	320	57200	46101			*	42.00		
			MAR 20-						REIMB LANDSCAPE				
PETER AND JENNIFER TOWNSEND												112.00	003715
3/13/20	00060	3/05/20	S1254	202003	320	57200	46601			*	16.70		
			REP SCUM						GUTTER				
		3/10/20	M1359	202002	320	57200	46200			*	900.00		
			FEB -						POOL MAINT				
CRYSTAL CLEAN POOL SERVICE, INC												916.70	003716
3/13/20	00075	1/28/20	23459749	202001	320	57200	34500			*	1,260.80		
			SECURITY						1/13-1/26				
		3/10/20	23460046	202003	320	57200	34500			*	1,260.80		
			SECURITY						2/24-3/8				
GIDDENS SECURITY CORPORATION												2,521.60	003717
3/13/20	00192	2/27/20	180-0220	202002	320	57200	46802			*	1,375.00		
			FEB 20 -						GOOSE CONTROL SV				
GOOSE MASTERS OF NORTHEAST FLORIDA												1,375.00	003718
3/13/20	00094	3/06/20	13274A	202003	320	57200	46601			*	372.00		
			MEDIUM						CARIBEANER				
SOUTHEAST FITNESS REPAIR												372.00	003719
3/13/20	00028	3/01/20	487908	202003	320	57200	46800			*	795.00		
			MARCH 2020 -						LAKE MAINT				
THE LAKE DOCTORS, INC.												795.00	003720

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #	
3/27/20	00012	3/19/20	08366811	202003	320	53800	43001		IRRIGATION 2/18-3/18/20	*	96.13			
		3/19/20	25236787	202003	320	53800	43000		ELECTRIC 2/19-3/19/20	*	1,131.64			
		3/19/20	25236787	202003	320	53800	43001		IRRIGATION 2/18-3/18/20	*	2,286.14			
		3/19/20	25236787	202003	320	53800	43001		SEWER 2/18-3/18/20	*	172.94			
		3/19/20	25236787	202003	320	53800	43001		WATER 2/18-3/18/20	*	66.93			
												JEA	3,753.78	003721
3/27/20	00016	3/16/20	0687-001	202004	320	57200	43300		WASTE 4/1-4/30/20	*	794.09			
												REPUBLIC SERVICES #687	794.09	003722
3/27/20	00085	1/24/20	4748375	202001	320	57200	34201		TOWELS/CUPS	*	288.58			
												SOUTHEASTERN PAPER GROUP, INC.	288.58	003723
3/30/20	00196	3/16/20	850521	202003	320	57200	49000		PEST CONTR 3/16/20	*	45.00			
												FLORIDA PEST CONTROL & CHEMICAL CO.	45.00	003724
3/30/20	00075	3/25/20	23460086	202003	320	57200	34500		SECURITY 3/9-3/22/20	*	1,260.80			
												GIDDENS SECURITY CORPORATION	1,260.80	003725
3/30/20	00192	3/25/20	180-0320	202003	320	57200	46802		MAR 20- GOOSE CONTR	*	1,100.00			
												GOOSE MASTERS OF NORTHEAST FLORIDA	1,100.00	003726
3/30/20	00008	3/28/20	113808	202002	310	51300	31500		LEGAL SV THRU 2/29/20	*	238.00			
												HOPPING, GREEN & SAMS	238.00	003727
3/30/20	00108	3/23/20	348	202002	320	57200	46600		FEB 20- FACILITY MAINT	*	1,657.86			
		3/23/20	348	202002	320	57200	46600		FEB 20- REPAIR/MAINT	*	150.91			
		3/23/20	348	202002	310	51300	51000		OFFICE SUPPLIES	*	130.88			
		3/23/20	348	202002	320	57200	34201		FEB 20- JANITORIAL SUPPL	*	111.30			
												RIVERSIDE MANAGEMENT SERVICES, INC	2,050.95	003728

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/30/20	00190	3/13/20	JAX 9730	202003	320	57200	46100		LANDSCAPE SV	*	4,158.63		
			MAR 20-						YELLOWSTONE LANDSCAPE			4,158.63	003729
4/08/20	00029	3/26/20	84957412	202004	320	57200	41000		TV/INTERNET 4/3-5/3/20	*	279.02		
									COMCAST			279.02	003730
4/08/20	00188	3/27/20	7	202003	310	51300	31600		SERIES 2014 AMORT SCHED	*	100.00		
									DISCLOSURE SERVICES LLC			100.00	003731
4/08/20	00007	4/01/20	485	202004	310	51300	34000		APR 20- MGMT FEE	*	3,948.83		
		4/01/20	485	202004	310	51300	35100		APR 20- COMPUTER TIME	*	83.33		
		4/01/20	485	202004	310	51300	31600		APR 20- DISSEMINATION	*	91.67		
		4/01/20	485	202004	310	51300	51000		APR 20- OFFICE SUPPLIES	*	2.50		
		4/01/20	485	202004	310	51300	42000		APR 20- POSTAGE	*	10.50		
		4/01/20	485	202004	310	51300	42500		APR 20- COPIES	*	26.40		
		4/01/20	486	202004	320	57200	34400		APR 20- CONTR ADMIN	*	1,802.50		
									GOVERNMENTAL MANAGEMENT SERVICES			5,965.73	003732
4/08/20	00108	4/01/20	347	202004	320	57200	34200		APR 20- JANITORIAL SV	*	729.58		
		4/01/20	347	202004	320	57200	34300		APR 20- FACILITY MGMT	*	4,285.33		
									RIVERSIDE MANAGEMENT SERVICES, INC			5,014.91	003733
4/08/20	00028	4/01/20	493930	202004	320	57200	46800		APR 20 - WATER MGMT	*	795.00		
									THE LAKE DOCTORS, INC.			795.00	003734
4/08/20	00190	4/01/20	JAX 1008	202004	320	57200	46100		APR 20- LANDSCAPE MAINT	*	4,158.63		
									YELLOWSTONE LANDSCAPE			4,158.63	003735

TOTAL FOR BANK A 56,642.22

TOTAL FOR REGISTER 56,642.22

WYNN --WYNNFIELD -- TCESSNA

B.

WYNNFIELD LAKES
Community Development District

Unaudited Financial Statements
as of
March 31, 2020

Board of Supervisors Meeting
April 29, 2020

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
March 31, 2020

	<u>Major Funds</u>		<u>Non-Major Fund</u>	<u>Totals Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	
<u>ASSETS:</u>				
Cash	\$35,214	---	\$4,648	\$39,862
Petty Cash	\$200	---	---	\$200
Investments:				
State Board of Administration	---	---	\$210,663	\$210,663
US Bank Custody Account	\$405,668	---	---	\$405,668
Series 2014				
Reserve	---	\$256,052	---	\$256,052
Revenue	---	\$525,385	---	\$525,385
Redemption	---	\$1,285	---	\$1,285
Principal	---	\$17	---	\$17
Prepaid Expenses	\$563	---	---	\$563
Total Assets	<u>\$441,645</u>	<u>\$782,739</u>	<u>\$215,311</u>	<u>\$1,439,694</u>
<u>LIABILITIES</u>				
Accounts Payable	\$100	---	---	\$100
Accrued Expenditures	\$2,525	---	---	\$2,525
Total Liabilities	<u>\$2,625</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,625</u>
<u>FUND BALANCES:</u>				
Nonspendable:				
Prepaid items	\$563	---	---	\$563
Restricted to:				
Debt Service	---	\$782,739	---	\$782,739
Capital reserves	---	---	\$215,311	\$215,311
Unassigned	\$438,457	---	---	\$438,457
Total Fund Balances	<u>\$439,020</u>	<u>\$782,739</u>	<u>\$215,311</u>	<u>\$1,437,069</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$441,645</u>	<u>\$782,739</u>	<u>\$215,311</u>	<u>\$1,439,694</u>

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended March 31, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 03/31/20</u>	<u>ACTUAL THRU 03/31/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$300	\$150	\$209	\$59
Maintenance Assessments	\$528,955	\$528,955	\$523,243	(\$5,712)
Clubhouse Income	\$2,000	\$1,000	\$973	(\$27)
TOTAL REVENUES	<u>\$531,255</u>	<u>\$530,105</u>	<u>\$524,426</u>	<u>(\$5,680)</u>
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$6,000	\$3,000	\$3,000	\$0
FICA Expense	\$459	\$230	\$230	\$0
Engineering Fees	\$4,500	\$2,250	\$449	\$1,801
Arbitrage (Grau)	\$600	\$0	\$0	\$0
Trustee (US Bank)	\$4,365	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees (HGS)	\$20,000	\$10,000	\$4,933	\$5,067
Dissemination Agent (GMS)	\$1,100	\$750	\$750	\$0
Annual Audit (Grau)	\$3,300	\$3,300	\$3,300	\$0
Management Fees (GMS)	\$47,386	\$23,693	\$23,693	\$0
Computer Time	\$1,000	\$500	\$500	\$0
Travel & Per Diem	\$100	\$50	\$0	\$50
Telephone	\$125	\$63	\$108	(\$45)
Postage	\$300	\$150	\$79	\$71
Printing & Binding	\$750	\$375	\$248	\$127
Insurance (FIA)	\$7,097	\$7,097	\$6,928	\$169
Legal Advertising	\$1,000	\$500	\$550	(\$50)
Other Current Charges	\$4,200	\$2,100	\$408	\$1,692
Office Supplies	\$50	\$25	\$145	(\$120)
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$175	\$0
Meeting Room	\$1,290	\$430	\$430	\$0
TOTAL ADMINISTRATIVE	<u>\$108,797</u>	<u>\$59,687</u>	<u>\$50,925</u>	<u>\$8,762</u>
<u>Operations</u>				
Insurance (FIA)	\$7,985	\$7,985	\$7,833	\$152
Field Management (GMS)	\$21,630	\$10,815	\$10,815	\$0
Amenity Center Management (RMS)	\$51,424	\$25,712	\$25,712	\$0
Facility Attendants (RMS)	\$10,320	\$0	\$0	\$0
Security Service/Monitoring (Giddens)	\$33,250	\$16,346	\$16,198	\$149
General Facility Maintenance (RMS)	\$21,780	\$10,890	\$10,314	\$576
Janitorial (RMS)	\$8,755	\$4,378	\$4,377	\$0
Janitorial Supplies (RMS and Southeastern Paper)	\$3,500	\$1,750	\$824	\$926

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended March 31, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 03/31/20</u>	<u>ACTUAL THRU 03/31/20</u>	<u>VARIANCE</u>
<i>Operations (continued)</i>				
Fitness Center Supplies	\$1,000	\$500	\$381	\$119
Pool Maintenance (Crystal Clean Pools)	\$12,500	\$5,400	\$5,400	\$0
Pool Chemicals	\$7,000	\$1,750	\$1,239	\$511
Landscape Maintenance (Yellowstone)	\$55,904	\$30,952	\$31,294	(\$342)
Landscape Contingency	\$23,700	\$11,850	\$1,937	\$9,913
Lake Maintenance (Lake Doctors)	\$10,140	\$5,070	\$4,770	\$300
Irrigation Maintenance	\$3,600	\$1,800	\$120	\$1,680
Repairs & Replacements	\$30,000	\$15,000	\$11,777	\$3,223
Electric (JEA)	\$16,500	\$8,250	\$7,710	\$540
Water & Sewer/Irrigation (JEA)	\$25,000	\$12,500	\$13,508	(\$1,008)
Telephone/Internet & Cable (Comcast)	\$3,600	\$1,800	\$1,641	\$159
Refuse Service	\$8,400	\$4,200	\$4,593	(\$393)
Stormwater User Fees	\$1,140	\$570	\$0	\$570
Office Supplies / Mailings / Printings	\$1,250	\$625	\$290	\$335
Permit Fees	\$1,500	\$951	\$951	\$0
Special Events	\$10,000	\$4,325	\$4,325	\$0
Recreation Passes	\$500	\$250	\$0	\$250
Reserve Funding-CY	\$23,760	\$23,760	\$23,760	\$0
Animal Control	\$15,600	\$7,800	\$7,150	\$650
Contingency	\$12,720	\$6,360	\$2,663	\$3,697
TOTAL OPERATIONS	<u>\$422,458</u>	<u>\$221,588</u>	<u>\$199,581</u>	<u>\$22,007</u>
TOTAL EXPENDITURES	<u>\$531,255</u>	<u>\$281,275</u>	<u>\$250,506</u>	<u>\$30,769</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$248,830</u>	<u>\$273,920</u>	<u>\$25,089</u>
Net change in fund balance	<u>\$0</u>	<u>\$248,830</u>	<u>\$273,920</u>	<u>\$25,089</u>
FUND BALANCE - Beginning	\$0		\$165,100	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$439,020</u>	

WYNNFIELD LAKES

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND - SERIES 2014

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended March 31, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 03/31/20</u>	<u>ACTUAL THRU 03/31/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$5,000	\$2,500	\$4,271	\$1,771
Assessments - Tax Roll	\$521,104	\$521,104	\$512,303	(\$8,801)
TOTAL REVENUES	<u>\$526,104</u>	<u>\$523,604</u>	<u>\$516,574</u>	<u>(\$7,030)</u>
<u>EXPENDITURES:</u>				
<u>Series 2014A</u>				
Interest - 11/01	\$126,497	\$126,497	\$126,497	(\$0)
Special Call 11/01	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/01	\$126,497	\$0	\$0	\$0
Principal - 5/01	\$265,000	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$517,994</u>	<u>\$126,497</u>	<u>\$131,497</u>	<u>(\$5,000)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$8,110</u>	<u>\$397,107</u>	<u>\$385,077</u>	<u>(\$12,030)</u>
Net change in fund balance	<u>\$8,110</u>	<u>\$397,107</u>	<u>\$385,077</u>	<u>(\$12,030)</u>
FUND BALANCE - Beginning	\$136,273		\$397,662	
FUND BALANCE - Ending	<u>\$144,383</u>		<u>\$782,739</u>	

**WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2020**

Series 2014, Special Assessment Bonds		
Interest Rate:	2.625%	
Maturity Date:	5/1/2020	\$265,000.00
Interest Rate:	3.000%	
Maturity Date:	5/1/2021	\$270,000.00
Interest Rate:	3.250%	
Maturity Date:	5/1/2022	\$275,000.00
Interest Rate:	3.500%	
Maturity Date:	5/1/2023	\$290,000.00
Interest Rate:	3.625%	
Maturity Date:	5/1/2024	\$300,000.00
Interest Rate:	3.750%	
Maturity Date:	5/1/2025	\$310,000.00
Interest Rate:	4.000%	
Maturity Date:	5/1/2026	\$325,000.00
Interest Rate:	4.250%	
Maturity Date:	5/1/2030	\$1,450,000.00
Interest Rate:	4.500%	
Maturity Date:	5/1/2036	\$2,705,000.00
<hr/>		
Reserve Fund Requirement:	50% Max Annual Debt Service	
Bonds outstanding - 9/30/2019		\$6,190,000.00
Less:	Nov 1, 2019 (Special Call)	(\$5,000.00)
	May 1, 2020 (Mandatory)	\$0.00
<hr/>		
Current Bonds Outstanding		\$6,185,000.00

WYNNFIELD LAKES
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended March 31, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 03/31/20</u>	<u>ACTUAL THRU 03/31/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$3,000	\$1,500	\$1,973	\$473
Capital Reserve Transfer	\$23,760	\$23,760	\$23,760	\$0
TOTAL REVENUES	<u>\$26,760</u>	<u>\$25,260</u>	<u>\$25,733</u>	<u>\$473</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$15,000	\$15,000	\$34,298	(\$19,298)
Other Service Charges	\$420	\$210	\$272	(\$62)
TOTAL EXPENDITURES	<u>\$15,420</u>	<u>\$15,210</u>	<u>\$34,571</u>	<u>(\$19,361)</u>
Excess (deficiency) of revenues Over (under) expenditures	<u>\$11,340</u>	<u>\$10,050</u>	<u>(\$8,838)</u>	<u>(\$18,888)</u>
Net change in fund balance	<u>\$11,340</u>	<u>\$10,050</u>	<u>(\$8,838)</u>	<u>(\$18,888)</u>
FUND BALANCE - Beginning	\$225,691		\$224,148	
FUND BALANCE - Ending	<u>\$237,031</u>		<u>\$215,311</u>	

WYNNFIELD LAKES
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
	2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	2020	
<i>Revenues</i>													
Maintenance Assessments	\$0	\$19,608	\$496,033	\$3,788	\$0	\$3,814	\$0	\$0	\$0	\$0	\$0	\$0	\$523,243
Clubhouse Income	\$0	\$0	\$223	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$973
Interest Income	\$24	\$14	\$10	\$50	\$63	\$47	\$0	\$0	\$0	\$0	\$0	\$0	\$209
Total Revenues	\$24	\$19,622	\$496,267	\$3,839	\$813	\$3,862	\$0	\$0	\$0	\$0	\$0	\$0	\$524,426
Administration													
Supervisor Fees	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
FICA Expense	\$0	\$77	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230
Engineering Fees	\$0	\$250	\$12	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$449
Arbitrage (Grau)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee (US Bank)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll (GMS)	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees (HGS)	\$238	\$1,600	\$315	\$2,542	\$238	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,933
Dissemination Agent (GMS)	\$192	\$92	\$92	\$92	\$92	\$192	\$0	\$0	\$0	\$0	\$0	\$0	\$750
Annual Audit (Grau)	\$0	\$0	\$0	\$3,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,300
Management Fees (GMS)	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$3,949	\$0	\$0	\$0	\$0	\$0	\$0	\$23,693
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Travel & Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone	\$0	\$17	\$0	\$31	\$7	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$108
Postage	\$16	\$0	\$9	\$13	\$23	\$17	\$0	\$0	\$0	\$0	\$0	\$0	\$79
Printing & Binding	\$90	\$5	\$58	\$10	\$79	\$5	\$0	\$0	\$0	\$0	\$0	\$0	\$248
Insurance (FIA)	\$6,928	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,928
Legal Advertising	\$291	\$86	\$0	\$86	\$0	\$86	\$0	\$0	\$0	\$0	\$0	\$0	\$550
Other Current Charges	\$78	\$70	\$68	\$53	\$86	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$408
Office Supplies	\$9	\$0	\$3	\$0	\$134	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145
Dues, Licenses & Subscriptions (DCA)	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Meeting Room	\$0	\$215	\$0	\$215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430
Total Administrative Expenditures	\$17,048	\$7,443	\$5,665	\$11,639	\$4,690	\$4,439	\$0	\$0	\$0	\$0	\$0	\$0	\$50,925

WYNNFIELD LAKES
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
	2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	2020	
<u>Operations</u>													
Insurance (FIA)	\$7,833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,833
Field Management (GMS)	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$1,803	\$0	\$0	\$0	\$0	\$0	\$0	\$10,815
Amenity Center Management (RMS)	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$4,285	\$0	\$0	\$0	\$0	\$0	\$0	\$25,712
Facility Attendants (RMS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Security Service/Monitoring (Giddens)	\$3,152	\$2,865	\$2,569	\$2,616	\$2,474	\$2,522	\$0	\$0	\$0	\$0	\$0	\$0	\$16,198
General Facility Maintenance (RMS)	\$1,815	\$1,625	\$1,625	\$1,815	\$1,809	\$1,625	\$0	\$0	\$0	\$0	\$0	\$0	\$10,314
Janitorial (RMS)	\$730	\$730	\$730	\$730	\$730	\$730	\$0	\$0	\$0	\$0	\$0	\$0	\$4,377
Janitorial Supplies (RMS and Southeastern Paper)	\$81	\$65	\$67	\$211	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$824
Fitness Center Supplies	\$0	\$0	\$0	\$381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$381
Pool Maintenance (Crystal Clean Pools)	\$900	\$900	\$900	\$900	\$900	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$5,400
Pool Chemicals	\$590	\$0	\$0	\$649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,239
Landscape Maintenance (Yellowstone)	\$4,159	\$10,501	\$4,159	\$4,159	\$4,159	\$4,159	\$0	\$0	\$0	\$0	\$0	\$0	\$31,294
Landscape Contingency	\$1,167	\$154	\$154	\$154	\$154	\$154	\$0	\$0	\$0	\$0	\$0	\$0	\$1,937
Lake Maintenance (Lake Doctors)	\$795	\$795	\$795	\$795	\$795	\$795	\$0	\$0	\$0	\$0	\$0	\$0	\$4,770
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120
Repairs & Replacements	\$3,313	\$1,390	\$1,625	\$4,694	\$366	\$389	\$0	\$0	\$0	\$0	\$0	\$0	\$11,777
Electric (JEA)	\$1,418	\$1,484	\$1,224	\$1,298	\$1,156	\$1,132	\$0	\$0	\$0	\$0	\$0	\$0	\$7,710
Water & Sewer/Irrigation (JEA)	\$1,040	\$1,459	\$2,568	\$3,062	\$2,757	\$2,622	\$0	\$0	\$0	\$0	\$0	\$0	\$13,508
Telephone/Internet & Cable (Comcast)	\$268	\$268	\$268	\$279	\$279	\$279	\$0	\$0	\$0	\$0	\$0	\$0	\$1,641
Refuse Service	\$690	\$694	\$802	\$802	\$803	\$801	\$0	\$0	\$0	\$0	\$0	\$0	\$4,593
Stormwater User Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies / Mailings / Printings	\$0	\$0	\$0	\$0	\$290	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$290
Permit Fees	\$365	\$0	\$0	\$586	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$951
Special Events	\$0	\$2,325	\$650	\$0	\$0	\$1,350	\$0	\$0	\$0	\$0	\$0	\$0	\$4,325
Recreation Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Funding-CY	\$0	\$0	\$0	\$23,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,760
Animal Control	\$1,100	\$1,375	\$1,100	\$1,100	\$1,375	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$7,150
Contingency	\$352	\$545	\$571	\$874	\$45	\$276	\$0	\$0	\$0	\$0	\$0	\$0	\$2,663
Total Operating Expenditures	\$34,402	\$29,016	\$23,573	\$29,219	\$22,878	\$22,594	\$0	\$0	\$0	\$0	\$0	\$0	\$199,581
Total Expenditures	\$51,450	\$36,460	\$29,238	\$40,858	\$27,568	\$27,033	\$0	\$0	\$0	\$0	\$0	\$0	\$250,506

C.

Wynnfield Lakes CDD

Special Assessment Receipts
Fiscal Year Ending September 30, 2020

							Assessment Levied through Duval County			
							net gross	\$528,953.85 \$571,843.45	\$517,893.59 \$559,884.96	\$1,046,847.44 \$1,131,728.41
Date Received	Description	Gross Tax Received	Discounts/ (Penalties)	Commissions 2%	Property Appraiser 1.5%	Net Amount Received	General Fund 50.53%	Debt Svc Fund 49.47%	Total 100%	
11/06/19	n/a	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11/15/19	11/1-11/12/19	\$28,674.84	\$1,147.01	\$550.56	\$412.92	\$26,564.35	\$13,422.51	\$13,141.84	\$26,564.35	
11/22/19	11/13-11/18/19	\$13,213.25	\$528.52	\$253.69	\$190.27	\$12,240.77	\$6,185.05	\$6,055.72	\$12,240.77	
12/06/19	11/19-11/30/19	\$1,015,844.67	\$40,634.83	\$19,504.20	\$14,628.15	\$941,077.49	\$475,510.13	\$465,567.36	\$941,077.49	
12/17/19	12/1-12/11/19	\$27,090.87	\$1,050.56	\$520.81	\$390.60	\$25,128.90	\$12,697.20	\$12,431.70	\$25,128.90	
01/06/20	12/12-12/31/19	\$8,577.93	\$244.21	\$166.67	\$125.01	\$8,042.04	\$4,063.50	\$3,978.54	\$8,042.04	
01/22/20	1/1-1/14/20	\$7,927.95	\$211.41	\$154.33	\$115.75	\$7,446.46	\$3,762.57	\$3,683.89	\$7,446.46	
02/06/20	1/15-1/31/20	\$7,927.95	\$158.55	\$155.39	\$116.54	\$7,497.47	\$3,788.34	\$3,709.13	\$7,497.47	
03/05/20	2/1-2/29/20	\$5,285.30	\$79.28	\$104.12	\$78.09	\$5,023.81	\$2,538.44	\$2,485.37	\$5,023.81	
03/18/20	3/1-3/13/20	\$2,642.65	\$26.43	\$52.32	\$39.24	\$2,524.66	\$1,275.67	\$1,248.99	\$2,524.66	
		\$1,117,185.41	\$44,080.80	\$21,462.09	\$16,096.57	\$1,035,545.95	\$523,243.41	\$512,302.54	\$1,035,545.95	
							YTD Outstanding gross	\$7,349.04	\$7,193.96	\$14,543.00
							YTD Collected gross	\$564,494.41	\$552,691.00	\$1,117,185.41

Due to General Fund	\$	-
Gross Percent Collected		98.71%
Gross Amount Remaining to Collect		\$14,543.00

Transfer to General Fund		
Date	Check #	GF
11/15/19	txfer	\$13,422.51
11/22/19	txfer	\$6,185.05
12/05/19	txfer	\$475,510.13
12/17/20	txfer	\$12,697.20
01/06/20	txfer	\$4,063.50
01/22/20	txfer	\$3,762.57
02/06/20	txfer	\$3,788.34
03/05/20	txfer	\$2,538.44
3/18/2020		\$1,275.67
		\$523,243.41